

SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY DECEMBER 2nd, 2021, 6:00 P.M.

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Thurman, Kitzmiller and Butler were present. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Thurman, to approve the agenda for the Regular Meeting of the Summerset City Commission for December 2nd, 2021. Motion carried.

CONSENT CALENDAR

Motion by Butler, second by Kitzmiller, to approve the minutes of the Regular Meeting of November 18th, 2021. Motion carried.

APPROVAL OF CLAIMS

Motion by Thurman, second by Butler, to approve the claims and hand checks in the amount of \$252,068.09 from November 18th, 2021 through December 1st, 2021 as presented or amended. Motion carried.

A&B BUSINESS SOLUTIONS	Monthly Contract	433.70
ALLEN, DON	Phone Stipend	50.00
AMBROSE, JONATHAN	Phone Stipend	50.00
BLACK HILLS ENERGY	Utilities	6,030.60
BLAIR, JASON		101.12
BORDEWYK, JORDAN	Deposit Refund	100.00
Butler, Dave	Phone Stipend	50.00
CANDACE SEALEY	Phone Stipend	50.00
CITY OF RAPID CITY	Solid Waste Hauling	3,971.71
CMS SERVICES	Install HVAC	9,174.97
COYLE, ANDREW	Deposit/Refund	67.72
DAKOTA PUMP, INC	Trouble Shoot Filter	7,244.91
DELTA DENTAL	Employee Dental	750.00
DUCHENEAUX, HALAYNA	Phone Stipend	50.00
EBY, JOEY	Deposit Refund	50.00
EDLUND, SEAN	Deposit Refund	50.00
EXCEL TRUCK	Fix Garbage Truck	1,175.86
FIGUEROA, VICTOR	Deposit Refund	50.00
FOOTHILLS FENCE	One Bag Residential Ties	20.51
GOLDEN WEST TECHNOLOGIES	Managed Services	1,423.87
HAWKINS INC.	Aqua Hawk	2,699.00
HEALTH POOL OF SD	Employee Health Insurance	14,598.60
HERMANSON EGGE ENGINEERING	17 Residential Inspections	1,785.00
HIRSCH, CLYDE	Phone Stipend	50.00
HUNT, DREW	Phone Stipend	113.00
JACOBS, BRANDY	Deposit/credit	105.00

JUSO, COLTON	Phone Stipend	50.00
KIEFFER SANITATION	Portable Toilets	225.00
KITZMILLER, MICHAEL	Phone Stipend	50.00
Kayl, Anthony	Phone Stipend	50.00
MID-AMERICAN RESEARCH CHEMICAL	WWTP Supplies	574.38
MONTILEAUX, CASEY	Phone Stipend	50.00
NASSER, RICH	Phone Stipend	50.00
OPSTEDAHL, TAYLER	Phone Stipend	50.00
PALMER, BRANDY	Phone Stipend	50.00
QUILL	Supplies	25.25
RAHAL, BRENDA	Deposit/Refund	105.00
RAPID CITY JOURNAL	Publications	274.74
SCHIEFFER, LISA	Phone Stipend	50.00
SCHROCK, BRIELLE	Phones Stipend	50.00
SD GOVERNMENTAL HUMAN	Annual Dues	25.00
SD CITY MANAGEMENT ASSOCIATION	Annual Dues	150.00
SD GOVERNMENTAL FO ASSOC	Annual Dues	40.00
SD ONE CALL	October Notifications	23.10
SDML	Annual Dues	2,315.82
SDML Work Compensation Fund	Workers Comp Fund	13,360.00
SDRS-SUPPLEMENTAL	Supplemental Retirement	510.00
SIMON CONTRACTORS	Progress Payments	10,284.45
TANNER FENENGA	Phone Stipend	50.00
THURMAN, KATHLENE	Phone Stipend	50.00
TORNO, MELANIE	Phone Stipend	50.00
VAST BROADBAND	Fax/phone/internet	2,097.49
Verizon Wireless	Mobile Broadband	68.37
ZABEL, CAMERON	Deposit Refund	50.00
SDRS	November Retirement	8,556.10
UNITED STATES TREASURY	Payroll Taxes	14,137.82
USDA	USDA Payment	148,400.00

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Thurman, to approve the utility billing adjustment of \$340.91 for the period of November 1st, 2021 thru November 30th, 2021. Motion carried.

FIRST READING FOR SUPPLEMENTAL BUDGET ORDINANCE 2021.08

Motion by Kitzmiller, second by Butler, to approve the first reading of Ordinance 2021.08. Motion carried.

Motion by Butler, second by Hirsch, to set the second reading of Ordinance 2021.08 for December 16th, 2021. Motion carried.

PUBLIC HEARING – WASTEWATER TREATMENT PLANT EXPANSION PROJECT

Motion by Butler, second by Thurman, to approve opening hearing for public input. Motion carried.

Lysann Zeller, Community Development Planner from Black Hills Council of Local Governments, discussed the process of applying for grants and/or loans from the State, along with projected timelines. Also on hand was Chris Robinson, Wastewater Project Manager from HDR to answer any questions.

RESOLUTION 2021-14

Motion by Butler, second by Thurman, to approve the Resolution Authorizing an Application for Financial Assistance, Authorizing the Execution and Submittal of the Application, and Designating an authorized Representative to Certify and Sign Payment Requests. Motion carried.

STAGEBARN SANITARY DISTRICT SEWER RATE ADJUSTMENT

The City of Summerset is considering an adjustment to the rate with an increase of 8%. Said rate is roughly a \$4.85 increase per household/per month.

Motion by Butler, second by Hirsch, to open the floor for discussion. Motion carried.

Eric Boshart, Mirl Searles and Arlan Wipf from the Stagebarn District expressed their concerns to the Board over the rate increase.

Motion by Butler, second by Kitzmiller, to approve the 8% increase effective 01/01/2022. Motion carried.

PAYROLL CHANGES

Motion by Kitzmiller, second by Hirsch, to approve the payroll change of Halayna Ducheneaux and Casey Montileaux from \$19.00 to \$20.00/hr. (certified officer - \$1.00 raise effective November 26th) Motion carried.

Motion by Hirsch, second by Kitzmiller, to approve the payroll change of Drew Hunt from \$19.00 to \$19.50 (CDL license obtained .50 cent raise effective November 26th). Motion carried.

SAFETY BENEFITS REVIEW

City Administrator Lisa Schieffer presented the draft review to the Board.

SURPLUS ARMOR EXPRESS BALLISTIC VEST

Motion by Hirsch, second by Kitzmiller, to approve the surplus item AEXPG2-A-III A to be sold to the Sturgis Police Department in the amount of \$700.00. Motion carried.

DRAFT COVID POLICY

City Administrator Lisa Schieffer presented the draft policy to the Board.

UPCOMING EVENTS: None.

CITIZENS INPUT: No public input received.

ITEMS FROM CITY ATTORNEY

Motion by Kitzmiller, second by Hirsch, to go into Executive Session at 6:53 p.m. per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues. Motion carried.

Motion by Kitzmiller, second by Butler, to come out of executive session at 7:24 p.m. Motion carried.

ADJOURNMENT

Motion by Kitzmiller, second by Butler, to adjourn at 7:24 p.m. Motion carried.

(SEAL)
ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

