

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
MARCH 9, 2026 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the March 9, 2026 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, March 6, 2026.

Elected Officers present: Susan Griffin, Tom Stracy, Adam Janke, Tory Much and Lynette Gitter.

Elected Officers absent: None

Others present: John Rutten, John Knapp, Laura Korth, Derrick Garrigan, Mike Korth, Bridgette Vine and County Officer Princl

Giffin made a motion, seconded by Stracy, to move the Raft Report in the agenda between Agenda item B and C. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Approval of February 9, 2026 Town Board Meeting Minutes

Janke made a motion, seconded by Stracy, to approve the February 9, 2026 Town Board Meeting Minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer's Report

The balances for all accounts as of February 28, 2026, are as follows: Checking - \$2,642.50; Investment Savings - \$294,029.64; Town Reserve CD's - \$153,069.21. Total town funds - \$449,741.35. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report. Not much going on. There was the typical fight at Spooks on Spurr. Some medical calls. Adam Janke reported they his cousin had a trespasser on his property on County Road WW.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Specific matters for discussion and possible action:

Bridgette Vine, Operations Manager, Gold Cross Ambulance, present ambulance metrics, answer questions. She provided those in attendance with updates regarding Gold Cross Ambulance Service. Gold Cross has 2 new ambulances, one in Greenville and one in Waupaca. They are one of the few ambulance services to receive the American Heart Association Gold Award for cardiac and stroke care. They are now offering First Responder training to the EMR level for all municipal partners. The Town of Maple Creek falls in the 90th percentile for response time at 8:46 minutes. They value our long-term partnership.

Gold Cross Bi-Annual Meeting April 15th, 5-7 p.m., Weyauwega (a quorum of the Town Board may be in attendance). All three Town Board members will be in attendance.

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

Raft Report: The Town Board is interested in hiring a different raft inspector. John Rutten is interested in the position. He left his information for a back-round check and this should be put on April's agenda for possible action.

Motion to approve Rural Mutual Insurance Business Liability + Workman's Comp

Stracy made a motion, seconded by Janke, to approve the renewal of the Business Liability and Workman's Comp Insurance for a year in the amount of \$4,747. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Motion to approve the proposed dates for Open Book for April 20th from 2-4 p.m. and Board of Review for May 5th from 5-7 p.m. Chairperson Griffin and Clerk Gitter have attended the certification training to date. Griffin made a motion, seconded by Stracy, to approve the Open Book date for April 20th from 2-4 p.m. and the Board of Review date for May 5th from 5-7 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Annual Meeting: Motion to appoint a Chair; discussion on refreshments.

The Annual Meeting of the Electors is Tuesday, April 21st starting at 6:00 p.m. Chairperson Griffin will be out of Town for this meeting. Supervisor Stracy will be out of Town for this meeting. Someone needs to Chair the meeting. Griffin made a motion, seconded by Stracy, to appoint Supervisor Janke to Chair the Annual Meeting of the Electors. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. Refreshments will be served. Supervisor Janke will pick up some beer, Clerk Gitter will make sure we have water and will order sub-sandwiches and bring a dessert. Treasurer Much will bring a dessert.

Motion to approve Operator Liquor License for John Knapp; term expires June 30, 2027

Stracy made a motion, seconded by Janke, to approve an Operator's License for John Knapp expiring June 30, 2027. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Election:

- ✓ Motion to approve Election Preparedness Plan

The Clerk submitted a preparedness plan for Elections. After review, Stracy made a motion, seconded by Giffin, to approve the Election Preparedness Plan with the suggested changes to the contact information. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- ✓ Motion to approve Resolution No. 2026-1 "Number of Election Inspectors" which states, "There shall be a minimum of 3 election officials on duty at every election. At the discretion of the Town Clerk, the requisite number of election officials may be increased for any election. However, the number of election officials working at a given election shall always be an odd number."

Janke made a motion, seconded by Stracy, to approve Resolution No. 2026-1 "Number of Election Inspectors". Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- ✓ Spring Election April 7th

There is an Election on April 7th. Polls open at 7:00 a.m. and close at 8:00 p.m.

Cemetery:

- ✓ Motion to approve broom rental from C&B by Paul Gitter, for spring gravel cleanup at Town Hall.

Griffin made a motion, seconded by Janke, to approve the broom rental from C&B for gravel cleanup at the Town Hall. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- ✓ Motion to approve Paul Gitter and Jerry Ernst to fix posting board at new cemetery.

During one of the recent snow days, someone slid through the intersection by the new cemetery and knocked over the posting board. Paul Gitter would like permission to put it back up with help from Jerry Ernst.

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

Janke made a motion, seconded by Stracy, to approve hiring Paul Gitter and Jerry Ernst to fix and erect the posting board for the new cemetery on Fuerst Road. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Roads:

- ✓ Street Light Authorization; WW and Church Street

Work is proposed from We Energies for an update to the street lighting at the intersection of Cty WW and Church Street. The upfront charge for this work, is \$581.00, and does not include site restoration. Net monthly charges will initially decrease by (\$5.27), which is subject to future rate changes as approved by the Public Service Commission of Wisconsin. They need approval and payment.

Griffin made a motion, seconded by Stracy, to approve the Street Light Authorization form with WE Energies and to pay the \$581 charge. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- ✓ LRIP-Stilen Road Project bidding timeline

Neither the Chair nor the Clerk have heard whether we have received the LRIP funding. Chairperson Griffin will contact the State representative to get information about the bidding process.

- ✓ Review invoice for Stilen Road bridge

We received an invoice for the Stilen Road Bridge from Outagamie County Highway Department. We applied for, and received, approval to qualify for the 50/50 bridge grant. The total invoice was \$43,803.92. Our portion is \$22,824.03.

- ✓ Road Resolution request by Wisconsin Town's Assoc.

At the WTA District meetings, the Town's Association were requesting Town's to approve and sign a road resolution supporting more funding for town roads. After discussion, Griffin made a motion, seconded by Stracy, to adopt Resolution #2026-2 "Town Board Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution." Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- ✓ Spring Road School, Chula Vista Resort, April 27-29

No one is interested in attending

Clerk

- ✓ Fee Schedule update

After contacting the Town's Association, we can either just update the separate fee schedule we have now and exclude the fees that are attached to individual ordinances, or update the individual ordinances and refer to the fee schedule in the update. The second option is preferred. The clerk would like to update all the ordinances. This will be handled at that time.

- ✓ Payments to Village of BC for Fire Department

Clerk Gitter contacted the Village of Bear Creek regarding their contract for the year. It was determined that the SAP totals were entered twice. Therefore, a correction was made to the all the Towns contracts for the year.

- ✓ Deputy Clerk discussion

Clerk Gitter is not opposed to training a deputy clerk but is not ready to do so. She will consider it at a future time.

- ✓ Newsletter/Solar

The clerk will put the petition in the newsletter coming out this month. We will see what kind of response we get.

- ✓ Town Hall rental March 21

A private party will be renting the Town Hall on March 21st.

- ✓ Clerk clean Town Hall

The clerk will clean the Town Hall prior to the rental.

Report of officers:

- **Cemetery**—Handled earlier
- **Plan Commission**—Preliminary CSM Review; Lot Split-Korth; Lot Split-Handsckhe
- **Building Inspector**—Nothing

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

- **Constable**—Nothing

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Complaints/Correspondence – No action taken.

- ✓ City of New London Comprehensive Plan update/ordinance
- ✓ Outagamie County Zoning Code Rewrite Project
- ✓ Hazardous Waste Awareness Training

Review and payment of vouchers

Vouchers for checks numbering 13237 to 13259 were submitted for review and payment. Additional payments will be made by direct debit from checking for the March Federal 941 Withholding Tax payment and the 1st Quarter State Withholding Tax.

Future Agenda Items: Discussion/Action on future agenda items?

- ✓ Raft Inspector

Adjournment/Calendar

- ✓ March 21 – Private Party Town Hall Rental
- ✓ April 6 – Plan Commission meeting 6:00 p.m., if needed
- ✓ April 7 – Spring Election – Polls open 7:00 a.m. to 8:00 p.m.
- ✓ April 13 – Town Board Meeting 6:30 p.m.
- ✓ April 21 – Annual Meeting 6:00 p.m.
- ✓ April 20 – Open Book 2-4 p.m. By phone with Associate Appraisal.
- ✓ May 5 – Board of Review 5-7 p.m.

Stracy made a motion, seconded by Griffin, to adjourn at 8:25 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9th day of March 2026, and were entered in this record book by:

_____, Clerk Gitter, And were approved this 13th day of April 2026 by:

_____, Chairperson Griffin

_____, Supervisor Janke

_____, Supervisor Stracy