



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 25th April 2017 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

S Guy (Chairman), A Burton, D Pinder, J Nottingham, J Hirst, P Tolson, S Benson, M Ibberson, P Blakeley, K Sibbald, V Lees-Hamilton

In Attendance:

Clerk: Lisa Staggs

Public: None

Press: None

MTC270/2016 Chairman's Welcome and Remarks:

The Chairman Cllr Guy welcomed Cllrs thanking them for their attendance and thanked Cllr Blakeley for chairing the previous meeting.

Cllr Guy Proposed to suspend standing orders and bring forward MTC279(1 & 2) Cllr Pinder Seconded Vote: All in favour

MTC271/2016 Public Question Time:

NONE

MTC272/2016 Apologies For Absence

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: M Burton, J Taylor, C Walker, K Taylor, M Bolt

MTC273/2016 Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

None

MTC274/2016 Confirmation of Minutes

To approve minutes of the ordinary meeting of **4th April 2017** as a true and correct record including payments of **Nil**. Cllr Sibbald **Proposed** the minutes were a true and correct record Cllr Blakeley **Seconded Vote: All in favour**

MTC275/2016 Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Blakeley on Defibrillators & uphold decision 21st March to agree purchase of a plaque for Battyeford SC £35 plus VAT – Cllr Blakeley reports that both the defibrillators are installed and FOC by

Think Utility Services. Clerk to thank Think Utility Services on behalf of MTC. Cllr Blakeley also reports that the plaque was donated and therefore there is no need to uphold the decision to purchase the plaque at £35 plus VAT.

2. To receive an update from the Clerk on Hanging Baskets and uphold decision 21st March to agree purchase of 13 hanging baskets from First Impressions £715 plus VAT – Clerk reports the hanging baskets will be installed first 2 weeks of June. Cllr Guy **Proposed** to uphold the decision 21st March to agree the purchase of 13 baskets from First Impressions at £715 plus VAT Cllr Blakeley **Seconded Vote: All in favour**
3. To receive an update from Cllr Bolt on the progression of the Neighbourhood Plan by the steering group and receive information from the Clerk regarding the recently approved Terms of Reference and completion of Service Agreement and agree a course of action regarding information being uploaded to the MTC website – Clerk reports that the Terms of Reference are being viewed by Sarah Smith at Kirklees who will confirm if they are acceptable in the next week or so. Cllr Guy confirms that he has signed the Service Agreement, once the terms are agreed this can be sent to Kirklees for completion.
Cllr Lees-Hamilton states that uploading items to the website uses the Clerk's time and due to the nature of the website can often take hours to upload small amounts. She states that to upload documents relating to the Neighbourhood Plan would make the Clerk's workload more demanding on just 16 hours. Cllr Lees-Hamilton **Proposed** to defer any discussions regarding uploading documents to the website regarding Neighbourhood Plan until MTC were in receipt of a full update from Cllr Bolt Cllr Blakeley **Seconded Vote: All in favour**
4. To receive an update from the Clerk on Woodland Trust Tree Planting Kit – No update, Clerk to ring Woodland Trust.
5. To receive an update from Cllr Guy on the survey recently conducted on Mirfield Public Toilets, discuss any feedback available and decide further action – Cllr Guy reports that the survey has been well received with over 319 responses plus 50 paper responses. Cllr Guy reports that there is a small charge for over 100 responses and the Clerk used her delegated powers to approve this urgent action as there were 3 weeks between this and the next meeting. Cllr Ibberson **Proposed** to open the toilets for the Co-op fundraiser on Saturday 29th April only Cllr Tolson **Seconded Vote: All in favour**
6. To receive an update from Cllr Benson and feedback from the schools and report on the progress of the feasibility study, identification of a 'champion' from the school to work on this and to identify the potential number of pupils who would use those footpaths – Cllr Benson still pursuing. Leave on agenda.
7. To receive an update from the Clerk following advice from YLCA regarding possible engagement of a Community Warden – Response from YLCA only received today. Defer to next meeting to let Cllrs read through the recommendations from NALC's solicitor.

MTC276/2016

Finance:

To approve the following accounts for payment

1. Clan Services Monthly Maintenance £425.00 – **Noted**
Cllr Lees-Hamilton **Proposed** the Clerk check terms of notice period on maintenance contract and email to Cllrs Cllr Blakeley **Seconded Vote: All**

in favour

APRIL		
Payee	Description	Amount
Clerk L Staggs	April Salary	£ 692.56
HMRC	April PAYE	£ 179.56
St Marys	April Room Hire	£ 42.00
Just Gardens	April Maintenance	£ 80.00
Zurich	Insurance Renewal	£ 883.86
YLCA	Annual Membership	£ 1732.00
M Stead & Sons	Scalpings Allotments	£ 528.00
TOTAL		£ 4137.98

Cllr Guy **Proposed** items 2-8 payment en block Cllr Pinder **Seconded Vote: All in favour**

9. To receive a bank reconciliation to 31/03/17 – **Noted**

10. To receive a spend/income comparison with the adopted budget - **Noted**

MTC277/2016

Grant Applications:

1. To consider grant applications submitted: **None**

2. To receive updates from previously approved grants: **None**

MTC278/2016

Planning

1. To consider planning applications received from Kirklees Council.

2017/91015 – **Noted**

2017/90941 – **Noted**

2017/90973 – **Noted**

2017/91017 – **Noted**

2017/91165 – **Noted**

2017/91186 – **Noted**

2017/91232 – **Noted**

2. To consider planning decision notifications from Kirklees Council:

No Comments/Noted

3. To consider potential controversial applications: To receive an update from the clerk if received from Paul Kemp at Kirklees – Reply only received today, defer to next meeting for Cllrs to consider the reply.

MTC279/2016

Community

To receive information on the following items and decide any action where necessary.

1. To receive a presentation from Rob Dalby on Mirfield PROW's and discuss outstanding claims and decide and agree a course of action needed to resolve matters – Rob Dalby & Giles Cheetham are present. Giles reports that at present there are 8 outstanding PROW's in Mirfield and lists them for Cllrs. He reports that there is a backlog of this type with 122 files listed on priority statement, Francis St 17th, Handbank 77th. He reports that each one is investigated, then a decision is made to make an order, on which objections can be made by the public. Giles gives Cllrs a background on his role and PROW department. Rob & Giles state that there would be a degree of discussion to extract 8 from Kirklees list, that cabinet must approve the policy to adopt priority process and it can be very expensive and a lengthy 6-7 year process. Cllrs discuss footpath signs and Cllr Pinder asks if the signs that are in a bad state can be replaced. Rob states

that there is no longer a budget for this within Kirklees but he would be happy to work with MTC if they wished to fund new ones. Cllr Lees-Hamilton states Dewsbury Ward could join with MTC regarding Calder & Hebble Navigation PROW and maybe apply to New Homes Bonus. Giles to send maps of the outstanding PROW's to the Clerk to circulate. Rob to check priority matrix regarding Mirfield and send to Clerk to circulate.

2. To discuss the condition and maintenance of Mirfield Memorial Park by Kirklees following a discussion with the various user groups and decide any action necessary – Cllrs explain to Rob the problems the user groups were having with the grass maintenance. Rob confirmed that the Memorial Park has 14 cuts per year starting in April and states he will chase why the grass cutters never returned with a more suitable machine. Cllr Pinder reports that one of the litter bins has vanished and marks the location on a map. Rob to look into this. Cllr Lees-Hamilton mentions the Friends of Mirfield Playground and asks Rob to contact them with regards new equipment. Rob explains that Kirklees are refreshing how they deliver 'play' around the district. Play England have put forward ideas and Kirklees will be looking at these after the June election. Rob will also chase Will Acornley regarding the bench that was moved from Stocksbank playground last year.

Cllr Guy thanks Rob & Giles for attending the meeting.

8.20pm Rob & Giles leave

**Cllr Guy Proposed to reinstate standing orders Cllr Lees-Hamilton
Seconded Vote: All in favour**

MTC280/2016

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To consider nominations for 2017/2018 Mayor & Deputy Designate and agree any action necessary for these nominations – Cllr Guy **Proposed** Deputy Mayor Cllr Blakeley as Mayor Designate Cllr Lees-Hamilton **Seconded Vote: All in favour.** Motion carried as no further nominations Cllr Lees-Hamilton **Proposed** Cllr Ibberson as Deputy Mayor Designate Cllr Burton **Seconded Vote: All in favour.** Motion carried as no further nominations

Cllr Guy congratulated Cllrs Blakeley & Ibberson. Cllr Lees-Hamilton thanked Cllr Guy for his year as Mayor.

MTC281/2016

Correspondence

To receive the following new items of correspondence and decide any action where necessary.

1. NHS NKCCG Connect - **Noted**
2. YLCA 2017 Governance & Accountability Financial Guide – **Noted**
3. YLCA Local Council Review – **Noted**
4. YLCA Smaller Authorities Transparency Fund - **Noted**
5. YLCA Annual Review – **Noted**
6. YLCA Cyber Essentials - **Noted**

MTC282/2016

Matters for Report and Information

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Pinder reports on a meeting with Rob Dalby and cyclists in Bluebell Wood relating to the cycling circuits. Cllr Lees-Hamilton confirmed she would circulate election protocols from Kirklees to Cllrs via the Clerk. Cllr Guy reported on a fundraiser in the Co-op on 29/4/17 by Mirfield Rifle Volunteers

MTC283/2016 and reminded Cllrs of the time of the Civic Service on Sunday 30th April.
The Date Of The Next Town Council Meeting:
Date of next meeting **Tuesday 9th May 2017**
Time Meeting Closed.....**8.50pm**.....