



Spanish For All Austin, L.L.C

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Copyright Compliance Policy

A. Company Values

We at Spanish For All Austin, L.L.C recognize and respect intellectual property rights and are committed to fulfilling our moral and legal obligations with respect to our use of copyright-protected works, respect for the individual, community services.

B. Statement of Company Obligations Regarding Copyright

As a matter of moral integrity and adherence to U.S. copyright law, Spanish For All Austin, L.L.C sets forth these policies for all students and independent contractor:

B.1. No student, and independent contractor may reproduce any copyrighted work in print, video, or digital form in violation of the law. Works are considered protected even if they are not registered with the U.S. Copyright Office and even if they do not carry the copyright symbol (©). Copyrighted works include, but are not limited to: printed articles from publications, TV and radio programs, videotapes, music performances, photographs, training materials, manuals, documentation, software programs, databases and World Wide Web pages. In general, the laws that apply to printed materials also apply to visual and digital formats such as diskettes, CD-ROMs and Internet pages.

C. Copyright Infringement

Spanish For All Austin, L.L.C expects students and independent contractors to be responsible consumers of copyrighted materials. We also encourage students and independent contractors to educate their peers on copyright compliance. If any student or independent contractor witnesses a potential copyright infringement, please bring the matter to the attention of the Spanish For All Austin, L.L.C's owner who serves as copyright compliance officer in Spanish For All Austin, L.L.C. The independent contractor or student who illegally duplicates copyrighted works, subject to contract's termination and student suspension.

Name: _____

Signature: _____

Date signed: _____