



Medfield Afterschool Program  
**Individual Health Care Plan Form**

**Plan must be renewed annually and updated when/if child's condition changes.**

Attach  
Child's  
Photo

**USE THIS FORM FOR:** Any chronic medical condition which has been diagnosed by a doctor or licensed health care practitioner, such as allergies, asthma, ADD/ADHD, celiac disease, diabetes, epilepsy, etc. which requires medical treatment. Please contact your child's program director to set up a time to review this form, discuss health condition, drop off medication if necessary, and provide training.

Check all that apply...

**Plan was created by:** \_\_\_ Parent/Guardian \_\_\_ Doctor or Licensed Practitioner \_\_\_ Other: \_\_\_\_\_

**Plan is maintained by:** \_\_\_ Director \_\_\_ Lead Teacher \_\_\_ Educators

Name of Child: \_\_\_\_\_ Grade/Program: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Home: (\_\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Home: (\_\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Chronic health care condition: \_\_\_\_\_

Description of chronic health care condition: \_\_\_\_\_

Symptoms (be specific): \_\_\_\_\_

Medical treatment necessary while at the program:

Potential side effects of treatment?

Potential consequences if treatment is not administered?

Does the child have the same medication or other medications at school that may be administered before they arrive at MAP and that would require the MAP staff to know when it was last taken? \_\_\_ YES \_\_\_ NO **IF YES**, do you give your child's school nurse permission to contact MAP and/or for MAP to contact the nurse to see if any such medication was administered during the child's school day? \_\_\_ YES \_\_\_ NO

I, \_\_\_\_\_, the parent/guardian, will provide the MAP Staff with training that specifically addresses the child's condition, allergy, medication, and or other treatment needs. I give permission for MAP to administer the above treatment, including the administration of the medications specified.

**Licensed Health Care Practitioner (please print):** \_\_\_\_\_

**Licensed Health Care Practitioner Authorization/Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent's/Guardian's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Medfield Afterschool Program  
INDIVIDUAL HEALTH CARE PLAN  
MEDICATION CONSENT FORM**  
(only one medication per form & in original container)

To be filled out on the child's last day  
Date returned: \_\_\_\_\_  
Parent/Guardian Signature: \_\_\_\_\_

**TO BE COMPLETED BY CHILD'S PARENT/GUARDIAN:**

Name of Child: \_\_\_\_\_ Chronic Condition: \_\_\_\_\_

Name of Medication: \_\_\_\_\_ (one medication per form)

\*If Non-Prescription, a Licensed Health Care Practitioner signature is required

Type of Medication:  Liquid  Pill (# Pills if prescription \_\_\_\_ )  Injection  Other \_\_\_\_\_

Storage Directions: \_\_\_\_\_

Dosage \_\_\_\_\_ (must match what the Licensed Health Care Practitioner authorized on the Individual Health Care Plan)

Date of 1<sup>st</sup> Dose \_\_\_\_\_ (MAP cannot administer the 1<sup>st</sup> dose of a medication unless it is an emergency medication)

When should this medication be given? (Be specific, including symptoms that would cause your child to necessitate this medication.)

I give permission to MAP to administer the above medication per the directions above.

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**REQUIRED IF NON-PRESCRIPTION**

Licensed Health Care Practitioner (*please print*): \_\_\_\_\_

Licensed Health Care Practitioner Authorization/Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MEDICATION ADMINISTRATION RECORD**

**COMPLETED BY MAP STAFF:**

- Who trained the staff: \_\_\_\_\_  Medication Consent Form Completed
- Original prescription label on the medicine container  Name of the child on the container
- Date on prescription current (good for 1 year from date prescription filled)  Expiration Date \_\_\_\_\_
- Dose, name of drug, frequency of administration given on the label match parent/guardian instructions
- 5 rights addressed (right child, right medication, right dose, right route & right time)

**CHILD'S NAME:** \_\_\_\_\_

**MEDICATION:** \_\_\_\_\_

Date	Time	Medication	Dose	Route	Staff Signature	Miss dose Errors	Child Refusal (✓)

*\*If child refused medication, explain why and attach to administration record.*

*This record must be maintained in the child's file when complete*



**Medfield Afterschool Program, Inc.**  
**Health History, Training & Program Considerations**

**To be filled out by Program Director/Lead Educator during the parent/guardian meeting and attached to the severe allergy action plan or individual health care plan.**

Please contact your child's Program Director once you have all of the forms completed, including the signature of a licensed health care practitioner, and required medication (if any) in the original box. This meeting is required prior to your child's attendance at MAP.

Meghan Jackson  
JS- K-1 Program (508) 359-2165  
Meghan.map@comcast.net

Alex Sakash  
2-3 Program (508) 359-8513  
Alex.23map@gmail.com

Kurt Jackson  
MAP @ Pfaff Program (508) 359-2168  
kurt14.map@gmail.com

Child's Name: \_\_\_\_\_ Program: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_ Parent Guardian: \_\_\_\_\_

**Training:**

**Severe Allergy:** Has your child ever needed to have an epinephrine injection or inhaler? \_\_\_\_\_ How many times? \_\_\_\_\_

Other Emergency Medication: \_\_\_\_\_

Last time used: \_\_\_\_\_ For What Symptoms: \_\_\_\_\_

Does your child need to ingest the allergen to have a reaction? \_\_\_\_\_

Does your child require special seating when having snack or lunch? \_\_\_\_\_

Will you be sending in special snacks? \_\_\_\_\_

Information and special considerations for when the child is in MAP's care: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Individual Health Care Plan:** Information and special considerations for when the child is in MAP's care: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Program Director/Lead Educator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_