



Langdon Community  
Association  
Box 134  
Langdon, AB T0J 1X0  
[www.goodlucktown.ca](http://www.goodlucktown.ca)

LCA Meeting – Oct 20, 2019

Location: Fieldhouse

Time: 7:30pm

**In Attendance:**

Jessica Smythe – Vice Chair

Chrissy Craig – Chair

Nicki Black – Field House

Nicole Porquet-Seitz – Secretary

Crystal Upstone – Treasurer

Corrie Carroubourg – Director

Meeting called to order at 19h30

**1. Approval of Agenda:**

- Motion to approve the agenda with additions: Nicki

**2. Approval of Minutes:**

- Motion to approve the minutes from Sept 22, 2019: Crystal, Nicki

**3. Reports**

Attached to minutes

Next LCC meeting Dec 1 700pm (tentative time)

**4. Standing Business**

- Tasks review – please log onto Sharepoint for LCA\_Board to Task list and review what has been assigned to you and check off when completed.
- LCC/ NBCFB merger –will be announced at the next AGM.
- Risk Management – Snow removal contract, Red Cross Emergency Response Team representative Carmen spoke to recruitment of volunteer responders in RVC see attached information sheet. Online application or questions contact Carmen. Currently have 45 volunteers in all of RVC
- Succession Planning – document in Sharepoint (under admin, guiding documents, job descriptions) with details on tasks we all perform. Please feel out for your position. Also we need to start planning for recruitment of a secretary and if possible a treasurer for March 2020 AGM.
- Education – Online Federation of Calgary Communities. We have money to attend education.
- Strategic Planning – Reviewed Part E much of this was focused on communication and the forming of subcommittee to help with tasks but no subcommittee has been formed. Tasks we will restart is monthly did you know facts about LCA to be decided at each meeting. Oct facts – did you know we have a family bingo coming up Nov 3, did you know you can rent the FH for birthday parties

**5. Discussion**

- Office Furniture – Nicole to email Scott about laptops and shelving from City of Calgary Surplus??? Nicki has printer to donate (?)
- Security Cameras – Nicki to contact company to get previously approved motion completed
- OK Club & maintenance – have replaced indoor lights and will maintain these for us. Also will maintain salting of the fh.
- FH Water Update – Ray from Trust Plumbing investigated water odour, well was shocked last weekend. AHS meeting Oct 30 for special testing of all public buildings on well water in the province. Nicole to start doing monthly water sample on Tuesdays to AHS in Strathmore. Discussed approaching RVC for FH water to get connected to main line – Chrissy to email AI and added to task list. Annual well shock added to task list
- Markets – Market manager Lori asked about using FH parking lot for summer markets (have been Wednesdays 4-7pm). Not approved as already a lack of parking in May and June due to baseball. We could offer parking lot for July and August once Little League is over and/or after a parking lot extension. Would require to submit completed documents 7days before a market: AHS approval and certificates for food service, RVC special events form and other legal documents required to run the market depending on the vendors. Also a market capacity to be set before next market Nov 16<sup>th</sup> to avoid fire code concerns. Corrie to calculate capacity based on square footage within fire code. No tables in doorways and must not block NE doorway.
- Sponsorship Signs – Local lumberyard/construction company owner Dustin inquiring about sign (at his cost) at park for previous donations of materials for rink boards and past volunteering. Decided need current sponsorship to get free advertising and potential sponsorship for rink, playground or office shelving – Chrissy to offer these sponsorships for advertising.
- Tournaments – discussed fees for use of the diamonds for baseball tournaments (currently none) which would cover extra port-a-potty cleaning & supplies and/or extra port-a-potties, cleaning of fieldhouse (if rental included), extra garbage/recycle pick up. Add to next agenda with board members to bring back costs of extras so we can decide on tournament package fee (Costs research – Crystal (garbage/recycle), Scott (potties), Nicki (cleaning), Chrissy (diamond rental). Also discussed an increase to annual fees to LSA and Little League (to be done before their AGMs and grant deadlines) as currently both have a \$500 flat fee for the season.
- RVC survey – Chrissy to email out link to RVC needs assessment survey for all to review and send responses to Chrissy for her to submit one united response from LCA

## 6. Motions

- Approved by email
- Approved at meeting

Adjourned 802pm

## Reports

Events report – Bingos are well attended with average 50 participants with LCA profit ~\$700. First Family Bingo scheduled for Nov 3 afternoon. Thank you to the volunteers for the Pumpkin Patch and Bingos.

Funds development report –

Communication report –

Parks report – Snow removal contract being completed

Program report –

Fieldhouse report –

Capital Projects Report – no current projects

**Future Meeting** (calendar invites sent to your goodlucktown.ca emails)

All meetings at 730pm at field house garage unless noted

Nov 24

Jan 26, 2020

Feb 23

March 8 AGM 7pm