



Privacy Policy

This Privacy Policy governs the manner in which for Milestone Consulting Group, Inc. ("Milestone") collects, uses, maintains and discloses information collected from users (each, a "User") of the www.milestoneconsultinggroup.com website ("Site"). This privacy policy applies to the Site and all products and services offered by Milestone, and will notify you of the following:

1. What personally identifiable information is collected from you, how it is used, and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

Personal identification information

We are the sole owners of the information collected. We only have access to and collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

If you have registered for a class, seminar, or other activity that is eligible for Professional Development Units through the Project Management Institute (PMI), we will retain your name and the dates of your attendance to fulfill our agreement with the PMI. On request from PMI in response to an audit, and with your permission, we will validate your attendance.

Unless you ask us not to, we may contact you via email (or by phone, if you have given us a phone number) in the future to tell you about specials, new products or services, upcoming events, classes, and seminars, or changes to this privacy policy.

Non-personal identification information

We may collect non-personal identification information about Users whenever they interact with our Site. Non-personal identification information may include the browser name, the type of computer and technical information about Users means of connection to our Site, such as the operating system and the Internet service providers utilized and other similar information.



Web browser cookies

Our Site may use "cookies" to enhance User experience. User's web browser places cookies on their hard drive for record-keeping purposes and sometimes to track information about them. User may choose to set their web browser to refuse cookies, or to alert you when cookies are being sent. If they do so, note that some parts of the Site may not function properly.

Other Tracking Technologies

Milestone may contract with certain processors who may use cookies, unique identifiers, web beacons, and similar tracking technologies ("Tracking Technologies"). Such Tracking Technologies are to improve the User's experience in dealings with Milestone. User may choose to opt-out of communications from Milestone at any time.

How we use collected information

Milestone Consulting Group, Inc. may collect and use User's personal information for the following purposes:

- *To improve customer service*

Information you provide helps us respond to your customer service requests and support needs more efficiently.

- *To personalize user experience*

We may use information in the aggregate to understand how our Users as a group use the services and resources provided on our Site.

- *To improve our Site*

We may use feedback you provide to improve our products and services.

- *To run a promotion, contest, survey or other Site feature*

We may send Users information they agreed to receive about topics we think will be of interest to them.

- *To send periodic emails*

We may use the email address to send User information and updates pertaining to their order. It may also be used to respond to their inquiries, questions, and/or other requests. If User decides to opt-in to our mailing list, they will receive emails that may include company news, updates, related product or service information, etc. If at any time the User would like to unsubscribe from receiving future emails, we include detailed unsubscribe instructions at the bottom of each email.



Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address, physical address, or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored on our Site.

Sensitive and private data exchange between the Site and its Users happens over an SSL secured communication channel and is encrypted and protected with digital signatures. Our Site is also in compliance with PCI vulnerability standards in order to create as secure of an environment as possible for Users.

Third party websites

Users may find advertising or other content on our Site that link to the sites and services of our partners, suppliers, advertisers, sponsors, licensors and other third parties. We do not control the content or links that appear on these sites and are not responsible for the practices employed by websites linked to or from our Site. In addition, these sites or services, including their content and links, may be constantly changing. These sites and services may have their own privacy policies and customer service policies. Browsing and interaction on any other website, including websites which have a link to our Site, is subject to that website's own terms and policies.

Changes to this privacy policy

Milestone Consulting Group, Inc. has the discretion to update this privacy policy at any time. When we do, we will revise the updated date at the bottom of this page. We encourage Users to frequently check this page for any changes to stay informed about how we are helping to protect the personal information we collect. You acknowledge and agree that it is your responsibility to review this privacy policy periodically and become aware of modifications.



If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at +1-952-400-7850, by email at info@milestoneconsultinggroup.com, or by U.S. Postal mail at 7809 Southtown Center #349, Bloomington, MN 55431, USA.

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