

**THE CITY OF CISCO
CITY COUNCIL, REGULAR CALLED MEETING
January 9, 2023**

**CISCO, TEXAS §
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

MEMBERS PRESENT:

MAYOR	STEPHEN FORESTER
COUNCILMEMBER PLACE I	JASON WHETSTONE
COUNCILMEMBER PLACE II	ROBERT JOHNSTON
COUNCILMEMBER PLACE V	CHRIS JOHNSON
COUNCILMEMBER PLACE VI	TRAVIS TOOF

PERSONNEL PRESENT:

CITY MANAGER	DARWIN ARCHER
CITY SECRETARY	TAMMY OSBORNE

PERSONNEL ABSENT:

COUNCILMEMBER PLACE III	WILLARD JOHNSON
COUNCILMEMBER PLACE IV	NATHAN BRUNER

Guests: Kenneth Preston, Walter Fairbanks, Marty Sanders, Dylan Keith

I. MEETING CALLED TO ORDER:

Mayor Forester called the meeting to order at 6:00 p.m.

II. PLEDGES

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

III. INVOCATION:

Councilmember Toof gave the invocation.

IV. CITIZEN-VISITOR COMMENTS:

None

V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:

- December 12, 2022
- December 27, 2022

Mayor Forester pointed out that the December 12, 2022 minutes were incorrectly dated.

Motion was made by Councilmember Whetstone to accept the minutes with the date amended, second was made by Councilmember Johnston. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

VII. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:

A. Consider and Discuss Granting Specific Use Permit for 1500 Ave. A.—Dylan Keith

Mr. Archer informed the Council that Planning & Zoning Commission had already approved the permit and that the Public Hearing had been conducted and there was no public comment.

Mr. Keith addressed the Council explaining that he would be manufacturing and storing ammunition at the location. Councilmember Johnston asked Mr. Keith if there were any special requirements or provisions made for storing the explosive material. Mr. Keith stated that

only small amounts of gun powder would be stored on site and would be boxed and in a storage container until use. Mayor Forester asked for clarification on the address for the permit and it was found that the permitted address would actually be 201 E. 17th St. The City Secretary acknowledged that the address on the agenda was incorrect and the permit application provided in the council packets reflected the correct address for the permit.

Motion was made by Councilmember C. Johnson to approve the Specific Use Permit for 201 E. 17th St., second was made by Councilmember Whetstone. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

B. Consider and Discuss and Potentially Select a Grant Administration Services Provider to Complete a TDA TxCDBG Funding Application, and in the Event the City is Selected for Funding, to Also Administer the Program.

Mr. Archer stated that the city had received one proposal from Langford Community Management Services and the scoring committee recommended award of the contract to Langford Community Management Services. Councilmember C. Johnson clarified that the recommended firm has been doing grant work for the city previously to which Mr. Archer answered affirmative.

Motion was made by Councilmember C. Johnson to award the contract for grant administration to Langford Community Management Services for the 2023 TDA TxCDBG, second was made by Councilmember Johnston. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

C. Consider and Discuss and Potentially Select a Professional Administration Services Provider for Assistance with the Application and Implementation of One or More Contracts, If Awarded, for the Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Resilient Communities Program (RCP).

Mr. Archer again indicated that only one proposal had been received from Langford Community Management Services and the scoring committee recommended awarding the contract to them.

Motion was made by Councilmember C. Johnson to award the contract for grant administration services to Langford Community Management Services for the 2023 GLO CDBG-MIT RCP, second was made by Councilmember Johnston. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

D. Consider and Discuss Stephens County Jail Contract.

Mr. Archer said that the contract with Stephens County was used as a backup redundancy if Eastland County Jail could not or would not take prisoners.

Motion was made by Councilmember Johnston to approve the contract as presented, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

E. Consider and Discuss resignation of Planning & Zoning Commissioner, Dennis Campbell.

Mayor Forester read Mr. Campbell's letter of resignation for the record.

Motion was made by Councilmember C. Johnson to accept the resignation, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

F. Consider and Discuss Rescheduling Regularly Scheduled Meetings that Fall on City Holidays, Specifically October 9, 2023 & December 25, 2023.

Motion was made by Councilmember Toof to reschedule the October 9, 2023 meeting to October 10, 2023 and the December 25, 2023 meeting to December 28, 2023, second was made by Councilmember Johnston. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

G. Consider and Discuss Approval of 2023 Personnel Rules and Procedures.

Mr. Archer explained that the only change to the procedures had been the addition of the travel policy which the Council had approved previously.

Motion was made by Councilmember Johnston to approve the Personnel Rules and Procedures as presented, second was made by Councilmember Whetstone. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

H. Consider and Discuss Resolution No. 2023-01-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

Mr. Archer stated the grant the city would be applying for would be for \$500,000.00 with \$75,000.00 in matching funds. The funds would be used for a wastewater improvements project.

Motion was made by Councilmember Whetstone to approve the resolution as presented, second was made by Councilmember Johnston. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

I. Consider and Discuss Resolution No. 2023-01-09-01

A RESOLUTION OF THE CITY OF CISCO, TEXAS, AUTHORIZING CITY REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

Mr. Archer again explained that the proposed resolution went together with the above resolution. Whereas, Item G allows submission of the grant, Item I spells out which city officials and employees can act for the city in regard to the grant.

Motion was made by Councilmember C. Johnson to approve the resolution as presented, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

J. Consider and Discuss Resolution No. 2023-01-09-02

A RESOLUTION OF THE CITY COUNCIL OF CISCO, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION RESILIENT COMMUNITIES PROGRAM COMPREHENSIVE PLAN APPLICATION TO THE GENERAL LAND OFFICE; AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY’S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S PARTICIPATION IN THE COMMUNITY DEVELOPMENT & REVITALIZATION PROGRAM.

Lastly, Mr. Archer said that the proposed resolution would allow submission for a grant for \$300,000.00 with no matching funds to be used to update the city’s Comprehensive Plan.

Motion was made by Councilmember Toof to accept the resolution as presented, second was made by Councilmember Johnston. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, Johnston, C. Johnson, Toof, Forester
Nays: None/Motion Carries
Voted: 4 to 0
Absent: W. Johnson, Bruner

K. Consider and Discuss Long Range Planning

Mr. Archer informed the Council that there would be an upcoming discussion regarding Capstone Metering and a potential upcoming parks project in conjunction with the Cisco Development Corporation.

L. Announcements for City Council.

None.

VIII. ADJOURNMENT

Motion was made by Councilmember Toof to adjourn, second made by Councilmember Johnston. Motion passed unanimously and the meeting adjourned at 6:30 p.m.

ATTEST:

Tammy Osborne, City Secretary

Stephen Forester, Mayor
