

1 **Rockford Town Council Regular Meeting**
2 **July 5, 2023, 7pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Carrie Roecks opened the Public Hearing at 7:00pm, stating that the purpose of the hearing was to
10 take input on replacing the fire levy.

11 Ivan Willmschen asked if the levy amount will be the same. Ms. Roecks said the levy would be the same
12 percentage of property tax. There was no other public comment.
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15 Ms. Roecks closed the Public Hearing at 7:03pm and called the regular meeting to order with the Pledge of
16 Allegiance.
17

18 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
19 Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works'
20 Dave Thompson were also in attendance.
21

22 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
23 **Motion was carried.**
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25 **Mr. Stevenson made a motion to approve the minutes from the 06/21/2023 regular meeting. Mr.**
26 **Fricke seconded the motion. Motion was carried.**
27

28 ANNOUNCEMENTS

- 29 - SESCOF Rummage Sale 07/14 – 07/15
- 30 - SVP mobile food bank at RUMC 07/27 1:45-2:45pm
- 31 - Burn Restrictions are in place. No burning of any kind.
32

33 COUNCIL REPORTS

34 Ms. Harnois said that she was appointed as Director of District 1 for another two years, during the AWC
35 Annual Conference.

36 Ms. Harnois stated that the town may be due for Shoreline Master Plan updates. She asked if she should
37 start a conversation with SCJ Alliance to see if they would apply for grant and update the interlocal plan.
38 Council agreed to this.
39

40 COMMISSION/COMMITTEE REPORTS

41 Planning Commission – next meeting will be on 08/01/2023

42 Ball Field Committee – next meeting will be 07/12/2023 6pm. Public Works will be spraying the infield and
43 Dew Drop will soon send a quote for moving some of the sprinklers.

44 Asset Committee – no updates
45

46 PUBLIC COMMENT - None
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48 ORDINANCES/RESOLUTIONS

49 Fee Schedule

50 Mr. Whitman suggested changing the hourly rate for repairs on the food booth from \$50/hour to \$75/hour
51 plus materials. He also suggested both the backhoe and midi excavator, with an operator, should be
52 \$200/hour.

53 **Mr. Fricke made a motion to approve Resolution 23-04, approving the Fee Schedule, with the**
54 **corrections mentioned. Mr. Whitman seconded the motion. Motion was carried.**

55
56 OLD BUSINESS

57 Sheriff's Department
58 Ms. Johnson reported that the Sheriff's Office committed to enforcing Town code.

59
60 NEW BUSINESS

61 **Mr. Stevenson made a motion to approve the lease with the Historical Society and the Town of**
62 **Rockford. Mr. Fricke seconded the motion. Motion was carried.**

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64 **Mr. Fricke made a motion to approve the lease with the Freeman Community Float Group and the**
65 **Town of Rockford. Mr. Whitman seconded the motion. Motion was carried.**

66
67 **Ms. Harnois made a motion to approve JUB Engineers, Inc Task Order 2023-02 for the 2023 TIB**
68 **Funding Application Assistance. Mr. Fricke seconded the motion. Motion was carried.**

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70 STAFF REPORTS

71 Public Works

- 72 - Mr. Thompson reported that, in preparation of the sewer replacement project next year, the surveyors
73 with JUB will be in town on 07/10 to survey Weaver, Pacific, Pine and Church Streets. The purpose of
74 the survey is to identify where the rights-of-way end so that the side sewer connections can be replaced
75 to the homeowner's property line.
- 76 - There was a water leak on Weaver Street two weeks ago. The leak has been repaired, but the line to
77 the North of the leak will also need to be replaced this year.
- 78 - Public Works has been working on finding manholes for the sewer project, spraying weeds and other
79 odd jobs.

80
81 Clerk/Treasurer

- 82 - Mrs. Johnson gave the Treasurer's Report, stating that the total amount of all funds at the end of June
83 was \$818,274.68.
- 84 - There were no utility bill adjustments for June.
- 85 - The past due list was reviewed.
- 86 - Mrs. Johnson said that she has two companies coming to bid the fire station furnace on 07/06/2023.
- 87 - Mrs. Johnson reported the overhead door on the southside of the exhibit building completely came off
88 its tracks. Doug Primmer and Continental Doors are fixing the wall and door. This project will be
89 covered by insurance from the storm damage.
- 90 - Mrs. Johnson explained the need to update the billing software to the Cloud, stating that the cyber
91 security alone is worth the upgrade.
- 92 **Mr. Fricke made a motion to approve the contract with Springbrook Express to migrate the**
93 **software to the cloud and upgrade the software. Mr. Stevenson seconded the motion. Motion**
94 **was carried.**
- 95 - Ms. Roecks asked if there was anything else that needs to be done to authorize the utility tax. Mrs.
96 Johnson said that it was budget duty at this point.
- 97 - Mrs. Johnson reported the Messersmith's Motion to Reconsider that they had filed with the Court of
98 Appeals, in regard to the lawsuit against the town, was denied.

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100 PUBLIC COMMENT

- 101 - Lorrie Engle said congratulations to Mrs. Johnson for getting the Sheriff's Department to enforce the
102 town's code and for requesting more police presence in Rockford. She is noticing a difference. She also
103 asked Mrs. Johnson to send her the rental agreement for the food booths, along with the rental rates.
- 104 - Resident Ron Reinhardt said that he is noticing quite a bit of police presence in and around Rockford,
105 as well.

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APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 18074-18093, with 18074 being voided, and 3 EFTs for a total of \$25,124.91. Ms. Harnois seconded the motion. Motion was carried.

Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion was carried.

The meeting was adjourned at 7:51pm.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor