

**FORTY SIXTH MEETING OF THE MIRFIELD NEIGHBOURHOOD PLAN GROUP ON
TEAMS AT 16:30 HOURS ON 21ST MARCH 2024**

PRESENT

Louise Kirkup (of Kirkwell's Town Planning Consultants Burnley), Stuart Naisbett (Deputy Mayor of Mirfield), Christine Sykes (Note Taker)

APOLOGIES

Cheryl Tyler (Facilitator)

THE MEETING WAS CONVENED AT THE REQUEST OF LOUISE KIRKUP IN ORDER TO DISCUSS THE CONSULTATION PROCESS; & FACILITATE THE URGENT PRODUCTION OF EVENT PUBLICITY

- It was agreed that the Consultation event would take place at Mirfield Community Centre on Saturday 11th May (time to be confirmed)
- A standing display to be left in Mirfield Library for a couple of weeks afterwards
- Invitation postcards to be delivered to every Mirfield household, including a link to the youth survey, and a shorter adult questionnaire. One of the photos from the Design Code to be added for effect. It was decided that the inclusion of a QR code would be useful.
- It was confirmed that the money for the printing and postage has been secured as part of the grant
- Extra postcards to be printed for town centre shops and businesses
- Hard copies of survey/questionnaire to be available on request.

ACTION POINTS

- **SN to book Community Centre**
- **SN to liaise with Mirfield Library**
- **LK to sort wording for the postcard**
- **MTC clerk to arrange printing & postage**
- **CS to hand deliver postcards to shops & businesses**
- **CS to supply display boards for consultation events**
- **LK to provide display materials**

NEXT MEETING: Wednesday 27th March in Mirfield Library's upstairs room at 1pm