

**Litchfield Park Pool Service, LLC**  
**4900 N Litchfield Rd, Ste A**  
**Litchfield Park, AZ 85340-5061**

Phone 623-935-5121 or 623-935-POOL  
 Fax 623-935-5169  
 E-Mail [repair@litchfieldparkpool.com](mailto:repair@litchfieldparkpool.com)

Doing Business Since 1979

## Schedule Repair Request

**CONTACT INFO**

◆ Date \_\_\_\_\_

◆ First Name \_\_\_\_\_ ◆ Last Name \_\_\_\_\_

◆ Street Address of Repair: \_\_\_\_\_

◆ City, ◆ State and ◆ Zip \_\_\_\_\_

◆ Major Cross Roads \_\_\_\_\_

Subdivision Name \_\_\_\_\_

◆ Primary Phone Number \_\_\_\_\_ ◆ Secondary Phone Number \_\_\_\_\_

Contact Fax Number: \_\_\_\_\_

Contact E-Mail Address: \_\_\_\_\_

*We will call, fax or e-mail you upon receipt of repair request.*

**REPAIR REQUEST**

<u>Repair</u>	<u>Installation</u>	<u>Maintenance</u>
<input type="checkbox"/> Diagnose without Repair	<input type="checkbox"/> Filter	<input type="checkbox"/> Acid Wash
<input type="checkbox"/> Diagnose and Repair	<input type="checkbox"/> Handrail	<input type="checkbox"/> Change Sand
<input type="checkbox"/> Clear Lines	<input type="checkbox"/> Heater	<input type="checkbox"/> Clean Filter
<input type="checkbox"/> Drain Cover	<input type="checkbox"/> Motor / Pump	<input type="checkbox"/> Clean Salt Cell
<input type="checkbox"/> Filter	<input type="checkbox"/> Salt System	<input type="checkbox"/> Drain Pool
<input type="checkbox"/> Heater Replace/Repair	<input type="checkbox"/> Time Clock	<input type="checkbox"/> Green Clean
<input type="checkbox"/> Leveler Replace/Repair		<input type="checkbox"/> Assessment
<input type="checkbox"/> Motor Replace/Repair		<input type="checkbox"/> Pool School
<input type="checkbox"/> Pool Light Replace/Repair		
<input type="checkbox"/> Pump Replace/Repair		
<input type="checkbox"/> Time Clock Replace/Repair		
<i>Describe Other</i> _____		

**EQUIPMENT INFO**

**Please provide information regarding the equipment that needs to be repaired or replaced.**

Manufacturer Name \_\_\_\_\_

Model Number \_\_\_\_\_

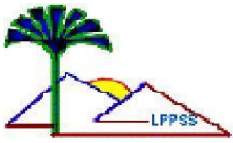
Serial Number \_\_\_\_\_

Other equipment identification information \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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**OTHER INFO**

When a repair request is received our repair technicians are already out on jobs. Every effort will be made to schedule your repair within a reasonable amount of time.

A repair request will not be considered canceled unless we hear from you and our technician has not already done the work.

**PLEASE CIRCLE YOUR RESPONSE**

Are there dogs on the property?	YES	NO
Are there locks on the gates?	YES	NO
Is there a gate code? # _____	YES	NO
The gates will be unlocked on the day of the work?	YES	NO
Do you wish to be on premises at the time of the work?	YES	NO

**TERMS OF SERVICE**

**MINIMUM CHARGE \$85.00**

**FLAT RATES MAY APPLY TO SOME FILTER, MOTOR, PUMP AND SALT CELL, ETC. INSTALLATIONS.**

The MINIMUM charge applies whether or not repair work is done and is due at the time of service.

*Payment options are cash, check or debit/credit card. If paying cash or by check, credit card information is required to be on file.*

*The person requesting the repair is the person responsible for payment.*

*Your credit card will only be used if your cash or check payment has not been received within seven working days.*

*Overdue accounts will be turned over to outside services for handling and additional charges will apply, unless arrangements have been made with bookkeeping prior to any work being performed.*

**Credit Card Authorization**

Card Number \_\_\_\_\_  
 Expiration Date \_\_\_\_\_  
 Verification Code \_\_\_\_\_  
 Name on Card (Print) \_\_\_\_\_  
 Sign Name \_\_\_\_\_

See Litchfield Park Pool Service LLC website for warranty information.

Please check the box below and complete the signature section if you understand and agree to these terms. You may fax, e-mail for bring the completed form to the store.

I understand and accept the Terms of Service.

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Authorizing Signature