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| **Date** | **Dec 17, 2015** | **Time** | **9:00 am** |
| **Facilitator** | Dan Armagost | **Scribe** | Denise Kennedy |
| **Subject** | SMEC Board meeting |
| **Attendees** | Dan Armagost, Jerry Reshetar, Brian Shanks, Denise Kennedy, Bill Wheatley, Jennifer Backer, Micki Brietsprecher, Todd Lechtenberg, John McDonald  |

| Key Points Discussed |
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| No. | Topic | **Highlights** |
| 1 | Approve minutes | 1st Jennifer Backer 2nd Jerry Reshetar |
| 2 | **Approve bills** | 1st Jeff Sampson 2nd Jerry Reshetar |
| 3 | **Review Bank Rec Stmts** |  |
| 4 | **Approve SERVs printout** | 1st Jennifer Backer 2nd Jerry Reshetar |
| 5 | **Business mgr update** | Todd shared treasurer’s report and paid bills.  |
| 6 | **CTIC** | Next meeting is in January |
| 7 | **Mower County Collaborative** | * Fillmore County will meet on January 14th. Funds from the LCTS random moments are divided up among all Fillmore county school districts.
* Freeborn County will meet on January 12th. They have a great website to showcase services.
* Mower County Collaborative will meet on February 16th.
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| 8 | Admin Council update | Jeff Sampson shared the collaboration between the districts and law enforcement. Jeff Oian is working with law enforcement on the technology to allow them to tap into school cameras in the event of an emergency. * Annual meetings will take place moving forward
* Tech staff on both sides will explore security of sharing school cameras.

 Next Admin Council is January 20th – add admin retreat to agenda.  |
| 9 | SMEC Audit presentation | Jason Boynton from Smith Schafer gave update on audit. No concerns were found. He justified SMEC needing a fund balance due to the cash flow necessary for district programs and because the consortium is not able to levy. \*Handouts given |
| 10 | Service Dog policy | Discussed individual boards reviewing policy to ensure we do not have an unlicensed animal in the building.  |
| 11 | Transition program update | Alden-Conger and Kingsland will begin transition programs second semester. The focus is to start small and add students as they qualify for program.  |
| 12 | MDE audit updates | File reviews went well.CAPS are still in progress. Fiscal audit went well. |
| 13 | Austin Audiologist | 1st Jerry Reshetar 2nd Jeff Sampson 5-0 |
| 14 | Vehicle Quote | 1st Jerry Reshetar 2nd Brian Shanks 5-0 |
| 15 | Winona State Initiative | Winona state is pairing with Region 10 to get paraprofessionals with a 4 year degree licensed teachers. Teachers will get credit for classroom experience as they will be hired as teachers while going through the program. They will graduate with an ABA degree and within 5 years they will declare a categorical and receive their MAE. * Must pass MTLE prior to admittance to program.
* No Scholarships, but receive teacher pay while teaching during the program.
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