

COUNTY FOREST COMPREHENSIVE LAND USE PLAN

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1 IRON COUNTY FOREST COMPREHENSIVE LAND USE PLAN

2
3 **200 GENERAL ADMINISTRATION**

4 Objectives

- 5 1. To comply with and implement the provisions of the County Forestry Ordinance.
- 6 2. To administer and manage the County Forest in accordance with s. 28.11, Wis.
- 7 Stats.
- 8 3. To cooperate with the Department of Natural Resources and other agencies and
- 9 organizations in the interest of furthering the optimum management of the forest on
- 10 an infinitely sustainable basis.
- 11 4. To provide adequate financial support for the program by using county designated
- 12 revenues and appropriations, along with funds available from federal and state
- 13 sources.
- 14 5. To maintain an adequate system of accounts, records and reports for the orderly
- 15 administration of the forest and to provide the basis of evaluation of program needs
- 16 and implementation.
- 17 6. To facilitate the administration of the forest by authorizing personnel, equipment
- 18 and facilities necessary to assist the Committee and the administrator in carrying out
- 19 their duties.
- 20

21 **205 ROLES**

22 The County and the Department of Natural Resources have a mutual interest in

23 administration of the County Forest. It shall be the policy of the County Board through the

24 Forestry and Parks Committee to cooperate to the fullest extent with county and state

25 personnel in carrying out the program on the county forestland to perpetuate the

26 State/County partnership through the administration of the county forest. The Iron County

27 Forestry Committee expects that the Department of Natural Resources recognize the unique

28 position the Iron County Forest fulfills in relation to the county economy, its social climate

29 and resource management responsibilities and needs. Iron County Forest goals, strategies

30 and objectives may be, by necessity, significantly different than those of other public forest

31 properties, and furthermore, may change depending on the resource and socio-economic

32 conditions. The County/State roles are further defined in the Public Forest Lands
33 Handbook, 2460.5.

34
35 205.1 COUNTY BOARD OF SUPERVISORS

36 The Iron County Forestry Ordinance adopted June 3rd, 1975 prescribes rules and regulations
37 for the administration of county powers and duties as provided in Chapter 26, 27, 28, 29 and
38 59 of the Wisconsin Statutes, under which the Iron County Board of Supervisors is granted
39 specific powers relative to the establishment, development, management and protection of
40 the county forest to provide sustained yield of forest products for commercial use and the
41 associated benefits of soil and water conservation, scenic and recreational values, and fish
42 and wildlife resources; all with the assistance of the Wisconsin Department of Natural
43 Resources.

44
45 205.1.1 Forestry Committee

46 The Board of Supervisors assigns the administration of the County Forest to the Forestry
47 and Parks Committee as detailed below.

- 48 1. Preparation of an annual work plan and budget for the ensuing calendar year
49 to be presented for the Board's approval.
- 50 2. Establishment and maintenance of the facilities necessary to conduct forest
51 operations.
- 52 3. Negotiations for and acquisition of lands necessary to further the objectives
53 of the county forest.
- 54 4. Review and approval of all proposed recreation projects on the county forest
55 lands.
- 56 5. Work with assistance provided by the Department of Natural Resources on
57 all matters pertaining to sustainable natural resource management on the
58 county forest.
- 59 6. Participation in all other activities involved in the execution and
60 administration of forestry operations in the county forest program.
- 61 7. Employ personnel to administer and implement the county forest program.
- 62 8. Hold committee meetings as necessary to carry out the above duties.

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205.1.2 Forest Administrator

1. The Forest Administrator will act as the agent of the committee and will carry out its orders, as well as execute assignments outlined in the comprehensive plan and annual plan, all within the framework outlined in s. 28.11, Wis.Stats.
2. The Forest Administrator will prepare an agenda for and will be present at all Forestry and Parks Committee meetings.
3. The Forest Administrator will record minutes of each meeting and distribute as appropriate, as well as maintain a permanent minutes record.
4. The Forest Administrator will serve as the Director of the Forestry Department in coordinating the programs of work of staff members and other matters as directed by the Committee.
5. The Forest Administrator will supervise the timber sale program, tree planting, site preparation, timber stand improvement, road and firebreak construction and maintenance, land acquisition, entry and withdrawal of county forest lands, trespass investigations, and long and short term planning, all within the restrictions of s. 28.11 Wis.Stats.

205.2 DEPARTMENT OF NATURAL RESOURCES

The role of the Department of Natural Resources in the County

Forest program is to:

- (1) Encourage technically sound management of the County Forest resources.
- (2) Protect the public rights, benefits and investments in County Forest lands.
- (3) Administer state compensation to the county for the public rights, benefits and privileges the county forest lands provide as required by s. 28.11 (a), (b), Wis. Stats.
- (4) Provide County Forest assistance consistent with those identified in Chapter 200 of the Public Forest Lands handbook and as referenced in Chapter 900 of this plan.

92 205.2.1 Central Office - Madison

93 It is the function of this office to:

- 94 1. Certify and make forest aid payments (variable acreage and project loans) to
95 the county and audit county expenditures of the forestry fund account
96 pursuant to s. 28.11 (8) (b) Wis. Stats.
- 97 2. Certify and make acreage payments to towns pursuant to s. 28.11 (8) (a)
98 Wis. Stats.
- 99 3. Maintain and certify County Forest acreage by township, and audit
100 distribution of severance share payments (s. 28.11(9)(2d) Wis. Stats.) made
101 annually by the counties.
- 102 4. Collect severance share payments of not less than twenty percent of actual
103 stumpage sales value on timber cut from the County Forest pursuant to s.
104 28.11 (9) (a) Wis. Stats.
- 105 5. Administer various aids and grants pertaining, but not limited to, the County
106 Forest program.
- 107 6. Assist with development and implementation of the County Forest
108 Comprehensive Land Use Plan.
- 109 7. Interpret and administer the laws and regulations set forth by the Legislature
110 and the Natural Resources Board.
- 111 8. Review and approve or deny applications for withdrawal and entry of lands
112 into the County Forest Law program.

113
114 205.2.2 Local Office

115 Field representatives of the Department of Natural Resources are available to provide
116 technical advice and assistance to the county in natural resources management. This
117 assistance includes, but is not limited to the following:

118
119 205.2.2.1 Forest Management

120 The forester designated by the Department of Natural Resources to serve as liaison to the
121 Committee will provide technical assistance in managing the resources of the county forest
122 while recognizing the sustainable forest management goals and strategies of Iron County.

123 The forester's duties include the following:

- 124
- 125 1. Attend all Committee meetings and any county board meetings as requested.
 - 126 2. Assist in establishing, inspecting, and administering timber sales in
127 cooperation with county forest personnel.
 - 128 3. Process timber sale approvals, cutting notices and reports.
 - 129 4. Maintain for the Department a record of forest management
130 accomplishments, forms and maps.
 - 131 5. Assist in preparation of projects, plans and estimates.
 - 132 6. Provide assistance to the Committee in the preparation of the annual budget,
133 annual work plan and the County Forest Comprehensive Land Use Plan.
 - 134 7. Assist in County Forest timber theft and larceny investigations.
 - 135 8. Participate in resource planning affecting the County Forest including, but
136 not limited to preparation of maps from aerial photos and completion and
137 maintenance of compartment reconnaissance.
 - 138 9. Facilitate the application of the state recon system with county geographic
139 information systems (GIS).
 - 140 10. Coordinate with the Forest administrator all DNR activities that occur on or
141 affect the county forest to promote integrated management. Organize and
142 prepare minutes of annual partnership meeting as required in Chapter 210-
143 65, Public Forest Lands handbook.

144

145 205.2.2.2 Other DNR Program Functions

- 146 1. Fire Management - Maintain a system of communications, equipment, and
147 trained personnel to prevent and suppress forest fires, assist with prescribed
148 burns and enforce forest related laws.
- 149 2. Forest Pest Control - Provide technical services for prevention, detection and
150 suppression of forest pests in the region.
- 151 3. Wildlife Management - Conduct surveys of wildlife populations, habitat,
152 and public use. Wildlife personnel use this information when providing
153 technical assistance on long-term ecosystem planning as well as wildlife

- 154 habitat management, habitat improvement and wildlife health. Attend
155 committee meetings as requested.
- 156 4. Fisheries Management - Maintain the quality of the fishery resource in the
157 waters of the Forest to produce a balanced return to the angler, consistent
158 with sound management principles.
- 159 5. Law Enforcement - Enforce state natural resource laws and regulations and
160 assist in the enforcement of county and federal natural resource laws and
161 ordinances.
- 162 6. Environmental Protection - Enforce and provide technical assistance in
163 matters related to water and shore land management, pollution detection and
164 waste disposal.
- 165 7. Endangered Resources - Provide technical expertise on rare, threatened or
166 endangered species and natural community surveys, identification and
167 management. Assist other DNR functions and the county in identifying
168 local and landscape level issues.

169

170 **210 COOPERATION**

171 The policy in dealing with other public agencies, non-profit organizations, private
172 individuals and public utilities is to meet the obligations of the county to the public in
173 accordance with s. 28.11 Wis. Stats., while maintaining the best interests of Iron County.
174 Unless otherwise delegated to the forest administrator, all considerations for special
175 cooperation will be brought before the Committee.

176

177 **210.1 PUBLIC AGENCIES**

178 The county will cooperate with public agencies, such as the University of Wisconsin
179 Extension, Soil Conservation Service, Land Conservation Committee and others, to provide
180 consultation services within their respective fields. In turn, the Committee will cooperate
181 with agencies and municipalities in the best interests of the public.

182

183 **210.1.1 Research Agencies**

184 As stated in Section IV 2(0) of the County Forestry Ordinance, the Committee may enter

185 into agreements with the North Central Forest Experiment Station of the United States
186 Department of Agriculture, the University of Wisconsin, Michigan Technological
187 University, and other research agencies for the purpose of conducting forest research. This
188 may involve the use of county forest lands, labor, materials and equipment.

189
190 **210.1.2 State Historical Society**
191 The county will collaborate with the State Historical Society on projects bearing historical
192 significance and will comply with 44.30 Wis.Stats. DNR Manual Code 1810.1 exempts
193 many projects from historical / cultural review however, forest certification standards
194 require a review on all land disturbing projects. The DNR liaison will check the historic
195 properties map set on the DNR intranet
196 (http://intranet.dnr.state.wi.us/int/land/facilities/facilities_management/arch/)
197 for all timber sales and other potentially ground disturbing projects. A contact
198 should be made with the DNR's Cultural Resource specialist if a cultural or archeological
199 site is identified on the map set. Information on the presence or absence of archeological /
200 cultural resources will be included in the timber sale narratives.

201
202 **210.2 NON-PROFIT ORGANIZATIONS**
203 Cooperation with non-profit organizations will be considered on an individual project
204 basis, and be in the best interest of the County. Local organizations and those involved
205 with education will have priority.

206
207 **210.3 PRIVATE INDIVIDUALS OR INDUSTRY**
208 Unless specifically provided for in the County Forest Comprehensive Plan, any business
209 proposals or requests by private individuals or industry concerning the County Forest will
210 be brought before the Committee.

211

212 210.4 TRIBAL NATIONS

213 The County will collaborate with Tribal representatives on projects that could potentially
214 affect Native American archeological or cultural resources. Native American tribes are
215 encouraged to contribute to the comprehensive Forest planning process. Gathering rights
216 for Tribal members on County Forest land is provided and detailed in Chapter 525 of this
217 Plan.

218

219 **215 FINANCIAL SUPPORT**

220

221 215.1 REVENUE FROM OPERATIONS

222 The following procedure will apply in crediting income from the forest:

223

224 215.1.1 Timber Sale Revenue

225 All revenue received from the sale of timber stumpage or cut forest products shall be
226 deposited in the County Forest Stumpage Revenue Fund (#46810). All severance taxes
227 incurred as result of such sales shall be segregated into a separate account from timber sales
228 income and paid as required by statute.

229

230 215.1.2 Parks, Harbor and Recreation Revenue

231 All revenue including, but not limited to, camping fees, rental fees, day use and trail use
232 fees shall be deposited in the County Park Revenue Account or the Saxon Harbor Revenue
233 Account.

234

235 215.1.3 Other County Forest Revenue

236 All revenue collected from fees and use permits, sale of building materials, sale of surplus
237 materials (except gravel) and equipment, fire or other damage collections, or other revenue
238 received by the committee shall be deposited in the County Forestry Account.

239

240 215.1.4 Lands and Gravel

241 County Forest Land Acquisition Fund: a non-lapsing fund for the purpose of financing land
242 acquisition within the county forest boundaries will be used to deposit all net proceeds from

243 the sale of land withdrawn from the County Forest and all revenue from the sale of gravel.

244

245 215.1.5 Budgeted Funds

246 The Committee shall prepare a budget of sums required for operations under this plan, and
247 when the sums are appropriated by the County Board, they may be expended by the
248 Committee for the purposes covered by the County Forest Ordinances.

249

250 215.2 OUTSIDE SOURCES OF REVENUE

251 State, Federal and other funds will be sought and utilized by the Committee to extend local
252 funds as much as possible. After feasibility is determined, the Committee will prepare the
253 necessary resolutions for County Board approval and will develop the necessary
254 applications.

255

256 215.2.1 State Funds

257 In addition to other state funds that may subsequently become available for county use, the
258 following state funding sources will be used where appropriate in administration of the
259 Forest:

260 1. Variable Acreage Share Loan (s. 28.11 (8)(b)(1) Wis. Stats.). The county
261 may apply for variable acreage share loans from zero to fifty cents per acre
262 of regular entry County Forest land by December 31. Payment is made to
263 the county on or before March 31st of each year and deposited in the State
264 Forest Aid fund. Application is made by County Board resolution.

265 2. Project loans (s. 28.11 (8)(b)(2) Wis. Stats.) are available to undertake
266 acquisition and development projects of an "economically productive
267 nature". Fish and game projects or recreation projects do not qualify.
268 Application is made by County Board resolution.

269 3. County Forest Administrator Grant Program (s. 28.11(5)(5m) Wis. Stats).
270 Annual grants are available to fund up to 50% of the salary and benefits of a
271 professional forester in the position of county forest administrator or
272 assistant county forest administrator. Benefits may not exceed 40% of salary.
273 Application is made by County Board resolution with payment by April 15th

- 274 of each year.
- 275 4. Sustainable County Forest Grants. Annual grants made for short-term
276 projects that promote sustainable forestry. Details are contained in NR47.75
277 of Wisconsin Administrative Code.
- 278 5. County Conservation Aids (S.23.09(12)Wis. Stats.). These funds are a 50%
279 cost sharing aid and are to be used for projects that improve fish and wildlife
280 resources of Iron County. See DNR Manual Code No. 8718 for detail.
- 281 6. Wildlife Habitat Development Grant (s. 23.09 (17m)Wis.Stats). This grant,
282 funded through the forestry mil tax, provides ten cents per acre per year for
283 wildlife habitat management. Advance funds shall be deposited in the
284 County Wildlife Management fund account. Projects must be consistent
285 with the scope of this plan. See Public Forest Lands handbook 2460.5,
286 Chapter 220 or Wildlife Management Operations handbook, Chapter 70 for
287 complete details.
- 288 7. Snowmobile Aids(s. 23.09 (26)(25)Wis. Stats.) These are grants for
289 approved snowmobile projects, not restricted to county forest lands. See
290 DNR Manual Code No. 8719.51 and Snowmobile Aids Program Guide
291 publication for details; also Chapter NR 50 of Wisconsin Administrative
292 Code.
- 293 8. Motorcycle Outdoor Recreation Program (MORP) per s. 23.09 (25). Consult
294 DNR publication guidelines for Motorcycle Recreation Program and
295 Chapter NR 65 of Wisconsin Administrative Codes for details.
- 296 9. All-Terrain Vehicle (ATV) Aids Program. Provides grants for the
297 maintenance, acquisition, development and rehabilitation of trails and
298 intensive use areas. See Chapter NR 64 of the Wisconsin Administrative
299 Code for details.
- 300 10. Acquisition and Development of Local Parks. Provides up to 50% matching
301 grants for acquisition, development and renovation of local parks, trails and
302 recreation areas.
- 303 11. County Forest Road Aids funds are available for each designated mile of
304 County Forest road. The certification is done on a biannual basis.

305 215.2.2 Federal funds and programs

306 In addition to others that may be available, the following funds and programs will be
307 used where practical:

- 308 1. Land and Water Conservation Fund Act (LAWCON) This fund provides up
309 to 50% matching grants for the acquisition, development and renovation of
310 local parks.
- 311 2. Resource Conservation and Development (Technical Services).
- 312 3. Pittman-Robertson fund. This fund provides for wildlife management and
313 habitat improvement.
- 314 4. Sport Fish Restoration (Dingell-Johnson) fund. This fund provides
315 financing for fish management projects administered by DNR.
- 316 5. Small Business Administration (SBA) Tree Planting Grant Program. The
317 SBA Grant provides 50% cost-sharing for approved tree planting projects.
318 This is administered by the DNR.
- 319 6. National Recreational Trails Act (NRTA). This legislation provides grants
320 to develop, maintain, renovate and acquire trails for motorized, non-
321 motorized, or combined use.
- 322 7. Federal Endangered Species Fund. This fund provides cost sharing and
323 grants for surveys, monitoring and management programs that conserve a
324 threatened or endangered species. Contact the DNR Bureau of Endangered
325 Resources for information.
- 326 8. Other State, federal and local grants periodically come available. Consult the
327 Directory of State and Federal Financial Assistance Programs available from
328 DNR Community Services specialist or visit the website
329 www.dnr.state.wi.us/org/caer/cfa for an up-to-date list.

330
331 215.2.3 Other Funds

332 Other potential funding sources are groups such as Ducks Unlimited, Ruffed Grouse
333 Society, Trout Unlimited, Whitetails Unlimited, local sportsman's clubs, service
334 organizations, garden clubs, youth groups, etc.

335

336 The Committee will consider donations, endowments and other gifts, whether real
337 estate, equipment or cash. The county corporation counsel may be consulted to
338 ascertain whether such gifts benefit the county.

339

340 **220 COUNTY RECORDS**

341 The County Forest administrator will keep concise and orderly records and accounts of all
342 revenue received, expenditures incurred and accomplishments resulting from the operations
343 of the forestry department. A job description, time and expense report, and training record
344 will be kept on each employee. All salaries, authorized employee expenses, bills for
345 supplies and equipment, bills for other expenditures, and all credits and income are
346 submitted to the Committee on invoices.

347

348 **220.1 ACCOUNTS**

349 All accounts and bookkeeping procedures will be handled by the Forest administrator and
350 secretarial assistants or as otherwise directed by the Committee.

351

352 **220.1.1 State Aid Forestry Account**

353 Variable acreage share loans (s. 28.11 (8)(b)(1) Wis. Stats), project loan funds (S. 28.11
354 (8)(b)(2) Wis. Stats.), and sustainable forestry grants (NR47.75 Wis. Adm. Code) that are
355 distributed by the DNR are deposited in this account. Expenditures of variable acreage
356 share funds from this account are restricted to the purchase, development, preservation and
357 maintenance of the county forest. Expenditure of project loan funds are governed by the
358 conditions of project approval. Sustainable Forestry grants from this account must be spent
359 specific to the approved project. Revenue received from the sale of equipment purchased
360 with State Aid Account money must be re-deposited in the State Aid Account.

361

362 **220.1.2 Other County Forest Accounts**

363 Accounts used by the Forest for recreation and resource management include: Saxon Harbor
364 County Parks, Public Access, Snowmobile Trails, ATV Trails, County Signs, State Forest
365 Loan, County Forest, Land Acquisition, Land Bonds, Bonds, Road Aids, Wildlife Habitat,
366 and Conservation Matching.

367

368 220.1.3 Account Numbers

	<u>Expenditures</u>	<u>Revenue</u>
369 Forest Management		
370 State Loan – Forestry	56102	43587
371 Stumpage		46810
372 County Land Stumpage		48308
373 County Forest	56103	43675
374 Land Acquisition	56104	
375 Land Purchases	56105	
376 Roads	56108	
377 Wildlife	56206	
378 Wildlife Habitat	56208	
379 Wildlife Matching	56209	
380 Land Bonds	22203	22203
381 Bond Account	22204	22204
382 Signs	55209	

383

384 Recreation Management

385 Saxon Harbor	54203	46740,
386 County Parks	55202	46720
387 Public Access to Lakes	55206	
388 Snowmobile Trails	55208	43570
389 ATV Trails	55210	43571

390

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392

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394

395 220.2 TIMBER SALES

396 220.2.1 Active Files

397 Active timber sale files shall contain the following items:

- 398 1. Timber sale cutting notice and report (Form 2460-1)
- 399 2. Timber sale narrative (Form 2460-1A)
- 400 3. Contract and all addendums
- 401 4. Timber sale map
- 402 5. Ledger account of scale
- 403 6. Timber sale inspection journal / notes
- 404 7. Pertinent correspondence

405

406

407 220.2.2 Closed Files

408 Once sales have been completed and audited by DNR only the following items need to
409 be maintained in the file as a permanent record:

- 410 1. Timber sale notice and cutting report
- 411 2. Contract and addendums
- 412 3. Timber sale map
- 413 4. Pertinent correspondence

414

415 **225 PERSONNEL**

416 Under direction of the Committee, the Forest administrator shall have authorization to
417 organize the workload of the forestry department employees and arrange for additional
418 services from the county social services department. Personnel of the forestry department
419 will be governed by the work policies as set forth by the county, their respective work
420 policies, and collective bargaining agreements.

421

422 225.1 COUNTY FOREST STAFF

423 The permanent employees of the County Forest at this time are the: Forest Administrator,
424 Forester II, GIS Forester, Scaler, Parks and Trails Foreman, Mechanic/Roads Foreman, and
425 Administrative Assistant. The Assistant Forest Administrator (Recreation), Forester I and
426 Secretary positions are currently vacant. Other labor is hired on a part-time basis or for
427 training positions as needed.

428

429 225.2 HIRING PERSONNEL

430 Hiring of permanent personnel will be approved by the Committee, after having been
431 accounted for in the annual work plan and budget. The actual hiring of permanent
432 personnel will be by recommendation of the Committee with approval of the Finance
433 Committee. Seasonal help and short-term labor for special projects will be recruited and
434 hired by the Forest administrator. Seasonal, short-term and temporary labor shall work no
435 more than six-hundred (600) regular hours in any given calendar year.

436

437

438 225.3 OTHER SOURCES OF LABOR

439 Federal and state manpower programs such as Economic Opportunity Act Programs and
440 Community Work Experience may be utilized on a project basis. The forest administrator
441 will recommend programs that can be utilized on the forest to the committee for their
442 approval.

443

444 225.4 SPECIALIZED PERSONNEL

445 Projects requiring expenditures for specialized skills and/or operation of specialized
446 equipment are handled on a contract basis by the Committee if such skills and equipment
447 are not available from the county.

448

449 225.5 TRAINING

450 The Forester Administrator will be responsible for scheduling and providing appropriate
451 training to keep staff current with safety requirements, BMP's, silviculture, pesticides, new
452 technologies, and other training appropriate to manage the Iron County Forest. A training
453 record will be retained for each employee identifying the course name, content and date of
454 attendance.

455

456 **230 EQUIPMENT**

457 Equipment and supplies will be coordinated by the Forest administrator. The Forest
458 administrator will be responsible for locating equipment, considering the most economical
459 alternatives of buying, borrowing, renting or constructing. The Forest administrator will
460 also be responsible for maintaining an inventory, to be updated annually, of equipment
461 under his/her jurisdiction. Any forestry department employee may purchase equipment and
462 supplies when he / she has prior approval from the Forest administrator or the department
463 foreman. Items exceeding \$5,000 shall be purchased by competitive bidding as per Sec.
464 59.08, Wis. Stats. The Committee or the Committee chairperson is responsible for approval
465 of all bills before payment. Bills over \$100,000 require County Board approval.

466

467 230.1 FACILITIES

468 Maintenance of the facilities is assigned to the forest administrator and includes the

469 following:

- 470 • Forestry Office located at 607 3rd Ave N., Hurley WI.
- 471 • Forestry Shop and Storage located at 610 4th Ave N., Hurley WI.
- 472 • Upson Forestry Station; Hwy 77, Upson.
- 473 • Saxon Harbor and Campground
- 474 • Weber Lake Park
- 475 • Schomberg Park
- 476 • Lake of the Falls Park
- 477 • Shay's Dam
- 478 • Lake of the Falls Dam
- 479 • Various boat landings

480

481 **235 FOREST CERTIFICATION GROUP ADMINISTRATION**

482 As the certification group manager, the Department of Natural Resources will be
483 responsible for overall administration of the certification effort in both the Sustainable
484 Forestry Initiative (SFI) and Forest Stewardship Council (FSC) certification groups. The
485 DNR County Forest Specialist will work in close cooperation with the Wisconsin County
486 Forests Association in coordinating this effort. The group manager's responsibilities will
487 include:

- 488 ♦ Record keeping for both the SFI and FSC groups
- 489 ♦ Coordinating communication with the certification auditing firms
- 490 ♦ Reporting and payment of fees
- 491 ♦ Processing new entries and departures from the groups
- 492 ♦ Internal compliance monitoring
- 493 ♦ Dispute resolution

494 Detail on the certification group administration is maintained in the Public Forest Lands
495 Handbook (2460.5).

496 Forest Certification, for the best interests of Iron County, will be assessed on an
497 annual basis. Future certification may continue under the current agreement, or as an
498 independent certified forest, under one or more auditor programs, or certification may be
499 discontinued, as determined by the Committee.