Garnett Public Library

Board Meeting

Monday, June 12, 2023

Present: Librarian Andrea Sobba, Linda Huettenmueller, Rachel Dougherty, Sandra Moffatt, Mayor Jason Sheahan, Mike Hermann. Absent: Sharon Yost, Cass Smitheran, Karen Katzer

II. TREASURER’S REPORT: Andrea reported that Travis said the Work Comp has increased 900% across the board, that’s why we’re already at 360.09%.

IV. There were no citizens to be heard.

V. LIBRARIAN’S REPORT: Circulation is down but ebook usage is up. Children’s program attendance was up because Charlotte went to every class at GES and talked about the Summer Reading Program. There were no Storywalk stats. 180 people came in the day the Summer Reading Program began. Andrea did hire 2 summer helpers. Renee’s last day was the end of May, she has a few applications for her position but it’s not filled yet.

VI. A. WALKER ART COMMITTEE REPORT: They have not decorated their bike yet.

VII. FRIENDS OF THE LIBRARY REPORT:

1. Minutes were received via email. No discussion.
2. The mural is done and pictures have been ordered for above the audio shelving. The Friends have received over $360.00 for her memorial.
3. Grocery Bingo was Saturday - 20 people attended. The Ice Cream Social is on the 29th at 7:00.

VIII. C. Money has been spent and they gave us 50% of it, will send the rest. Andrea will order the rest of what needs to be purchased – tables, couple of chairs for the kids section, new floor mats, and maybe a new Keurig.

D. The window frame has been made for the stained glass window and all she has left is hand-sanding it. A hanger has been ordered.

 E. Evergy Grant – some items have been ordered. STEAM will continue through the summer - “Books and Bricks” which is the LEGO portion, and “Tinkering and Technology” is the STEM part.

 F. They’ve been mowing a lot with the rain we’ve had lately.

Our 5th member came in so we started back at the top to fill in what we didn’t discuss.

1. SECRETARY’S REPORT: A motion was made and seconded to approve the minutes. (Sheahan/Hermann) Minutes were approved.

II. TREASURER’S REPORT:

* 1. We’re doing okay on the budget, will be over on gas expense but under on other line items. As stated earlier, work comp increased by 900% across the board. We can reallocate funds to different items, as long as the bottom line stays within the budget. Rachel reported that we have $28,133.59 in Gifts and Memorials and $1,798.89 in SEK. The bank statements agreed with the checkbooks and with Andrea’s amounts.
	2. What is yellow on the page showing what the City pays is just what was added since this report was previously sent out in our email.
	3. Nothing to note on the fines and copies page.
	4. We’ll deposit $262.90 in Gifts and Memorials as shown.
	5. On the Expenses and Income page, K-Log is for the Seed Grant. The CNA Surety bond was discussed. Andrea may check to see what it would cost to raise the amount from $40,000.00 to $75,000.00. If we decide to change the amount, we’ll just need the three signatures from our Board. Andrea will see how the CD is set up, it’s due in August. The CD is for $18,554.86 and we only made $20.33 on it. We received a $500.00 donation from someone in memory of Ione Sweers to the Summer Reading Program.
	6. SEK & State Aid has $495.89 in the account.
	7. Gifts and Memorials shows $29,069.39, which included $93.40 for KanPay.

III APPROVAL OF BILLS: Rachel will check on the CD and we’ll talk about that again in a future meeting. A motion was made to approve the Treasurer’s Report and to pay the bills (Huettenmueller/Sheahan). Motion carried.

VIII. A. Discussion was held about the Staff Salaries and the spreadsheets showing 4 scenarios: $13.00 base wage with 1% steps, $13.00 base wage with 2% steps, $14.00 base wage with 1% steps, and $14.00 base wage with 2% steps. The least, not including insurance, would be $161,570.33, the most would be $175,075.44. Another sheet showing the past three budget amounts was looked at, the general costs have not been increased much through the years. One item discussed was how to fund the increase in salaries. We may have to ask for more money in the budget which would raise the mil levy, use monies from other line items, fundraising, better investments. Discussion was held on each option but no decision was made. We will discuss this more at the next meeting. The Commissioners will vote on the budget at the end of July or in August. All members are asked to come up with fundraising ideas for the next meeting.

1. Investment for the Gifts and Memorials funds was discussed. Rachel and Jason contacted local banks and found that the better option was to go through GSSB and put some of the money into 7-month CDs for 4% using some of the $10,000 from the Helen Bingamon memorial, some now and some in August when our CD comes due. We could stagger the CDs so when some come due, if needed, we could take a loan against it at 2% interest rate. Employees right now hire in at $10.65. Motion was made and seconded to put $10,000 into 7-month CDs. (Dougherty/Sheahan). Majority approved the motion.

IX. A. We are to look over the page with the proposed budget and let Andrea know if we think of changes.

 B. SEK Facilities Grant – Andrea would like to apply for this, maybe to obtain some of the items on the “We Have a Dream” list. We can apply for up to $5,000.00 but not more than 75% of the total cost. Maybe we could incorporate another SEED grant if there will be one, possibly ask the Goppert Foundation to help. So a $6,700.00 project would be possible.

 C. The library will be receiving $25,000 from the Carol Askins Beller Estate.

 D. Fall Bus Tour is October 17 and the staff would all like to go, which would mean we’d have to close the library that day. Motion was made, seconded, and passed to close the library and allow the staff to go on the bus tour. (Sheahan/Huettenmueller)

The ongoing goals and priorities sheet wasn’t discussed but is available for everyone to look at.

Motion was made, seconded, and approved to adjourn at 7:33 p.m. (Huettenmueller/Sheahan)