

**Summit Lake Paiute Tribe
Special Council Meeting
Saturday, August 14, 2021
Primary Administrative Office, Sparks, Nevada**

CALL TO ORDER: Chairwoman Randi Lone Eagle called the Special Council Meeting of Saturday, August 14 2021 to order at 9:02 am.

ROLL CALL: Secretary/Treasurer Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace, Sr., present; Council Member Philip Frank and Council Member Steven Crane, present.

STAFF: Linda Quinn, Finance Director

This meeting is to review the Personnel Policy per Ms. Quinn's report number one. Significant progress has been made.

James Simmons, the new of Natural Resources Department Director, was excused from this meeting, and after conferring with James Waddell, he asked that the Natural Resources report be presented first at the Regular Council meeting, August 21, 2021 for personal reasons.

Ms. Lone Eagle came into the office during the week and met with Mr. Simmons. He is trying to go over everything that was given to him. She let him know that the Council would like a meeting with the NRD staff and Finance to be sure to be on the same page.

Ms. New Moon is out with COVID test result. Ms. Marshall and Ms. Reese are also in self-quarantine awaiting test results.

According to Mr. Waddell, he had issues with Finance. Ms. Lone Eagle read a message from him detailing his issues. She also notified Mr. Simmons and asked him to arrange a time for a meeting with all concerned.

The Chairwoman asked for any concerns that Council and Finance had with NRD so the topics dating from pre-COVID to now could be discussed at this meeting. Ms. Quinn has been talking to Mr. Simmons about how the financial aspects of payroll, payables, purchase orders etc. work. Ms. Lone Eagle also mentioned to Mr. Simmons about the possibility of changing the teleworking protocols which was up to the Council.

There was also a discussion about how many NRD staff members want to understand the administrative aspects of the programs they are working on.

There was a discussion of how to pay the people who are out because of illness and COVID combined. The COVID pay will be funded by the American Relief Fund.

The Council reviewed the NRD COVID policy regarding teleworking, working from home. Ms. Lone Eagle read Resolution SL-40-2020 Adopting Tele-Commuting Policy

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along with the Emergency Personnel Policy Revisions adopted March 21, 2020 which was attached. The Council discussed the Emergency policy. The Council decided to wait and discuss it with the NRD at the Council/NRD meeting so that their point of view is heard.

They also discussed the mandate to wear masks properly at all times while inside the building. Effective August 14, 2021 the Council would like to make sure that all employees adhere to the masking at all times while indoors. It will need to be posted on both the front and back doors to wear a mask before entry.

Ms. Quinn discussed some misinformation about hours for payroll. She wants to discuss this with the employees.

Ms. Quinn the second payment of the American Relief Act based on employee number will be sent out by the end of August.

Marilyn Bittisillie of the BIA contacted Ms. Quinn via email. She is working on the HIP program. Ms. Quinn forwarded copies of the submitted paperwork.

The Indirect Cost Rate has been accepted at 21.59% for 2021 and 23.93% for 2022. The information was sent to all Grantors and to affected employees.

BIA sent the Fiscal year 2021 funds.

- Fisheries: \$96,000 and \$30,000 Contract Support costs
- Range: \$17,847 and \$6,000 Contract Support costs
- Roads: \$9,873 and \$3,000 Contract Support costs
- Higher Education: \$8,805 which puts Higher Ed in the black.
Higher Ed.

Update: A student got a called from the College wanting to verification Native American status. Ms. Lone Eagle said she needed a CIB or a letter, to start things moving. Ms. Quinn will draft a letter. Currently the card printer does not work.

Jody Hewitt called saying she would be in town and wants a card. She was notified the printer was down and she said she would call on that day to see if it was working.

Ms. Marshall researched getting the data (card) printer repaired. Ms. Quinn stated the funds must come from CTGP since it is Enrollment equipment. The expenses must be explained to Council and then approved.

Ms. Quinn did not have the revisions completed on the Personnel Manual. There has been no progress.

Ms. Quinn stated that there has been many COVID related emails.

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- The Senate passed the package for PT spending, transportation, water infrastructure, energy, climate resiliency, tax and a five-year surface transportation authorization. \$15 billion will go to fund Tribal Nations.
- She has received responses for several grants.
 - The Small Business Grant notices of Intent for federal government are due August 16, 2021 and populated through the SSB webpage.
 - Language Grant: They are requesting additional information in order that ANA continue the decision process. They asked to go through the ARPA applications and ensure all the documents are completed and included with appropriate signatures. ANA is recommending considering funding of \$82,609 for the Language program. Start date will be September 1, 2021.
 - Between the weeks of June 15, 2021 and July 16, 2021, SLPT received a payment under the Corona Aid Relief and Economic Security Act, Corona Relief Act in the amount of \$147,769. The funds must be spent by December 31, 2021. Ms. Quinn proposed to use this fund for paying people who are unable to work due to COVID. Fund 1401.

There were more surveys on the American Relief Act (ARA) received. The Council reviewed them.

- There were some humorous answers.
- There were many just asking for money.
- Someone asked if this money could be used for K to 12 expenses like uniforms, yearbooks, tutoring, etc. Even though the Council's program funds can only provide school supplies and a backpack, the ARA money must be spent only on COVID related issues.

Ms. Lone Eagle mentioned that Office Depot can provide houses, similar to a Tuff Shed. They build it and install it. It is 16' X 20' at \$242 per month or a total of \$12, 629 including delivery and on-site installation included. Maybe they could put 10 out on the Reservation. They could be rented out or used for quarantine or back-up housing.

Ms. Quinn will have Ms. Reese create a list of survey answers per question for the Council to be able to compare the different ideas to each question.

There will be a payout in November. Ms. Lone Eagle mentioned to also do Food Assistance.

The Council discussed whether the next payout should be for the adults and include an amount for each child like the first payout or should it be a payout and/or a payout for Food Assistance as a single payment. They discussed when to present the resolution (October) and start sending it out in early November.

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The Council discussed the amount to disburse in the payout. The consensus of the Council is to send a payout of \$2,000 to each adult.

Ms. Quinn and Mr. Mace attended the Nevada Recovers.com meeting over on Neil Road. The State Treasurer told them all about the State funding and how it would be divided up. They asked the attendees to ask their members how they would expend the funds. Anyone can send their ideas via the website. Ms. Quinn will put the links on website to ask the members to do the survey and tell the State how to spend the money. She will also print some surveys out if people would rather do it that way.

Governor Sisolak is inviting everyone to join him at Stewart Indian Boarding School for a meeting September 13, 2021 at 11:00 am. They are looking at investigating and documenting how many children were lost, where their gravesites are, where they are buried and all of that. He wants to consult with Tribal Chairs in order to address this school era. Mr. Crane will go as he was a student there. Mr. Mace appeared interested.

FEMA has been calling asking if SLPT received a letter regarding southeast Washoe Home elevations. They want to elevate several buildings in the flood zones. They are calling about getting response to the letter. Ms. Quinn can tell them there are no issues.

Truckee Meadows Fire District are going to reduce fuels (fire fuels) in the Reno/Sparks area controlling sage brush along Sun Valley Boulevard and Pyramid Way. They can be told there are no issues.

Ms. Quinn said that if the Council wishes to move forward with the purchase of the building next-door, a resolution is required. The realtor, Mike Keating, wants a \$25,000 earnest check to put down on the purchase to open escrow to close in 30 to 60 days. Once escrow is open, it will be verified that everything in the building is good. This will be at the cost of the Better Business Bureau. Ms. Quinn discussed all the things including taxes, HOAs, and other costs for the building.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-47-2021 The Contract to Purchase Real Property with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-47-2021 enacted at 12:01 pm.

Ms. Quinn will provide Mr. Keating with the \$25,000 check to move forward into escrow.

With the new American Rescue Plan, they opened up about changing Indian Health plans or programs through August 15, 2021. If the Council members wish to make changes, they need to do it by then which is the next day.

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Now a meeting can be scheduled to meet with the people from the Better Business Bureau at the new building. Ms. Quinn suggest it be during a meeting, but not next week at the regular Council meeting but the following Saturday meeting with NRD.

Ms. Lone Eagle was contacted by Mr. Simmons. He requested that he be including in the two dollar and hour raise due to the fact that when he accepted the position the job included health benefits and that he accepted the position before the raise went into effect. It is the consensus of the Council to include Mr. Simmons in the pay raise.

Ms. Quinn asked the Chairwoman to text or email Ms. Marshall and Ms. New Moon to let them know they will be paid for the last week out of COVID. If their COVID test come back negative and they are asymptomatic, they can return to work on Wednesday, August 18, 2021.

Ms. Quinn can call the candidate(s) for the shredding position for interviews. The work will be performed during business hours.

Ms. Quinn would like a special Council meeting to go over the new grants and the personnel manual.

Ms. Lone Eagle will notify Mr. Simmons that he will receive the two dollar per hour raise.

Ms. Lone Eagle will send out the Zoom link for Saturday, August 21, 2021 meeting on Monday, August 16, 2021. She will be attending via Zoom herself.

Mark Hall, Black Rock Field Manager of the Winnemucca BLM called to request a consultation. He will be added to the agenda at 1:00 pm.

Natural Resources will be reporting first under staff reports. Ms. New Moon will not be back and Ms. Lone Eagle will check with her and make the Housing report. Ms. Quinn has been helping with the rental assistance and utility assistance.

Ms. Quinn will get some foot long subs for lunch at the next meeting.

Next meeting:

Special Meeting on Saturday, August 14, 2021 at 9:00 am for Personnel Manual
Regular Council Meeting August 21, 2021 at Administrative Office in Sparks, Nevada at 8:00 am. With ZOOM

MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle

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**called the vote: 4 FOR. 0 AGAINST, 0 ABSTAINED. Meeting adjourned
12:24 pm**

CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the August 14, 2021 Special Council Meeting were approved by the Council during a duly held meeting September 18, 2021 at which there was a quorum present, and the Council voted:

4 - FOR **0** - AGAINST **0** -ABSTAINING, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

11/20/2021
Date

Eugene M. Mace
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council