

**Chamber Music Raleigh, Inc.  
Board of Directors Meeting Minutes  
December 5, 2022 5:00pm Via Zoom**

**PRESENT: Stephen Reynolds, Jo Cresimore, Peg O'Connell, Bobby Young, Ed Szabo, Joe Kahan, Dan Porper, Terry Thompson, Kaine Riggan, ED.**

- 1. Bobbie welcomed the group and Peg took roll—see above**
- 2. Minutes from October 3 meeting were approved—motion by Joe and second by Steve**
- 3. Peg provided the following Treasurer's Report:**
  - a. Peg provided a Review of investment statements as of November, 2022—account balance as of that date was \$197,144.69. The treasurer's report was approved by motion from Steve and second by Joe**
  - b. Ellen Black Winston Fund—group discussed annual reporting requirement contained in the EBW bequest. Steve will draft a letter inviting EBW heir to the EBW concert and request a waiver of the annual reporting requirement.**
- 4. Kaine provided the Executive Director Report including budget updates:**
  - a. We have 3 sold out concerts for the coming season (and perhaps more)**
  - b. St. Mary's concert in Smedes' Parlor was very well attended and a big success**
  - c. CMR was awarded a NEA Grant for \$10,000**
  - d. CMR did not receive a South Arts grant to attend Chamber Music of America in NYC Jan 5-8**
  - e. There was no update from the NCMA on CMR installing seat numbers in the auditorium**
- 5. Peg provided a Strategic Planning Update from the Executive Committee. The EXCOM suggested that we include a planning item for *Increasing Donor and Stakeholder Engagement. steps to be included are:***
  - a. Provide an opportunity for stakeholder feedback on surveys**
  - b. Create a stakeholder/donor focus group**
  - c. Engage stakeholders and donors in special event committees**
  - d. Direct Engagement of former season ticketholders**
  - e. To do: Mark up strategic with donor engagement items**
  - f. Explore how to attract younger concert goers**
    - 1. Discuss Emerging Artist show case—come hear your friends**
    - 2. Target Audiences**
- 6. Committee Reports—Programming committee will meet to develop next season**
- 7. Board Recruitment—Continued outreach**
- 8. Action Items for February Meeting:**
  - a. Discuss optimal board size**
  - b. Fall fundraiser at Governor's Mansion with Zuul Bailey**
  - c. Continued update of Strategic Plan**
- 9. Meeting adjourned at 6:10pm**