

**Please distribute to all Department and Detachments for compliance.**

Dues are now due for everyone as of 1 September 2017. No renewal notices will be sent. All paymasters are to use the attached Transmittal form and please destroy or delete all previous forms in your inventory. Sending to wrong address is causing issues with transmittals being processed in a timely manner and impacts cash flow. The worse thing is an unhappy member who are our customers.

Please check all documentation you currently use for correct mailing address for Headquarters. Bob Borka and I have been trying to find and correct all documentation using the old address. Membership cards envelope forms have wrong address and we will correct before new mailings go out of the office.

This applies for all correspondence with National headquarters for membership, ships store, award applications, etc...

**The new address that was effective October 1, 2016 is:**

Marine Corps League National Headquarters  
3619 Jefferson Davis Highway Suite 115  
Stafford, VA 22554

**“The old PO Box 1370, Merrifield, VA is no longer accepting mail for Marine Corps League and will be returned if sent to that address.”**

We are finding many records in the current database have wrong or missing e-mails and phone numbers for many of our members plus current Paymasters. Paymasters get updated by the Report of Officers being submitted.

We are trying to improve the efficiency of the flow of data and operations at National Headquarters and the Divisions, Departments and Detachments must also strive to improve their operations.

Thanks for your help Marines,

Semper Fidelis,

The logo consists of a large, stylized, blue letter 'W' followed by a smaller, blue number '3'. The 'W' has a cursive, flowing appearance.

Wendell W. Webb  
National Commandant and CEO  
Marine Corps League