

PENN PLAZA OWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING
10/04/2017

Present at the meeting were:

Linda Martin Unit 101

Ed Kosorok Unit 109

Tony Saurini Unit 108

Tammy Wittkop – managing agent

The meeting was called to order.

Minutes from the 08/23/2017 were approved as written.

Tammy gave a status update on the Trade Equipment upgrade by Touchstone Imaging. The Board directed Tammy to get an agreement for remove and replacing asphalt in the NW corner of property, as has been previously agreed to by Touchstone (see previous meeting minutes).

The Outback contract automatically renewed. There was a built-in escalator. The amount went from \$367 to \$386 per month, which is a 5% increase for another two years.

The Board reviewed the current agreement for snow removal and trash removal. The Board made, seconded and carried to renew the contracts for another year.

The financials for September 2017 were reviewed. A motion was made, seconded and carried to approve the financial statements.

Next meeting will be on 12/6/2017 at noon in unit 101.

The meeting was adjourned.