

## City of Clark Council Meeting January 5, 2026

**Call to order:** The Clark City Council met in regular session on January 5, 2026, at 7:00pm, in the City Hall Council Room.

**Council Members Present:** Shane Hagstrom, Brandon Kottke, Melissa Nesheim, Nick Dalton and Andrew Zemlicka. Dohmann was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz (via Zoom) and Golf Club Manager Tammy Rusher.

Mayor Kline called the meeting to order at 7:00 pm.

### **Motion # 001-2026**

### **Adopt Agenda**

Motion by Hagstrom and seconded by Nesheim to adopt the agenda. All members voting yes. Motion carried.

**All stood and recited the Pledge of Allegiance.**

### **Public Input**

As there was nobody present for public input this item was passed over.

### **Department Updates**

*Rusher said she got the till at the Golf Club set up for the new credit card fees and the additional penny sales tax. She would like to see the cable turned back on now. They have some events coming up and she thinks people will want to watch some ball games during those. She brought up fees for the 2026 season and that will be added to the February agenda.*

*Flora informed the council that the finance office has been working on end of the year things; she has been working on getting the new website set up; petitions will be able to be taken out beginning February 2<sup>nd</sup> and Dennis Olson would like to know if we want to continue with him for code enforcement and if they are ok with the \$2500 retainer, like last year. The Council does want to continue, as he has had so much success.*

### **Motion # 002-2026**

### **Approve Department Updates**

Motion by Zemlicka and seconded by Dalton to approve department updates. All members voting yes. Motion carried.

### **Motion # 003-2026**

### **Approve Attorney Engagement Letter**

Motion by Kottke and seconded by Hagstrom to approve the engagement letter to contract with Sara Frankenstein, of Gunderson, Palmer, Nelson and Ashmore LLP, to help with the Burbach

contract issues, with the mayor and finance officer being the signatories. All members voting yes. Motion carried.

**Motion # 004-2026**

**Approve Resolution #879 – Use of SD FIT**

Motion by Hagstrom and Seconded by Zemlicka to approve Resolution #879, as shown below. All members voting yes. Motion carried.

**RESOLUTION NUMBER 879**

A RESOLUTION AUTHORIZING THE APPROVAL OF AND PARTICIPATION IN A JOINT POWERS AGREEMENT AND DECLARATION OF TRUST FOR THE SOUTH DAKOTA PUBLIC FUNDS INVESTMENT TRUST (FIT), AUTHORIZING INVESTMENTS THROUGH THE FIXED RATE ACCOUNT OF THE TRUST AND AUTHORIZING THE TRUST TO DESIGNATE AND NAME DEPOSITORIES.

**WHEREAS**, South Dakota Law Chapters 1-24 permits political subdivisions to make efficient use of their powers by enabling them to provide joint services with other Public Agencies and to cooperate in other ways of mutual advantage, and to exercise and enjoy jointly any powers, privileges or authority exercised or capable of being exercised by one Public Agency of this state for the joint or cooperative action; and

**WHEREAS**, the Participants are political subdivisions being duly organized and existing under and by virtue of the laws and constitution of the State of South Dakota and have approved the Joint Powers Agreement and Declaration of Trust and thereby have established the South Dakota Public Funds Investment Trust (FIT) as of November 1, 1991; and

**WHEREAS**, this Governing Body desires to adopt and enter into the Joint Powers Agreement and Declaration of Trust, and it is in the best interest of this Governing Body to participate in the South Dakota Public Funds Investment Trust (FIT) for the purpose of joint investment of moneys with other Public Agencies to enhance investment earnings to each; and

**WHEREAS**, this Governing Body deems it to be advisable for this Public Agency to make use, from time to time, of the Fixed Rate Account Available to Participants of the Trust;

**NOW, THEREFORE, BE IT RESOLVED;**

**Section 1.** The joint Powers Agreement and Declaration of Trust is approved and adopted. This Public Agency shall join with the other public agencies in accordance with the Joint Powers Agreement and Declaration of Trust as amended, (the 'Declaration of Trust') which are on file with the recording officer. The authorized officials of this Public Agency are directed and authorized to take such actions and execute any and all such documents as may be deemed necessary and appropriate to effect the entry of this Public Agency into the Declaration of Trust and adoption thereof by this Public Agency and to carry out the intent and purpose of this resolution.

**Section 2.** This Public Agency is hereby authorized to invest its available moneys from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of the Trust and the Fixed Rate Account of the Trust.

Payment for any investments made within the Fixed Rate Account is authorized and shall be made from the Public Agency's specified Trust Account. Interest and principal payments shall be credited to the Public Agency's designated Trust Account. Such Fixed Rate Account investments shall be held by the Trust Custodian as custodian for the account of the Public Agency.

The following officers and officials of the Public Agency and their respective successors in office which are hereby designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of moneys with this Public Agency from time to time in accordance with Joint Powers Agreement and Declaration of Trust

Name: Rae Jean Flora

Title: Finance Officer

Name: April Fitzgerald

Title: Deputy Finance Officer

The Trust shall be advised of any changes in Authorized Officials in accordance with procedures established by the Trust.

**Section 3.** The Trustees of the South Dakota Public Funds Investment Trust (FIT) are hereby designated as having official custody of this Public Agency's moneys which are invested in accordance with the Joint Powers Agreement and Declaration of Trust and any moneys invested in accordance with the Trust's Fixed Rate Account.

**Section 4.** The Trust is authorized to designate and name depositories, to execute and file documents, and to take such actions as may be necessary to purchase and make payment, sell, secure, or take payment of principal and interest. Certificates of Deposit must be purchased only from financial Institutions designated by the Trust which are approved depositories as prescribed by South Dakota Law.

**Section 5.** Authorization is hereby given for members and officials of this Public Agency to serve as Trustees of the South Dakota Public Funds Investment Trust (FIT) from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

**Section 6.** Unless otherwise expressly defined herein, words that are capitalized in the Resolution shall have meanings defined in the Joint Powers Agreement and Declaration of Trust.

Dated this 5<sup>th</sup> day of January, 2026

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Kerry Kline, Mayor  
City of Clark, South Dakota

Attest:

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Rae Jean Flora City Finance Officer

**Second Reading of Ordinance #595 - Elections**

A second reading was held for Ordinance #595 – Elections.

**Motion # 005-2026**

**Approve Ordinance #595 - Elections**

Motion by Nesheim and seconded by Kottke to approve Ordinance #595 - Elections. All members voting yes. Motion carried.

**ORDINANCE #595**

AN ORDINANCE ESTABLISHING THE ANNUAL ELECTION DATE FOR THE CITY OF CLARK, SOUTH DAKOTA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

That pursuant to changes enacted under SDCL 9-13-1, effective January 1, 2026, the annual municipal election is hereby set in the City of Clark, South Dakota, on the first Tuesday after the first Monday in June.

The City Finance Officer is hereby directed to give notice of said municipal election by causing notices to be published according to state law and to take all other steps necessary to conduct the City of Clark municipal election in accordance with state law.

CITY OF CLARK

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Kerry Kline, Mayor

ATTEST:

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Rae Jean Flora, City Finance Officer  
(S E A L)

**Motion # 006-2026**

**Approve Operations Manual**

Motion by Kottke and seconded by Dalton to approve the City's Operations Manual. All members voting yes. Motion carried.

**Motion # 007-2026**

**Approve December Meeting Minutes**

Motion by Hagstrom and seconded by Kottke to approve the December 2025 meeting minutes. All members voting yes. Motion carried.

**Motion # 008-2026**

**Approve Financial Statements**

Motion by Nesheim and seconded by Zemlicka to approve the December 2025 financial statements. All members voting yes. Motion carried.

**Motion # 009-2026**

**Approve Claims**

Motion by Dalton and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

**DECEMBER CLAIMS (12 25 CLAIMS2)**

3498	City of Clark	Utilities	\$	477.73
3502	Delta Dental of SD	Insurance	\$	1,472.35
32224	Westside Implement	Parts	\$	149.00
	Clark Building Center &			
32225	Ranch	Repairs	\$	132.19
32226	Oscar's Machine Shop	Repairs	\$	702.54
	Cook's Wastepaper &			
32227	Recycling	Utilities	\$	381.85
32228	Creative Printing	Supplies	\$	602.75
32229	Axon Enterprise	Annual Fees	\$	2,653.21
	Cook's Wastepaper &			
32230	Recycling	December Garbage Service	\$	8,658.69
32231	U Drive Technology	Texting Service	\$	58.80
3500	ITC	Utilities	\$	809.10
32232	Jim Zeck	Christmas Party Catering	\$	1,275.00
	Stan Houston Equipment			
32233	Co.	Equipment Rental	\$	190.00
3501	Quill	Supplies	\$	240.23
32234	Star Laundry	Laundry Service	\$	243.10
32235	Sharp Automotive	Repairs	\$	135.91
32236	Helms & Associates	Engineering Fees	\$	560.60
32237	Westside Implement	Equipment	\$	132.95
32238	TW6, LLC	Lodging	\$	200.00
32239	Clark Community Oil	Supplies	\$	1,856.37
32240	SD Golf Association	Membership	\$	186.00
3503	SD Dept of Revenue	Sales Taxes	\$	70.25
3504	SD Dept of Revenue	Golf Club Sales Taxes	\$	91.38

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32241	Jim Holm	Golf Course Land Rental	\$ 200.00
32242	Clark Rural Water	Materials	\$ 13,315.00
32243	Creative Printing	Supplies-Billing Letterhead	\$ 1,134.33
32244	212 Truck & Trailer Repairs Gunderson, Palmer, Nelson,	Supplies	\$ 244.26
32245	Ashmore, LLC	Pool Legal Fees	\$ 3,500.00
32246	Westside Implement	Machinery-Snow Bucket	\$ 2,350.00
32247	Blackstrap, Inc.	Supplies-Sandy & Gravel	\$ 3,752.60
3506	Northwestern Energy	Utilities	\$ 555.23
3507	Amazon Capital Services	Supplies	\$ 184.58
32248	SD Dept of Transportation	Fuel	\$ 434.85
3513	Northwestern Energy	Utilities	\$ 12.19
32251	Forest Excavating	Repairs	\$ 2,157.79
32252	USA Blue Book	Supplies	\$ 71.92
32253	Clark County Treasurer	Licenses	\$ 40.70
3515	A & B Business Solutions	Copier	\$ 86.69
32254	AT&T Mobile	Utilities	\$ 220.26
32255	JW Roll Off Service	Roll Off Container Removal/Dumping	\$ 437.00
32256	Helms & Associates	Construction Drawings	\$ 1,240.00
32257	Thein Well	Well Work at Golf Course	\$ 22,894.55
32258	Blackstrap, Inc.	Sand/Gravel	\$ 4,015.05
32259	212 Truck & Trailer Repairs	Repairs	\$ 112.00
32260	Jeremy Wellnitz	Insurance Reimbursement	\$ 577.18
32261	April Fitzgerald	Insurance Reimbursement	\$ 1,803.28
32262	Butler Machinery	Repairs	\$ 563.00
32263	Eastside Equipment	Mower for Golf Club	\$ 15,000.00
32264	Sturdevant's Auto Value	Parts	\$ 696.23
32265	Clark Ace Hardware	Parts & Supplies	\$ 510.91
32266	Star Laundry	Laundry/Rug Service	\$ 263.52
32267	US Foods	Groceries	\$ 651.47
32268	J & J Heating	Repairs	\$ 90.00
32269	Clark Fire Department Greater Clark Area	2025 Expenses	\$ 21,540.87
32270	Community Foundation	2025 Donations	\$ 1,223.07
32271	Tritech Software Systems	Police Zuercher Annual Fees	\$ 3,287.25

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**12/3/2025 PAYROLL**

Council	Payroll	\$ 2,295.00
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3497	EFTPS	Payroll Taxes	\$ 426.16
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**12/9/2025 PAYROLL**

**City Council Meeting – January 5, 2026**

	Mayor	Payroll	\$ 280.77
	Finance Office	Payroll	\$ 2,605.39
	Govt Buildings	Payroll	\$ 37.13
	Police	Payroll	\$ 4,485.77
	Streets	Payroll	\$ 5,301.81
	Sewer	Payroll	\$ 1,493.35
	Water	Payroll	\$ 1,493.65
	Transit	Payroll	\$ 367.88
	Golf Course	Payroll	\$ 248.63
	Library	Payroll	\$ 693.00
3499	EFTPS	Payroll Taxes	\$ 3,467.71
12/23/25	<b>PAYROLL</b>		
	Mayor	Payroll	\$ 230.77
	Finance Office	Payroll	\$ 2,577.60
	Govt Buildings	Payroll	\$ 64.13
	Police	Payroll	\$ 4,857.66
	Streets	Payroll	\$ 5,105.93
	Sewer	Payroll	\$ 1,521.14
	Water	Payroll	\$ 1,521.46
	Transit	Payroll	\$ 401.63
	Golf Club	Payroll	\$ 482.75
	Library	Payroll	\$ 708.75
3511	EFTPS	Payroll Taxes	\$ 3,800.05
32250	SD Retirement	Retirement	\$ 4,219.60
	Child Support Payment		
32249	Center	Child Support	\$ 352.62
3512	AFLAC	Employee Contributions	\$ 152.70
12/31/25	<b>PAYROLL</b>	Vacation Pay Out	
	Finance Office	Payroll	\$ 1,010.00
	Police	Payroll	\$ 2,217.89
	Streets	Payroll	\$ 1,443.29
	Sewer	Payroll	\$ 453.29
	Water	Payroll	\$ 453.42

**JANUARY CLAIMS (01 26 CLAIMS)**

SD Association of Code Enforcement	Membership	\$ 75.00
SD Government Finance Officers Assoc.	Membership	\$ 100.00

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SD Human Resources Association	Membership	\$	25.00
SD Municipal Attorneys Association	Membership	\$	50.00
SD Police Chiefs Association	Membership	\$	200.00
Wellmark Blue Cross Blue Shield	Insurance	\$	8,418.10
Northwestern Energy	Utilities	\$	8,412.23
Creative Printing	Supplies	\$	297.54
Principal Financial Group	Insurance	\$	46.62
Vision Service Plan	Insurance	\$	451.50
SPS Works	Pet Tags	\$	116.83
Delta Dental of SD	Insurance	\$	1,519.45
Elan Financial Services	Credit Card	\$	1,998.69
SD Dept of Health	Water Testing	\$	40.00
Eastside Equipment	Remainder of Mower Pymt	\$	5,625.18
Mack's Standard	Fuel	\$	349.11
U Drive Technology	Text Messaging Service	\$	50.04
Clark Co. Historical Society	Subsidy	\$	577.00
Amazon Capital Services	Supplies	\$	128.79
Quill	Supplies	\$	165.74
SD Rural Development	Sewer Loan	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan 2	\$	1,307.00
USGA	Membership Dues	\$	175.00
City of Clark	Utilities	\$	1,152.10
Creative Rewards	Supplies	\$	22.50

**1/6/2026**

**PAYROLL**

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,689.40
Govt Buildings	Payroll	\$	64.13
Police	Payroll	\$	5,290.76
Streets	Payroll	\$	4,954.26
Sewer	Payroll	\$	1,538.52
Water	Payroll	\$	1,538.83
Transit	Payroll	\$	333.00
Golf Club	Payroll	\$	90.00
Library	Payroll	\$	902.50
EFTPS	Payroll Taxes	\$	3,694.98



**Moving February Meeting**

Discussion was held on moving the February meeting from February 2<sup>nd</sup> to the 4<sup>th</sup>, due to the first Monday being on the first business day of the month. The 2<sup>nd</sup> doesn't give enough time for bills to come in. It was decided that since there is also a school concert on the 2<sup>nd</sup>, the meeting will be moved to the 4<sup>th</sup> in February.

**Motion # 010-2026**

**Adjourn**

Motion by Kottke and seconded by Zemlicka to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:53 p.m.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Rae Jean Flora  
(seal)

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