

**Board of Trustees
VILLAGE OF MILLERTON
Regular Business Meeting
January 18, 2022**

A regular business meeting of the Village of Millerton Board of Trustees was held on Tuesday, January 18, 2022. It was called to order at 5:48 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori and Trustees Matthew Hartzog, Laurie Kerr and David Sherman and Clerk/Treasurer Kelly Kilmer attended. Resident/volunteer Jennifer Dowley and Steve Harriman of Real Term Energy (on Zoom) joined to present on LED Street Lamps (sign in sheet attached). Highway/Water Supervisor Coleman Lawrence, Police Officer-in-Charge Mike Veeder and Village Attorney Ian MacDonald were absent.

Vouchers

Motion to pay **Vouchers # 2020211-2020213**, allocated as follows: **General Fund \$6,874.29; Water Fund \$1,595.44 Total \$8,469.73** was made by Deputy Mayor Sartori, seconded by Trustee Sherman, and approved by all five (5) present members. *Motion* to pay **Vouchers # 2020214-20202254**, allocated as follows: **General Fund \$18,108.54, Water Fund \$7,565.37, Capital Fund \$253,186.64, Total \$278,860.55** was made by Deputy Mayor Sartori, seconded by Trustee Sherman and approved by all five (5) present members. *Motion* to pay **Voucher # 2020255**, allocated as follows: **General Fund/Total \$103.32** was made by Trustee Hartzog, seconded by Trustee Kerr and approved by all five (5) present members.

Presentation – LED Street Lighting

Trustee Kerr presented the various positive aspects of implementing LED Street Lighting along with resident Jennifer Dowley and Steve Harriman of Real Term Energy, advising engineer. *Motion* to proceed with Real Term Energy and request a proposal for professional services was made by Trustee Hartzog, seconded by Trustee Kerr and all five (5) present members approved.

Department Reports

Police Department

The Board's attention was called to the monthly police report (attached).

Highway/Water Department

Tractor #6 and Broom need replacing, and Supervisor Lawrence will obtain cost estimates for new machinery. *Motion* to declare 2002 Tractor # 6 and Broom surplus items was made by Deputy Mayor Sartori, seconded by Trustee Kerr and approved by all five (5) present members.

Committee Reports

Deputy Mayor Sartori announced the Dutchess County Planning Department awarded a grant to the Village which will lead to making long-anticipated Comprehensive Plan-driven zoning revisions. Trustee Hartzog reported on Police Committee and Department of Public Works meetings.

Clerk/Treasurer's Report

The Board agreed to vote on outstanding minutes in February. Clerk Kilmer announced that Village .Gov emails are operational. Treasurer Kilmer reviewed \$401,600 in CDBG, WIIA, Parks and MIG grant reimbursements outlined in the current budget report. Another reimbursement is approved and pending for \$200,765.19 from Parks for ECMP. She also discussed software demonstrations and computer issues and the canceling of the Police Department's Verizon jetpack contract as the Dutchess County Sheriff's Department is now providing that equipment.

Budget Adjustments

Motion to move \$125 from **secretarial salary line A018010.0110** to **zoning contractual line A8010.0400** and \$825 from **secretarial salary line A.8020.0100** to **planning contractual line A.08020.0400** was made by Trustee Sherman, seconded by Trustee Hartzog and all five (5) present members approved.

Revenue Anticipation Note (RAN)

Motion to process the voucher and a check to pay back the \$209,499.80 Revenue Anticipation Note was made by Trustee Sherman, seconded by Deputy Mayor Sartori and all five (5) present members approved.

Mayor's Report

Mayor Najdek reported Endeavor Municipal Funding Group is preparing an RFP regarding options for former Village Hall's future. She said Tighe & Bond is working with Utility Services Company on a change order issue. Discussion ensued regarding recent RFP yields for municipal accounting, legal, and engineering services.

Motion to accept the RBT accounting proposal was made by Trustee Hartzog, seconded by Trustee Kerr, and approved by all five (5) present members. *Motion* to decline the single legal services proposal was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members. *Motion* to accept CPL's engineering proposal for the Dutchess County CDBG 2021 sidewalk project was made by Trustee Hartzog, seconded by Trustee Kerr and all five (5) present members approved.

Public Comment

Resident Nuno Ramos asked how existing septic tanks would factor into the wastewater project.

Executive Session

Motion to enter executive session to discuss personnel issues was made at 7:26 PM by Trustee Hartzog, seconded by Trustee Sherman, and approved by all five (5) present members. *Motion* to exit executive session was made at 7:52 PM by Trustee Sherman, seconded by Trustee Hartzog and approved by all five (5) present members.

Personnel

Motion to offer Anna Clune the position of Buildings/Planning/Zoning Secretary at \$20 per hour for 15 hours per week was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members. *Motion* to offer Peter Dellagafa the position of Highway Laborer at \$23 per hour was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members.

Adjourn

Motion to adjourn the meeting was made at 7:56 PM by Deputy Mayor Sartori, seconded by Trustee Sherman and approved by all five (5) present members.

Respectfully Submitted,

Prepared By:

Kelly Kilmer
Village Treasurer/Clerk

Suzanne Bressler (1/28/22)
Deputy Clerk