

La Luz Early Childhood Center
Initial Application or Renewal Form (*circle one*)

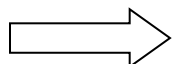
1301 Britt Street S.E. • Albuquerque, NM 87123 • 505 237-7237 • <http://www.laluzecc.org>

Student Information (*please print*)

Last name	First name	Middle name(s)	Prefers to be called
Home address			Home telephone
City	State	Zip	
Date of Birth	Age	Sex	

Family Information (*please print*)

Parent/Guardian 1's full name	Pager/Cellular #	E-Mail address	
Home address		Home telephone	
Employer	Position	Work telephone	
Employer's address	City	State	Zip
Parent/Guardian 2's full name	Pager/Cellular #	E-Mail address	
Home address		Home telephone	
Employer	Position	Work telephone	
Employer's address	City	State	Zip
Who is the custodial parent(s)/Guardian(s)?			
With whom does the child live?		To whom should correspondence be sent?	
List siblings (and ages)			



We offer full time or 2 full days or 3 full days per week. We try to accommodate everyone's schedules but may be limited due to availability.

Each classroom will have a teaching team who will staff our rooms during the hours of 7:00am – 6:00pm so that relationships are consistent and teachers can communicate with each other and with families. Please keep in mind that we have high standards for all our teachers. The quality of teaching will be **excellent** throughout the day. Please note: Breakfast will be available to children who arrive between 8:30 – 9:00 am. **If they will be arriving at 9:01 or later, please make sure your child has had breakfast before bringing them in.**

Initial, non-refundable, fees of \$450.00, per enrolled child are due with your application form to start your enrollment at La Luz ECC for **full time** placement. Initial, non-refundable, fees of \$400.00, per enrolled child are due with your application form to start your enrollment at La Luz ECC for **part time** placement. Part time is defined as 3 days/week or less. For each successive year, renewal fees of \$400.00 for full time and \$350.00 for part time will be due along with your child's renewal paperwork. As above, these fees are non-refundable.

Also upon acceptance, a one-time deposit of \$150.00 will be due and is applied towards the last month's tuition (**with a 30 day written notice**). Without the 30 day written notice, the deposit will be forfeited along with any outstanding tuition for a 30 day period starting at the last day of attendance. For new enrollees, this notice would be required 30 days prior to the child's start date.

Parent Signature _____ Date _____

La Luz Early Childhood Center does not discriminate on the basis of gender, race, color, creed, disability, national origin or any other factor protected by law.

COMMENTS: _____

To Be Completed By La Luz ECC Staff

Date Received	By Whom	Application	Fee Paid	Renewal
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Application Accepted	Application Denied
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Date of Enrollment	Class Assignment/Teacher
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Date Placed on Waiting List	By Whom
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