

# Diocese of Harrisburg Youth Protection Program



## EMPLOYEE/VOLUNTEER INFORMATION & DISCLOSURE STATEMENT

*(Please complete both sides – see note on page 2 regarding applicants for employment)*

As an applicant for employment or as a volunteer for the Diocese of Harrisburg, I am aware that I must provide the following clearances prior to commencement: Pennsylvania State Police Clearance, Pennsylvania Childline Clearance and a Federal Bureau of Investigation report (where applicable). I am aware that any prior act of child abuse will permanently disqualify me from employment or volunteer status. I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse as defined by the Pennsylvania Child Protective Services Law.

I am aware that past conviction of certain crimes and offenses also permanently disqualifies me from employment or volunteer status. I swear/affirm that I have not been convicted of one or more of the following crimes reportable under Title 18 of the Pennsylvania Consolidated Statutes or equivalent crime in another state, territory, commonwealth or foreign nation:

- Chapter 25 (relating to criminal homicide)
- Section 2702 (relating to aggravated assault)
- Section 2709.1 (relating to stalking)
- Section 2901 (relating to kidnapping)
- Section 2902 (relating to unlawful restraint)
- Section 2910 (relating to luring a child into a motor vehicle or structure)
- Section 3121 (relating to rape)
- Section 3122.1 (relating to statutory sexual assault)
- Section 3123 (relating to involuntary deviate sexual intercourse)
- Section 3124.1 (relating to sexual assault)
- Section 3124.2 (relating to institutional sexual assault)
- Section 3125 (relating to aggravated indecent assault)
- Section 3126 (relating to indecent assault)
- Section 3127 (relating to indecent exposure)
- Section 3129 (relating to sexual intercourse with animal)
- Section 4302 (relating to incest)
- Section 4303 (relating to concealing death of child)
- Section 4304 (relating to endangering welfare of children)
- Section 4305 (relating to dealing in infant children)
- Section 5902(b) (A felony offense relating to prostitution and related offenses)
- Section 5903(c)or(d) (relating to obscene and other sexual materials and performances)
- Section 6301(a)(1) (relating to corruption of minors)
- Section 6312 (relating to sexual abuse of children)
- Section 6318 (relating to unlawful contact with minor)
- Section 6319 (relating to solicitation of minors to traffic drugs)
- Section 6320 (relating to sexual exploitation of children)
- A felony offense under the Act of April 14, 1972(P.L.233.No.64) known as the Controlled Substance Drug Device and Cosmetic Act

I swear/affirm that I have not been involved in the attempt, solicitation or conspiracy to commit any of the offenses set forth above. I understand that I will be dismissed if I am named as a perpetrator of a founded report of child abuse or convicted of any of the crimes listed above subsequent to providing the required clearances.

I am aware that I am also prohibited from prospective employment or volunteer status if I have been convicted of ANY felony of the first, second or third degree not listed above for a period of ten (10) years after the expiration of the sentence. Further, conviction of ANY first degree misdemeanor will prohibit employment for five (5) years after the completion of the sentence.

I swear/affirm that I will disclose before beginning any employment or volunteer position if I have ever been convicted of driving under the influence of alcohol or a controlled substance, and acknowledge that this may affect my eligibility for employment or volunteer service. I am aware that a second offense of driving under the influence of alcohol or a controlled substance, graded as a first degree misdemeanor, will result in a three (3) year prohibition on hiring from the date of the completion of the sentence for the most recent offense. However, I understand that the Diocese retains the right to refuse employment or permission to serve as a volunteer for any reason that, in its judgment, renders the applicant unsuitable to serve in that capacity.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that the penalty for false swearing is a misdemeanor of the third degree pursuant to Section 4903(b) of the Crimes Code.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*(please print)*

Signature: \_\_\_\_\_ Witness: \_\_\_\_\_  
**(Please sign this form in the presence of a witness.)**

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**Note: This form is not to be completed as part of the employment application process. Neither is it to be completed prior to an offer of employment. Employment is not guaranteed. Neither employment nor volunteer service may begin until the processing of the criminal background record check is completed and the results have been reviewed.**

Last Name: \_\_\_\_\_ Maiden Name: (if applicable): \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Any previous names or aliases: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Gender: M / F Date of Birth (mm/dd/yyyy): \_\_\_/\_\_\_/\_\_\_

Current Street Address (Home) \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Home Phone: \_\_\_\_\_

How long have you lived at his address? \_\_\_\_\_

(If less than 2 years state previous address:)

**Residency** (please check one)

I hereby certify that I have been a resident of Pennsylvania for the past two or more years.

I have not been a resident of Pennsylvania for the past two years.

**Relationship** (please check one)

Employment  Foster Parent  Adoption

Religious (circle one: Priest Sister Deacon Brother Seminarian )

Volunteer (please specify type: e.g., Religious Ed, youth ministry) \_\_\_\_\_

Vendor Name of Company: \_\_\_\_\_

**Location:** \_\_\_\_\_

(name of parish, school, etc.)

\_\_\_\_\_

(city or town of parish, school, etc)