

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

June 10, 2021 (in person & virtual)

Submitted by Cheryl Burrows

MEMBERS PRESENT (voting): Lee Hadden (HD#2), Josh DeHerrera (ALS), George Long (KITTCOM), Geoff Scherer (HD#2), Jack Horsley, MPD, Suzy Beck (ALNW), Carol Jacques (SCEF), Ron Adams (Public), Ed Mills (CEFD), **Virtual:** Dede Utley, Sec./Treas. (KVH), Rich Elliott (KVFR), Beth Williams (Gov. CE),

Guest(s): none

Staff: Cheryl Burrows, EMS Coordinator

Introductions & Membership Updates: No Updates

ACTION ITEMS:

- **Minutes:** Geoff Scherer motioned to approve the April Council meeting minutes, seconded by Jack Horsley, motion carried. Executive Committee members approved the Executive Committee meeting minutes for May as presented.

- **Treasurer's Report / Vouchers:** Coordinator

- **Account Balances & Program Financial Reports** - Reports distributed for review.

Account Balance:

- 2020 Checking = \$ 92,463.56
- 2021 Checking = \$ 16,253.86 (pending year-end resolution)
- **Total Balance = \$ 108,717.42**

Program Balances:

- 2020 Office = \$ 80,443.97
- 2021 Office = \$ 2,206.43(pending year-end resolution)
- FY21 Training = \$ 26,067.02
- **Total Balance = \$108,717.42**

- **Treasurer / Program Financial Reports/Vouchers** – The Council reviewed the May invoices and revenues reflected in financial report. Council Chair approved corresponding vouchers upon signature.
 - **Issued Checks (2021) #6242-6262 (21) = \$ 18,803.74**
 - **Voided Checks:** none
 - **Total Payments = \$ 18,803.74**

All account activities were available for review to include payroll and benefits. Josh DeHerrera motioned to approve the Office and Training financial reports and payment of invoices/vouchers as presented, seconded by George Long, motion carried.

- Final FY21 SCR Training Grant request = 320.03 – Motion: Geoff Scherer, seconded by Jack Horsley, motion carried.

- **2022 Office Proposed Budget Plan Resolution (final pending OFM 2021 population forecast)** – Cheryl presented the 2022 Proposed Office Budget plan. The plan was reviewed in detail to reflect the new to be leased office space from HD#2 at the projected rate. The Final Draft 2022 Proposed Office Budget Plan will be sent to the funding jurisdictions as soon as the 2021 OFM Population Forecast is available. Geoff Scherer motioned to approve resolution #6-10-21-A, George Long seconded, motion carried.
- **FY22 Training Workplan/Budget-Draft (pending SCR Training Agreement)** – The FY22 Training Budget and Training Workplan was presented and discussed. The most significant workplan change other than the schedules is the incorporation of Supraglottic Airway for EMTs in initial and ongoing training. The regional training agreement period is 7/1/21-6/30/22. The agreement is expected in August. An approved

FY22 Training Workplan/Budget is requested to work from starting 7/1/21. If nothing unexpected, the FY22 SCR Agreement can be approved by the Executive Committee depending on due date. Jack Horsley motioned to approve resolution #6-10-21-B, Carol Jacques seconded, motion carried.

- **Ellensburg Police Department Emergency Service Supervisory Organization (ESSO) application** – The EPD has decided to apply as an ESSO. The KSCO and CEPD have this licensure. This means they can have EMS providers affiliated with their organization. ESSOs are granted due to the nature of their work or type of organization and potential benefit to an emergency response. ESSO cannot operate an aid or ambulance to transport patients, are not required to license any vehicles, and are not required to have a minimum level of equipment (at this time). EPD currently has one EMT to affiliate. Josh DeHerrera motioned to approve Geoff Scherer seconded, motion carried.
- **Office First Net Cell Phone** – Cheryl requested Council's approval to apply to First Net for office cell phone. Cheryl has spoken with representative, and she the EMS Office meets criteria, knowing 99.9% of use is business as usual. If EMS Office does not meet criteria, application will be denied. No objection by members present.
- **EMS & Public Classes COVID Guidelines** – The Council reviewed and discussed current state and local guidelines for gatherings. The Council agreed that for EMS trainings participants who provide proof of vaccination may attend unmasked. Non vaccinated participants must wear a mask. Public classes will require a mask for all attendees. All classes will encourage distancing and require screening on sign in roster. Class sizes will continue to be limited in size. Consensus of members present.

NEW & OLD BUSINESS:

- **KCHD#2 Interagency Lease Agreement** – We now have a draft agreement for review and hope to have the final for approval in August.
- **Interfacility Transfer Protocol vs. Procedure** – At a protocol level, it has been discussed at the paramedic meeting and sent to ALS agencies and it will be sent to hospital reps for input. It must be approved by state. More work to be done in relation to overlap with operating procedure.
- **WACARES 2020 Date Report (WA Cardiac Arrest Registry to Enhance Survival)** – Confidential Annual Kittitas County WACAREs Report was distributed for review and discussion. KCEMS/TC Council started participating in 2010. Annual data comparison provided through 2013. 2020 was a different year due to COVID and people delaying calling 911 or going to hospital due to fear of contracting COVID. This was reported statewide and MPD meeting and most likely negatively impacted outcomes. As a measurement of performance at all levels (public - hospital), we specifically look at who initiated CPR, was an AED applied, did the patient have a shockable rhythm, was ROSC sustained, and overall survival. Please treat this information as confidential. Comparable county, state and national data was available for comparison. Other updates: KITTCOM is changing EMD dispatch protocols, and we will also be adding the dispatch module to the WACARES data. There is a Resuscitation Academy (RA) coming up 10/18-19. RA is requiring participants come as a team to include dispatch representative, MPD, EMS supervisor, and?. Dede asked about hospital participation, which would be a great balance to the team approach. Cheryl will look into the team requirements. So far, Debbie, Dr. Horsley, and George will plan to attend. Council approved adding a registration page to the EMS Office website to capture registration of public access defibrillators. There are related enhancement programs that George is aware of that may be an option in the future.
- **WA EMS Information System (WEMISIS) Update** – A new workgroup is being formed to combine the prehospital and hospital information called the Health Information Exchange. Dede, Tom, and Cheryl are going to try to participate. The upcoming meetings will be 7/7, 8/4, 9/1.
- **EMS Office Update** – Debbie has passed the six-month mark and is working out great. Office staff switched to county Microsoft Office 365 licenses. There have been some challenges switching to county email to include backing up office files on county network due to not being on county network. IT will provide direction when available. Work in progress.
- **EMS COVID Update** – Rich provided an update.
- **Training (EMS & Public)**
 - OTEP 2021 OTEP Schedule and training per workplan including makeup sessions being met.

- EMT Course – EMT class ended in May. Started with 10 students, 8 almost completed, 2 retesting and 5 have already passed the NREMT exam.
- Vent Training – ALNW has agreed to provide a vent training for the paramedics. Still working out the details.
- ALNW & Life Flight have offered Landing Zone training – Council agreed class in upper county would be good. EMS Office will work with agencies to schedule a class and get out as soon as possible.
- Public Education – No classes in July and August. Lots of calls and demand for classes. Two Babysitter Classes scheduled in June. Flyer sent out and posted for FA/CPR Classes 5/22-KVFR & 6/12-CEFD.
- Need for IV Technician class discussed again – Looks like HD#2 has more people to attend. Josh is willing to help instruct as lead. Council approved recommending IV Course Application to DOH.

Regional/State/Meetings Report

- Regional Council (May cancelled) – DOH Report to Regional Council sent out (May-June)
- State Rule Development workshops for WAC 246-976 have ended. Waiting on CR101 phase to complete (DOH review). Next phase is CR102 for Stakeholder final review and comment. See DOH website for updated information and public hearings.
- REDi HCC Update (Dede) – Dede provided report and encourages participation with weekly situational meetings on Tuesdays at 3, REDi website provides update, meeting minutes, a newsletter. COVID still having big impact on hospitals. Dede up for representative on core advisory group again but unopposed.

• **Agency Reports / around the table**

- Recognized Dr. Horsley’s 30 Years as Medical Program Director.
- Reports provided by agency representatives.
- Discussion on BLS protocols, to include in ALS protocol format or keep separate. Cheryl favors keeping separate, so BLS providers don’t have to look at ALS protocols when reviewing BLS. Can include BLS for ALS reference. The state is moving in a direction of standardizing ALS protocols state-wide which may include updates for other levels. Council consensus to hold off making any changes until we know more about state changes.
- ESB1310 & impact on crisis patients discussion – Update to be provided at BLS OTEP and discussed at paramedic meetings. KVH meeting with Comprehensive Healthcare weekly and have EPD Officer attend. KVH hiring crisis patient case manager through grant.

- **Motion to adjourn** - Consensus.
- **Next Council meeting:** Thursday, August 5, 1900, at KVFR if in person or Web based (TBA).

Approved by:

Prepared by:

 Lee Hadden, Chairman
 Joshua DeHerrera, Vice Chair
 Kittitas County EMS & Trauma Care Council

 Cheryl Burrows
 EMS Coordinator / Administrator

Date: _____