

1 **Rockford Town Regular Council Meeting**
2 **April 21, 2021 7:00pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

9 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Brian Laude
10 and Tim Fricke. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in
11 attendance.
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13 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
14 **Motion was carried.**
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16 **Mr. Laude made a motion to approve the minutes from the 04/07/2021 regular meeting. Mr.**
17 **Stevenson seconded the motion. Ms. Harnois said that she had offered to be on the Improvement**
18 **Board at the last meeting, since Mr. Benson resigned. Motion was carried.**
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20 ANNOUNCEMENTS

- 21 - Anyone interested in being a Councilmember will need to file through Spokane County, online,
22 between 05/17 and 05/21/2021.
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24 COUNCIL REPORTS - None
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26 COMMISSION REPORTS - None
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28 COMMITTEE REPORTS

29 Improvement Board

30 Ms. Harnois explained that the purpose of this committee is to help with improving any area in town. Mr.
31 Fricke volunteered to be on the committee with Ms. Harnois.
32

33 PUBLIC COMMENT - None
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35 ORDINANCES/RESOLUTIONS

36 **Mr. Stevenson made a motion to accept Ordinance 21-06, allowing the operation of ATVs within the**
37 **town limits. Ms. Harnois seconded the motion. Motion was carried.**
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39 **Mr. Stevenson made a motion to accept Ordinance 21-07, allowing for reimbursement of engineering**
40 **fees. Mr. Fricke seconded the motion. Motion was carried.**
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42 **Ms. Harnois made a motion to approve Resolution 21-03, amending the fee schedule. Mr. Fricke**
43 **seconded the motion. Motion was carried.**
44

45 OLD BUSINESS - None
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47 NEW BUSINESS

48 Town Council Position #5 Applicants

49 Because there were more applicants than anticipated, Council made the decision to have the five
50 candidates fill out an essay-type questionnaire instead of interviewing each candidate at this meeting. The
51 questionnaires are to be returned to Town Hall by Wednesday, April 28th so Council can review them at the
52 next regular meeting. The top two or three candidates will be interviewed at the May 19th regular meeting.

53 After making this decision, Ms. Roecks asked each candidate in attendance to speak a little bit about
54 themselves. Maren McIntire, Ivan Willmschen and Rachelle Arriaga all spoke about themselves and why
55 they were interested in the Town Council position.

56
57 SRTC Interlocal Agreement

58 Ms. Harnois spoke about the minor changes to the newest Interlocal Agreement with Spokane Regional
59 Transportation Council. Approval of the agreement was tabled until the next regular meeting.

60
61 STAFF REPORTS

62 Public Works

- 63 - Mr. Thompson told Council that the land survey on C Street between First and Second Street has
64 been completed and now he is waiting on the official paperwork.
- 65 - Mr. Thompson said that the easternmost portion of B Street, right on the edge of town limits is not a
66 recorded street. Neither Rockford, nor Spokane County have record of this street being recorded as
67 a town-owned right-of-way. To remedy this, town staff will work with the property owner, who has
68 ownership of this portion of B Street, to get a survey and easement for the town.
- 69 - Mr Thompson told Council that town staff and Ms. Roecks had a meeting with JUB Engineers' GIS
70 Specialist. During this meeting, JUB gave an estimate on cost to get a GIS program setup and
71 loaded with all of the town's known infrastructure. This could include water lines, sewer lines,
72 manholes, cleanouts, etc. The cost should be around \$9k, with a \$500 per year subscription. Ms.
73 Harnois asked if there were any known funding opportunities for GIS. Mrs. Johnson suggested the
74 town use a portion of the American Response Plan funds. Ms. Harnois said GIS could be used as an
75 Asset Management piece, as well.
- 76 - Ms. Harnois mentioned she had seen aerial photos of Rock Creek, on each side of town limits, using
77 Lidar pinpoints that read the terrain of the base of the creek.

78
79 Clerk/Treasurer

- 80 - Mrs. Johnson said that the Auditor's Office will start the Accountability Audit "now-ish".
- 81 - AWC decided to pay an additional \$1500 toward replacing the roof on the park restrooms.

82
83 PUBLIC COMMENT

- 84 - Mr. Willmschen asked what the cost of the new roof on the park restrooms would cost. Mrs. Johnson
85 said, after insurance paid, the cost would be about \$1500 for the loc-rib material.

86
87 APPROVE CHECKS

88 **Mr. Stevenson made a motion to approve checks 16998-17015, and 4 EFTs, for a total of \$17,778.16.**
89 **Mr. Fricke seconded the motion. Motion was carried.**

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91 **Mr. Stevenson made a motion to adjourn the meeting at 7:58pm. Mr. Laude seconded the motion.**
92 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor