



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
May 13, 2014**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham and Commissioner Leonard Bjornstad. District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Training Division Lieutenant David Moe and District Administrator Jo Olson

ABSENT: Battalion Chief Frank Cain Jr., Battalion Chief Jay Van Middendorp was out on district call and District Chief Jerry DeBruin will be late

GUESTS: Stephen Johnson

Meeting called to order at 7:00 PM at Kendall Fire Station.

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Invoice Vouchers
- Warrants in the amount of \$24,375.17
- Payroll in the amount of \$13,891.84
- Retiree Pension Form

Correspondence:

- Peoples Bank interest rate notification reviewed by Commissioners Moore, Graham, and Bjornstad

April's Treasurer's Report:714 Expense Fund

• Starting Balance	\$123,366.16
• Tax Receipts	\$143,660.61
• Misc. Receipts	\$10,619.35
• Warrants	\$71,453.43
• Ending Cash Balance	\$206,192.39
• Investment Starting Balance	\$165,110.87
• Pool Investment Interest	\$85.35
• Total Cash & Investment Pool	\$371,388.61

714 10 Go Bond

• Warrants	\$629.00
• Debt Issued	\$123,586.68
• Debt Paid	\$629.00
• Debt Outstanding	\$122,957.68

71420 Reserve Fund

• Prior Balance	\$45,016.02
• Purchases & Pool Earnings	\$18.27
• Ending Balance	\$45,034.29

Bank of the Pacific Statement:

• Beginning Balance (04/01/2014)	\$1,410.07
• Deposits/Misc Credits 20	\$10,357.81
• Withdrawals/Misc Credits 5	\$10,520.95
• Ending Balance (04/30/2014)	\$1,246.93

Old Business:

- Raises for Volunteers, District Chief, Battalion Chiefs & Training
 - Commissioner Bjornstad and Commissioner Graham updated Commissioner Moore on raises for volunteers
 - Commissioner Moore asked for comments. Training Division Lieutenant Moe spoke regarding raise for District Chief DeBruin
 - Discussion continued with input from Battalion Chief Christensen
 - Recommendation from Commissioner Moore was to increase payment for calls to \$7.00 and for training to \$10.00
 - It was agreed by the commissioners to create a resolution and make raises effective date July 1, 2014
 - District Chief DeBruin raise will be discussed at a later date

- Land Loan for Property
 - Pros and cons on the purchase of property in Sumas was discussed by the commissioners
 - Training Division Lieutenant Moe showed pictures of the house and property for sale
 - Training Division Lieutenant Moe and District Chief DeBruin will set up separate times for commissioners interested to view the property for sale
 - District Chief DeBruin to look into financing for purchasing property

- Replacement of Vehicle
 - Training Division Lieutenant Moe discussed pricing and specs on purchasing a new vehicle
 - Commissioner Moore indicated for Training Division Lieutenant Moe to table replacement of vehicle until next meeting

- E91-02
 - Commissioner Graham asked how the work was progressing on E91 -02
 - Training Division Lieutenant indicated it is coming along, still need to have it painted

- Training for the Public Records and Open Public Meeting Acts Meeting set for May 14th was discussed
 - Commissioner Bjornstad indicated he could not attend but would take the training offered online
 - Commissioner Moore, Commissioner Graham, District Chief DeBruin and District Administrator Olson plan on attending the May 14th meeting

New Business:

- Levy Lid
 - Commissioner Moore discussed the need to educate the public and discuss raising the levy lid due to the higher cost of operations
 - Discussion continued on the best way to educate the public on the needs for more funding

- Fire and EMS Reporting -Zoll (current NFIRS program) vs. Emergency Reporting
 - Training Division Lieutenant Moe spoke about switching from Zoll to Emergency Reporting and the benefits of doing so. A handout was provided for the review of pricing options
 - Training Division Lieutenant Moe explained the functions he learned from the training he and District Chief DeBruin had on the program
 - Commissioner Moore asked about the program meeting the future requirements
 - Training Division Lieutenant Moe indicated it will meet the requirements for 2017 for having electronic records
 - Commissioner Graham made a motion to accept using the program with Google Maps
 - Commissioner Bjornstad seconded the motion

- Demo Saw (Demolition Saw)
 - District Chief DeBruin spoke about the need of a demo saw at Welcome
 - District Chief DeBruin will look into the cost for the demo saw

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - In Battalion Chief Van Middendorp's absence Training Division Lieutenant Moe indicated all is going well at Sumas

- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - In Battalion Chief Cain Jr.'s absence, Training Division Lieutenant Moe indicated all is going well at Kendall

- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen indicated all is going well at Welcome
 - Commissioner Moore indicated the station looked great since it was pressure washed

Guest:

- Commissioner Moore asked if there were any questions or comments from our guest Stephen Johnson
- Stephen Johnson said thank you for the opportunity to be here to observe and participate
- A thank you was given to Stephen Johnson for attending the meeting

Meeting adjourned at 8:45 PM. The next meeting will be at Kendall Station on June 10, 2014

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson