

CAMANCHE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, March 11 at 4:00PM

<https://hello.freeconference.com/conf/call/6701695>

**ROLL CALL:** Les Goddard, Dave Bowman, Shannon McManus, Bambi Blaess, Gail Grim, Randy Goldbeck and Boni Hugunin via the Free Conference website.

**APPROVAL OF AGENDA:** Trustee Bowman made a motion to approve the agenda as written. Trustee Goddard seconded the motion, and it was approved with all ayes.

**CONSENT AGENDA:** Trustee Hugunin made a motion to approve the Consent Agenda as listed. Trustee Bowman moved to second the motion where it was approved with all ayes.

1) Approve Minutes from Board meeting held on 2/11/2026 and Special meeting held on 2/23/2026.

2) Approve New Bills and Book Orders.

3) Approve Financials as submitted.

**DIRECTORS REPORT**

*Financial* - Director Grim discussed the working hours per week schedule for Library staff.

- A motion was made by Trustee Bowman to amend the previously approved pay schedule to reflect that the Clerk/Social Media position will work 20hrs/week; all other part time positions work 25 hours/week. *Motion was seconded by President McManus and approved with all ayes.*

*Personnel/Operational* –

- Employee Update.
- Bonuses – Have been paid per Director Grim.
- Pay increases for Part Time Employees – Have taken effect.
- Youth Services position update – as soon as position is posted at Temp Associates, we will post on Facebook and our website. 25 hours/week at \$14.00/hr. Clerk / Youth Programs Coordinator.

*Programming* –

- Programming Update.
- Director Grim requests that some board members show at the monthly coffee and donuts with friends. Next one is on Thursday, March 26<sup>th</sup> from 9:30 – 11:00am.

- Director Grim shares they have 8 regular monthly programs in April.
- Earth Day (April 22 at 5:15pm starting an adult crafting workshop, hope to make it monthly, this one will be creating a wreath from recycled materials)

Collection Development – 709 Physical copies of materials checked out, and 132 items renewed. 507 e-books and audiobooks checked out.

- Inventory Update –
  - Staff are still working on Large Print Fiction, then plan to move to weeding the mystery and fiction sections.

Facilities –

- Nightly Tracking of Patrons – Monthly Update 874 (closed three days for Bats)
- Carpets were cleaned on Wednesday, March 4<sup>th</sup>. They did a nice job.
- Director Grim to present Tri-City Electric Co. quote for Security Cameras and installation. Discussed getting another quote from Allen Schutte.
- Director Grim to present Hartz Lock Company quote for door repair/realignment. (tentatively scheduled for Thursday, March 19<sup>th</sup>).
  - A motion was made by Trustee Bowman to allow Director Grim to repair the door with the Hartz Lock Company for \$1040. President McManus seconded the motion and motion passed with all ayes.
- Director Grim to present Air Control Inc. Maintenance Contract Agreement.
  - Trustee Blaess made a motion to approve the \$1200 annual agreement with servicing twice a year. Trustee Bowman made a second to the motion which passed with all ayes.

Children's Programming – Still on hold while we find someone to hire, then we'll start up again toward the end of March.

Misc-

- Friends of the Library Puzzle Sale update (About \$180 in sales, only 3 boxes of puzzles left)
- Friends of the Library Semi Annual Sale dates – Saturday, March 14, 9am-1pm, Monday, March 16<sup>th</sup> 9am – 6:30pm, and Tuesday, March 17<sup>th</sup> 9am – 6:30pm  
Volunteers may still be needed to help at the check out table. Price will be \$3 per bag; we provide the bags.
  - Last I heard we need people to help set up on Friday the 13<sup>th</sup> at 3pm, and Tuesday, March 17 at 9am and 12pm, and for tearing it down again on Wednesday, March 18<sup>th</sup> at 9am

**OLD BUSINESS** –

**UPDATE:** Library improvement quotes from various furniture companies and contractors

- Video walk through from The Library Store.
- Nothing from Demco to share.

- Still waiting to hear back from Agati,
- have another walk through with Jim Dunmore and Leanne from Kitchen and Baths for finalizing needs discussed and measurements for cabinetry next week.

#### **EDUCATION –**

- Library board of trustee Open Meeting Training needed for Trustee Goddard and Trustee Bowman.

#### **NEW BUSINESS –**

#### **ADD TO AGENDA**

**LIASONS REPORT:** Nothing new to report from City Liaison Randy Goldbeck.

**PUBLIC COMMENT** (3 min limit). No public present.

#### **NEXT MEETING**

- The Next Board of Trustee’s Meeting will be held Wednesday, April 8, 2026, at 4:00PM

**ADJOURNMENT** – President McManus adjourned the meeting at 5:15pm

**Interested Citizens are invited to attend.**

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.