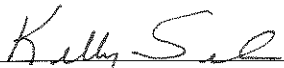


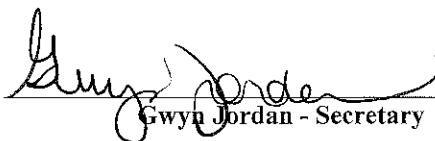
## MEETING MINUTES

### FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION HELD AT THE WEDC/CHAMBER OFFICE - 113 W. GRAND MONDAY, NOVEMBER 19, 2018 - COMMENCING AT 5:30 P.M.

1. **ATTENDANCE/NOTICE OF MEETING:**
  - 1.1 **Members:** Justin Minzenmayer, Mark Kline, Gwyn Jordan, Kelly Selman and Amy Shaw.
  - 1.2 **Absent:** None.
  - 1.3 **Guests:** Annette Snider and Mayor Jamie Lawrence.
  - 1.4 **Staff:** Cathy Pierce – Administrative Secretary.
  - 1.5 **Notice of Meeting:** To be received and accepted as posted and distributed.
  - 1.6 **Called to Order:** At 5:36 P. M. President Kelly Selman called the meeting to order.
2. **CITIZEN INPUT:** None.
3. **Action Items:**
  - 3.1 **Approve the Minutes from October 22, 2018:** Moved: Mark Kline, Seconded: Justin Minzenmayer; “that we approve the October 22, 2018 minutes.” Motion carried. 5-0
  - 3.2 **Approve the October 2018 Financial Reports:** Moved: Gwyn Jordan, Seconded: Mark Kline, “that we approve the October 2018 financial reports. Motion carried. 5-0
4. **Action Items:**
  - 4.1 **Update on the Odeum Theater:** The Odeum loan has been paid in full. No action taken.
  - 4.2 **Update on the Revolving Loan Grant:** Let USDA know that we are moving forward with the grant.
  - 4.3 **Place an Article Regarding the Revolving Loan Grant in the Newspaper:** Moved: Gwyn Jordan, Seconded: Mark Kline; “to write an article explaining what the program for the revolving loan grant is about.” Motion carried. 5-0
  - 4.4 **Discuss and Take Action on the Copier Lease:** Moved: Mark Kline, Seconded: Amy Shaw; “that we get a new bid from Ricoh and call Joshua Waller in regards to his bid.” Motion carried. 5-0
  - 4.5 **Purchase New Office Chairs for 113 W. Grand:** Moved: Mark Kline, Seconded: Gwyn Jordan; “that we purchase 8 chairs at a maximum cost of \$300 each.” Justin will look into this for us. Motion carried. 5-0
  - 4.6 **Plan and Take Action on EP Best Practices – Greg Last:** The board would like to get Greg Last back up her to discuss marketing what our assets are, build us a website and do a comprehensive evaluation for us. No action taken.
5. **Informational Reports:**
  - 5.1 **Board Members Concerns:** Gwyn recommended that we talk with Monty Walker of Howe to see about how their EDC is going and discuss “Linked In”. The pharmacy is open. The board asked Justin to talk to Sal about his plans for the other two buildings. Mayor Lawrence talked about signs for the Tractor Pulls. Kelly stated that he would need to talk to TxDot first.
6. **Adjourn:** Moved: Justin Minzenmayer; Seconded: Gwyn Jordan, “that we adjourn the meeting at 6:34 p.m. Motion carried. 5-0



Kelly Selman – President



Gwyn Jordan - Secretary