



## **SPRING CREEK ASSOCIATION COMMITTEE OF ARCHITECTURE REGULAR MEETING MINUTES**

Spring Creek Association Committee of Architecture

Tuesday, July 09, 2019, 5:30 PM, PST

Fairway Community Center Meeting Room

401 Fairway Blvd, Spring Creek, Nevada

**PRESENT:** Chair Jill Holland, Members: Diane Parker, Randy Hesterlee and Cassandra Banuelos

**ABSENT:** Vice Chairperson John Featherston

**STAFF MEMBERS PRESENT:** SCA COA Secretary Shields

**CALL TO ORDER:** Chair Jill Holland called the meeting to order at 5:30 PM.

**PLEDGE OF ALLEGIANCE.**

**NOTICE:**

1. **Items may be taken out of order**
2. **Two or more items may be combined**
3. **Items may be removed from agenda or delayed at any time**
4. **Restrictions regarding Public Comment:** Pursuant to N.R.S. 241.020(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. Comments during this public comment period are limited to items NOT listed on the agenda, and shall be limited to not more than three (3) minutes per person unless the Committee of Architecture elects to extend the comments for purposes of further discussion. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may prohibit comment, if the content of that comment is a topic that is not relevant to, or within the authority of, the Spring Creek Association or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

**COMMENTS BY THE GENERAL PUBLIC**

***ACTION SHALL NOT BE TAKEN***

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

No public comment was received.

## **UNFINISHED BUSINESS**

**1. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITIONS OF STRUCTURES AT 519 ASHCROFT DRIVE (103-006-019).  
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since July 2018. He was present at the December 11, 2018 COA meeting and the Committee voted to postpone the fine and give the property owners until June 1, 2019 to bring the roof into compliance. This item was on the June 11, 2019 COA agenda and the Committee voted to table the item until the July 11, 2019 COA meeting to allow the property owner to get the roof fixed. The property owner contacted the office on July 2, 2019 and stated the roof was completed. As of this date, the property is in compliance.

Chair Holland moved/Member Banuelos seconded to reduce the fine to the amount of \$100.00 and close the violation at 519 Ashcroft Drive. Motion carried (4-0) Vice Chair Featherston absent.

**2. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF BUILDING EXTERIOR AT 713 DEVON DRIVE (401-014-002). FOR POSSIBLE ACTION**

COA Secretary Shields stated this property has been in violation since March 2018. The item was on the June 11, 2019 COA agenda; the property owner was present and stated that Byrns Painting would fit her into the schedule when they could. The Committee tabled the item until the July 9, 2019 COA agenda. The property owner sent an email on July 5, 2019 that stated she is still waiting for Byrns Painting to get her on the schedule. As of this date, the shed is not in compliance.

Member Banuelos moved/Member Hesterlee seconded to uphold the \$200.00 fine and refer the property at 713 Devon Drive to the Board of Directors for further action. Motion carried (4-0) Vice Chair Featherston absent.

**3. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITIONS OF STRUCTURES AT 592 SPRING VALLEY COURT (201-004-009).  
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since June 2018. This item was on the January 8, 2019 COA agenda and the Committee voted to postpone the \$200.00 fine and give the property owner until end of June 2019 to bring property into compliance, otherwise scheduling the item on the July 9, 2019 COA agenda.

The property owner was present at the meeting and stated that he is working on it continually as weather permits and he lives alone. He requested an additional 2 months for the roof completion.

Member Parker moved/Member Banuelos seconded to give the property owner until the October 8, 2019 COA meeting to bring the property into compliance and contact the Association if it is completed before that time. The fine will be addressed at the October 8, 2019 COA meeting. Motion carried (4-0) Vice Chair Featherston absent.

## **NEW BUSINESS**

**4. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A HOME OCCUPATION PERMIT AT 298 NORTHGLEN DRIVE (106B-004-013). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner is requesting approval of a home occupation permit for home based sales and consulting.

The property owner was present and noted she is an image consultant in regards to professional appearance.

Member Banuelos moved/Member Hesterlee seconded to approve the home occupation permit at 298 Northglen Drive. Motion carried (4-0) Vice Chair Featherston absent.

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE AN EXTENSION TO RULE #11 TRAVEL TRAILERS/MOTORHOMES FOR A PERIOD OF ONE (1) YEAR. (403-024-006). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner is requesting approval to an extension of rule #11 travel trailers/motorhomes for a period of 1 year to have her parents help with her newborn twins.

The property owner was present.

Member Holland moved/Member Banuelos seconded to oppose the request of an extension to rule #11 travel trailers/motorhomes. Motion carried (3-0) Member Hesterlee abstained and Vice Chair Featherston absent.

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 879 WILLINGTON DRIVE (403-008-012). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 2 goats.

Chair Holland moved/Member Parker seconded to approve the livestock permit at 879 Willington Drive. Motion carried (4-0) Vice Chair Featherston absent.

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 570 GALLINAS DRIVE (301-002-022). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 2 alpacas.

Member Parker moved/Chair Holland seconded to approve the livestock permit at 570 Gallinas Drive. Motion carried (4-0) Vice Chair Featherston absent.

**8. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 705 SPRING CREEK PKWY (103-004-002). FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for goats.

The Committee tabled the item until the next COA meeting on August 13, 2019 to allow the property owner to provide an animal management plan. No action was taken.

**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 353 OAKMONT DRIVE (402-002-012). FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for Hereford.

Member Banuelos moved/Member Hesterlee seconded to approve the livestock permit at 353 Oakmont Drive. Motion carried (4-0) Vice Chair Featherston absent.

**10. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT MCCONNELL LAW. NON-ACTION ITEM**

COA Secretary Shields provided the SCA/COA Legal Account Status Report for the COA members to review.

**11. ACCEPT RESIGNATION FROM JOHN FEATHERSTON FROM THE COMMITTEE OF ARCHITECTURE. FOR POSSIBLE ACTION**

Chair Holland moved/Member Parker seconded to accept the resignation of John Featherston from the Committee of Architecture. Motion carried (4-0) Vice Chair Featherston absent.

**12. APPROVE MINUTES FROM THE JUNE 11, 2019 COA REGULAR MEETING. FOR POSSIBLE ACTION**

Member Parker moved/Member Banuelos seconded to approve the June 11, 2019 COA Regular Meeting Minutes. Motion carried (4-0) Vice Chair Featherston absent.

**13. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR JUNE 2019. FOR POSSIBLE ACTION**

Member Parker moved/Chair Holland seconded to approve the COA Revenue and Violation Reports for June 2019 as presented. Motion carried (4-0) Vice Chair Featherston absent.

**14. PUBLIC COMMENT**

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

***ACTION SHALL NOT BE TAKEN***

No public comment was received.

Member Banuelos suggested the Association put together a web page with a list of services available for those who need help with their violations.

**15. THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, AUGUST 13, 2019 AT 5:30 PM. *NON-ACTION ITEM***

**16. ADJOURN MEETING**

The meeting adjourned at 6:16 p.m.