

**VILLAGE OF INNSBROOK  
COMMUNITY DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS  
MEETING MINUTES**

Innsbrook Village Hall  
1835 Highway F, Innsbrook, MO 63390  
Tuesday, January 11, 2022, 6:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) APPROVAL OF MINUTES
  - a. September 14, 2021
- 5) APPROVAL OF FINANCIAL REPORTS
  - a. October 2021
  - b. November 2021
  - c. December 2021
- 6) OFFICER REPORTS
- 7) COMMITTEE REPORTS
- 8) UNFINISHED BUSINESS:
- 9) NEW BUSINESS:
  - a. Architecture/Engineering Services
  - b. Purchase of Land
- 10) ADJOURNMENT

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MINUTES

The Tuesday, January 11, 2022 special meeting of the Village of Innsbrook Community Development Corporation Board of Directors was held in person and via Zoom Video Conference, and called to order at 6:15 PM (CST) with Jeffry Thomsen presiding.

Upon roll call, Ted Sator, Jeffry Thomsen and Donna West were present in person. Trish Dunn and Dan Reuter were absent. Others in attendance in person included Village Administrator/Clerk - Carla Ayala and Village Attorney - Nathan Bruns. There were no other attendees.

**APPROVAL OF AGENDA**

Motioned by Ted Sator, seconded by Donna West, to approve the agenda. All Directors present voted "Yea". Motion passed and approved with a 3 "Yea", 0 "Nay" vote.

**APPROVAL OF MINUTES**

Motioned by Ted Sator, seconded by Donna West to approve the September 14, 2021 regular session meeting. All Directors present voted "Yea", motion passed and approved with a 3 "Yea", 0 "Nay" vote.

**APPROVAL OF FINANCIAL REPORTS**

The October 2021, November 2021 and December 2021 financial reports were distributed and viewed by all Directors in attendance. Motioned by Ted Sator, seconded by Donna West to approve the financial reports. All Directors present voted "Yea". Motion passed and approved with a 3 "Yea", 0 "Nay" vote.

**OFFICER REPORTS**

None at this time.

COMMITTEE REPORTS

None at this time.

UNFINISHED BUSINESS:

NEW BUSINESS:

- a. Architecture/Engineering Services - Motioned by Ted Sator, seconded by Donna West, to authorize Jeffry Thomsen to enter into a contract with Cochran for Architecture/Engineering Services on behalf of the Village of Innsbrook Community Development Corporation. By roll call vote, Trish Dunn - Absent, Dan Reuter - Absent, Ted Sator - "Yea", Jeffry Thomsen - "Yea", Donna West - "Yea". With a 3 "Yea", 0 "Nay", 0 Abstain vote, motion passed and approved.
- b. Purchase of Land - Motioned by Ted Sator, seconded by Donna West, to authorize Jeffry Thomsen to execute all necessary documentation to purchase land from C&C Boat Storage on behalf of the Village of Innsbrook Community Development Corporation. By roll call vote, Trish Dunn - Absent, Dan Reuter - Absent, Ted Sator - "Yea", Jeffry Thomsen - "Yea", Donna West - "Yea". With a 3 "Yea", 0 "Nay", 0 Abstain vote, motion passed and approved.
- c. Interim Secretary/Treasurer - Motioned by Ted Sator, seconded by Jeffry Thomsen, to approve Donna West as Interim Secretary/Treasurer of the Village of Innsbrook Community Development Corporation. By roll call vote, Trish Dunn - Absent, Dan Reuter - Absent, Ted Sator - "Yea", Jeffry Thomsen - "Yea", Donna West - "Yea". With a 3 "Yea", 0 "Nay", 0 Abstain vote, motion passed and approved.

ADJOURNMENT

Motioned by Ted Sator, seconded by Donna West, to adjourn the regular meeting. All Directors present voted "Yea". Motion passed and approved with a 3 "Yea", 0 "Nay" vote. Meeting adjourned at 6:28 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Directors held on Tuesday, January 11, 2022.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: \_\_\_\_\_

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Donna West,  
Interim Secretary

(seal)

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Attest: Carla Ayala,  
Village Administrator/Clerk