

**SUMMERSET CITY COMMISSION
REGULAR MEETING
ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY January 21, 2021 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, McCoy and Butler were present. The Finance Officer and City Administrator were present. The City attorney was absent.

Mayor Lutz led the Pledge of Allegiance.

Motion by Butler, second by Hirsch to approve the agenda for the Regular Meeting of the Summerset City Commission for January 21, 2021. Motion carried

Motion by Hirsch, second by McCoy to approve the January 07, 2021 minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Butler to approve the claims and hand checks in the amount of \$31,835.94 from January 06, 2021 through January 16, 2021 as presented or amended. Motion carried.

A&B BUSINESS SOLUTIONS	Water Machine	\$45.00
Aflac Remittance Processing	Employee Accident Insurance	\$290.87
American Legal	Internet hosting of Ordinances	\$475.00
Artistic Custom Badges	Repair Badges PD	\$106.50
Axon Enterprise	LE Subscription	\$5,112.00
Black Hawk Water Users	Monthly Usage	\$30.00
Black Hawk Fire Department	Donation for Equipment Fund	\$1,500.00
Cardmember Services	December CC Charges	\$6,279.73
CBH CO-OP	Govt Fuel	\$2,297.26
City of Rapid City	Solid Waste Disposal	\$4,718.82
Delta Dental	Employee Insurance	\$603.70
Dressen, Dennis	Overpayment Refund	\$68.68
Golden West Technologies	Managed Services	\$1,872.50
Hawkins	Aqua Hawk	\$2,729.00
HDR Engineering	Engineering Services	\$906.14
Legendary Electric	Hook up New panel	\$99.49
MDU	Utilities	\$827.77
Midcontinent Communications	WWTP Phone	\$196.75
Midcontinent Testing	WWTP Testing	\$140.00
Moffat, Shawna	WWDEP Refund	\$50.00
North Central Supply	Fix Electric Strike Govt. Build	\$240.62
Print Market	Address Cards	\$58.70
RC Journal	Dec 17 Minutes	\$94.25

Razor's Edge Graphics	Reflective Graphics 2021 LE	\$950.00
Red Road Inc	12 days of Pizza	\$810.00
SD Depart of Revenue	Application Fee, Plate Fee	\$21.20
SD One Call	December Notification	\$21.00
SD Public Assurance	2020 Peterbilt Insurance	\$665.91
SDRS-Supplemental	Supplemental Contributions	\$425.00
Verizon Wireless	LE Voice & Mobile Broadband	\$200.05
Bankwest	Xfer Donation Funds Cop & Kids	\$1000.00
SD Department of Revenue	Sales Tax Collected in Dec	\$980.01

NOTICE OF VACANCY

Mayor Lutz spoke of one city commissioner seat available for a three-year term and one city mayor seat available for a three-year term. Current seats expire at the end of April and petitions can be dropped off at the City of Summerset from January 29, 2021 to February 26, 2021.

RECOGNITION OF VOLUNTEERS

The City of Summerset recognizes the following volunteers in the Summerset Police Department:

- 1) Tracy Wiest
- 2) Mark Boddicker

MUNICIPAL ELECTION

Set the municipal election: April 13, 2021 at 7055 Leisure Lane, Summerset, SD.

FINANCE OFFICER MONTHLY UPDATE

The Finance Officer gave a monthly update on the City's financials.

RESOLUTION 2020-01

Motion by Kitzmiller, second by McCoy to approve Resolution 2021-01. Motion carried.

CITY OF SUMMERSET

RESOLUTION 2021-01

A RESOLUTION SETTING THE SALARY AND WAGES FOR THE CITY OF SUMMERSET FOR 2021

BE IT RESOLVED by the Council of Commissioners of the City of Summerset, that the salaries and wages of City Officials and Employees for the year 2021 shall be as follows:

- Allen, Don/Police Chief/\$61,271.91/Annual salary
- Ambrose, Jonathan/ WWTP Supervisor/\$56,170.17/Annual salary
- Butler, David/City Commissioner/\$7,000 Annual Salary
- Christensen, Marcus/ Planning & Zoning Board Member/\$75.00 per Meeting
- Fenenga, Tanner/Public Works Manager/\$25.06 Per Hour
- Forbes, Nicolis/ Reserve Police Officer/\$16.50 Per Hour
- Geigle Adam/ Reserve Police Officer/\$17.00 Per Hour
- Harmon, Lonnie/City Administrator/\$66,300.00/Annual Salary
- Hirsch, Clyde/City Commissioner/\$7,000 Annual Salary

Johnson, Scott/Reserve Police Officer/\$17.00 Per Hour
Juso, Colton/Patrolman/\$21.00 Per Hour
Kayl, Anthony/Utility Worker/ \$20.48 Per Hour
Kitzmiller, Michael/City Commissioner/\$7,000 Annual Salary
Lutz, Bryce/Mayor/\$13,000 Annual Salary
McCoy, Stephanie/City Commissioner/\$7,000 Annual Salary
McIntosh, Kelly/Planning & Zoning Member/\$75.00 Per Meeting
Oldfield, Brody/Planning & Zoning Board Member/\$75.00 per Meeting
Osten, Michael/Planning & Zoning Board Member/\$75.00 per Meeting
Page, Benny/ Reserve Police Officer/\$16.50 Per Hour
Palmer, Brandy/Patrolman/\$21.58 Per Hour
Sealey, Candace/Municipal Finance Officer/\$50,825.00 Annual Salary
Stacy, Danny Reserve Police Officer/ \$16.50 Per Hour
Taylor, Justin/Patrolman/\$23.94 Per Hour
Twite, Jeffery/ Reserve Police Officer/\$16.50 Per Hour
Valandra, Morgan Assistant Finance Officer/ \$17.85
Walker, John/ Reserve Police Officer/\$17.00 Per Hour
Wiest, Tracy/ Reserve Police Officer/\$16.50 Per Hour
Wilson, Gregory/Planning & Zoning Board Member/\$75.00 Per Meeting

NOW THEREFORE, BE IT RESOLVED that the foregoing salaries and wages shall take effect on January 1 , 2021

BE IT RESOLVED this 21st day of January 2021.

ATTEST:

Candace Sealey
Finance Officer

Bryce Lutz
Mayor

APPROVAL OF NEW POLICE OFFICERS THROUGH COPS GRANT

Motion by Hirsch, second by Butler to approve the Police Officers; Casey Montileaux, Jeremiah Huck, Joshua Buntain. Motion carried.

SECOND READING OF SUPPLEMENTAL BUDGET ORDINANCE 2020-3

Second reading of supplement budget ordinance 2020-3 was completed.

CITIZENS INPUT

One citizen asked about putting in locking mailboxes for the community.

ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development and personnel issues.

ADJOURNMENT

Motion for adjournment at 6:21 p.m. by Butler, second Hirsch. Motion carried.

(SEAL)
ATTEST:

Candace Sealey
Finance Officer

Bryce Lutz
Mayor

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