

EST. 1976



SHERWAY

H O M E O W N E R S

**SHERWAY HOMEOWNERS' AND RECREATION ASSOCIATION
INCORPORATED (1976)**

CODE OF CONDUCT

Sherway Homeowners and Recreation Association (SHORA) mission is to preserve, enhance and protect our residents' sense of community and property values. The Board will serve Homeowners by taking a fair, ethical and objective approach in representing the interest of all homeowners. Sherway will be maintained as a safe, friendly, and enjoyable place to live for each homeowner and his/her respective family.

The SHORA Code of Conduct is designed to ensure our long history of integrity and credibility with SHORA residents and elected officials and within our own Association. The Code of conduct directly applies to all current members and representatives serving Board of Directors (BOD).

CODE OF CONDUCT FOR MEMBERS

Declare potential conflicts of interest and in these cases refrain from contributing to discussions and voting.

Refrain from speaking on behalf of SHORA unless designated by the President.

Treat fellow members with respect and listen to their point of view.

Contribute to a harmonious, safe and productive meeting environment.

Act ethically, with honesty and integrity in the best interest of SHORA at all times.

Failure to comply / breach of these codes of conduct for members may result in disciplinary actions up to and suspension of membership.

CODE OF CONDUCT FOR BOARD MEMBERS / DIRECTORS

Represent the best interest of the Members/SHORA over and above personal and professional interests.
Respect confidentiality of information received in the course of Board Meetings / Activities.

Declare potential conflicts of interest and in these cases refrain from contributing to discussions and voting.

Refrain from speaking on behalf of SHORA unless designated by the President / Board.

Attend and participate in a minimum of 75% of the Board meetings.

Keep informed about developments and issues relevant to Board operations.

Make decisions fairly, impartially and promptly with matters before the Board.

Make reasonable inquiries on business before the board to remain properly informed.

Act in a financially responsible manner understanding the financial, strategic and other implications of decisions.

CONFLICT RESOLUTION FOR MEMBERS

The Board may receive from time to time complaints from members regarding issues such as SHORA policies, events, fees, behavior of a member or non-compliance with by-laws. The Board of Directors is committed to resolving the conflict in a fair and respectful manner.

Any complaint received from a SHORA member will be directed to the President. A report will be submitted to the remaining BOD members outlining the issue and recommendations for resolution and/or next steps. If the complaint is regarding another member of the BOD, including the President, that director must recuse themselves from the discussion and any board vote related to the issue.

Complaints must be received in writing. If the complaint is concerning a board member, it is the responsibility of the President to inform the BOD that a complaint has been brought forward against them and by whom. When deemed appropriate both parties involved in the complaint, along with the President may have a conflict resolution meeting in an attempt to resolve the issue. Based on the outcome of that meeting, the President or Vice President will suggest a resolution. If the parties involved are not satisfied, the resolution will be brought to the BOD for a vote.

EST. 1976



SHERWAY

H O M E O W N E R S