**Minutes for SMPTO General Meeting at IFES Library**

**3/15/18 at 6:00 PM**

1. **Call to order/Welcome**
* The meeting was called to order by the PTO President, Jodi Jumper, at 6:05 PM.
* Introductions were made by the PTO Board, the Principals and meeting attendees.
	1. Those in attendance included: Jodi Jumper (PTO President), Jennifer Metz (Co-VP of IFES), Mrs. Reed (IFES Principal), Mr. Boley (Rice Principal), Melanie Reifsteck (Co-VP of IFES), Shelley Barrick (Co-VP of Rice), Melissa Barnhart (Secretary), Charlie Bailey (Co-VP of Rice) and Suzanne Shriner (Treasurer). We had 5 additional people attend the meeting.
* Those who attended the meeting were asked to sign in on the attendance sheet.
1. **Approval of Minutes from previous meeting**
* Shelley Barrick made a motion to approve the February 2018 minutes. Charlie Bailey seconded the motion. Please note: Copies of the meeting minutes are posted on the PTO website at www.smpto.com.
1. **Principal Reports/School Board Representative**

**Mr. Boley - Rice Report**

* Mr. Boley reported that the final Pre-K Family Fun Event of the year will be held this Saturday, March 17, 2018 from 9-11am at Rice Elementary. This event will include information about Kindergarten Registration and include special guest readers.
* He stated that Parent/Teacher Conferences will be held next week and reminded parents to sign up if they have not done so already.
* Kindergarten Registration will be held on April 10-12, 2018 at Rice Elementary since the school has more space now.
* Mr. Boley added that March 28, 2018 will be a regular school day to make up a snow day.
* Lastly, he reported that the Ag-Van will visit Rice starting April 16, 2018.

**Mrs. Reed- IFES Report**

* Mrs. Reed reported that Career Day will be held for Fifth Grade on Friday, March 23, 2018.
* There will be a Community Meeting on March 22, 2018 that will be a PSSA Pep Rally for students that includes singing/dancing, trivia games, and the 2nd Annual Flash Mob. PSSA Testing will begin when students return from Easter break.
* Mrs. Reed announced that on April 26, 2018 there will be an Art Night held at IFES from 6-8pm.

**School Board Representative**

* No report was provided at this meeting.
1. **Treasurer’s Report**
* Suzanne Shriner provided a summary of the account balances, income and expenses for the month of February 2018.

**Income:** The major sources of income from February included Amazon income ($143.12), Groovy Movie ($744.00), and Spirit Gear sales ($46.67). Suzanne mentioned that Amazon is giving triple points right now.

**Expenses:** The major expenses for February 2018 included a donation to Mini-Thon for the Groovy Movie income ($744.00), Groovy Movie expenses ($228.75), Great Wolf Lodge BOGO May Fair Coupon ($380.00), Game of Chance License ($125.00), Rice Ag Van down payments ($2,000.00), start up money for the IFES Book Fair ($750.00), start up money for Spirit Gear ($50.00), and a donation to the South Middleton YBMS Drama Club ($50.00). Expenses were also incurred for educational grants including Brain Pops ($483.33), playground equipment ($351.28), Puzzlets ($211.98), and headphones ($197.87) and for the Kindergarten Field Trip to Zoo America ($1,312.00).

**Account Balances:** As of 2/28/18, the checking account balance was $29,412.61, the

raffle account balance was $100.00 and the savings account balance was $10,041.39 for a total of $39,554.00.

Suzanne reviewed what the SMPTO still has left to pay for this year. Remaining expenses include Ag-Van Assemblies, Bubbling Over Day, Forge Ahead Day, what is left of the Teacher Grant Money, and a few additional field trips.

1. **Correspondence**
* Melissa Barnhart shared 7 thank you cards received since our last meeting. The first thank you card was from the Fourth Grade Team for the SMPTO's support during conference week and for the generosity with the book bins. Mrs. Souder, IFES teacher, sent a thank you card for the book donations to her classroom. Mrs. Watkins, IFES teacher, also sent a note to thank the SMPTO for the new books added to her classroom library. There was a note received from Mrs. Michalik, IFES Speech Therapist, thanking the SMPTO for purchasing two books for her classroom and for the yummy treats during conference week. Mrs. Strawley, IFES teacher, sent a thank you for the $25.00 provided during the spring supply refresh and for the headphones for her class. Another IFES teacher, Mrs. Gray, thanked the SMPTO for the books purchased for her classroom. Lastly, the entire IFES Staff sent a thank you card for the snacks and time involved in the IFES Scholastic Book Fair.
1. **Chair/Committee Reports**

a. **Box Tops-** For the 2017-18 school year,our Box Top chair will be Kris Simon.*Please try to utilize the forms provided as they are easier to count the box tops and credit students/ classrooms for the contests, but using the designated form is not required. ALSO, please make sure the box tops are NOT expired.* PLEASE make sure that you include the student's name, classroom and teacher on any Box Top submissions so the student may be credited appropriately for their submissions. At tonight's meeting, Kris Simon, announced that we hit the 10,000 Box Top mark! She stated that there will be one more contest this school year. The prize will be a travelling trophy between the elementary schools. The golden scissors will be awarded to the winning class from each school. The last contest prize, 10 tickets to Mayfair per student, was already distributed. Jodi stated that Kris is doing a wonderful job of coming up with inexpensive prizes.

b. **IFES Scholastic Book Fair-** Melanie Reifsteck reported that the IFES Scholastic Book Fair was fantastic and there were no snow days this year! She does not have a final statement yet, but about $9,000.00 of books were sold. The income from the book fair is used to purchase Story Works, Scholastic News, DynaMath, books for classes/library, and library furniture.

c. **May Fair-** Jodi stated Time to Sign Up Sheets are being worked on and should be posted soon. The event will be held on Saturday, May 5, 2018 from 4-8pm. Jodi reported that some inflatables will be swapped out this year. The event will still include a petting zoo, Teacher Raffle, Crazy Maisy's Ice Cream, Silent Auction, Scholastic Book Fair and more! All events now have chairs. Jen Varner is the chair for the Great Wolf Lodge Raffle, Ashley Garancheski is the chair of the Silent Auction, and Mrs. Sheaffer and Mrs. Vincent are co-chairs of the Teacher Raffle. Amy Barnett, Food Chair, stated that no salsa will be needed this year and that she will email Jodi with a list of what is needed for donations. Ashley Garancheski (not present) would like to include a fitness/spa/wellness theme for the Silent Auction this year.

1. **Old Business**

a. **None**

1. **New Business**
	1. **Teacher Grant Requests-** Jodi reported that Teacher Grant money is nearly gone. Three requests have been approved: PE equipment for Mr. Waynick (Rice), headphones for Mrs. Strawley (IFES), and Puzzlets for Mrs. Vincent (Rice). Three additional requests came in and two of the three are approved: Greg Tang Math Sets for Third Grade for Mrs. Strawley (IFES) and snacks for Art Night for Mr. Eck (IFES). One request, from IFES Librarian Mrs. Swank, for Young Readers books was put on hold for now. Jodi stated that we are not accepting any more requests this year.

* 1. **IFES Friday Fun Event-** The last event will be held on Friday, April 13, 2018 from 6-8pm. It will be called the IFES Spring Luau. The Time to Sign Up Sheet has been posted and donations are still needed.

* 1. **Teacher Appreciation Week-** The dates will be May 7-11, 2018, the week after May Fair. Jodi stated that the SMPTO needs a new chair for this event. She is planning to reuse some of the decorations from the IFES Spring Luau for the theme of "Summer Dreaming Week."
	2. **Forge Ahead Day and Bubbling Over Day-** Forge Ahead Day will be held on May 30, 2018 and Bubbling Over will be held on May 25, 2018 this year. Both events will have a t-shirt design contest and students will then vote to choose a winner. Forge Ahead Day will have a sign-up sheet to serve food as the event is catered. Bubbling Over is a non-parent event.
	3. **Upcoming Field Days-** Jodi stated the SMPTO will be providing and distributing popsicles.
	4. **Elections-** Jodi said that the SMPTO will be holding elections for several open positions starting next school year. Jennifer Metz (VP of IFES), Shelley Barrick (VP of Rice), Charlie Bailey (VP of Rice), and Jodi Jumper (President) all have terms that will end this school year. Candidates were announced: Jodi Jumper (returning as President for another 2-year term), Shelley Barrick (returning as Co-VP of Rice for a 1-year term), Charlie Bailey (returning as Co-VP of Rice for another 2-year term), Cheryl Lyles (Co-VP of IFES for a 2-year term), and Lori Kappen (Co-Treasurer for a 2-year term). Formal elections will be held at the April SMPTO Meeting.

Lori Kappen was temporarily appointed as Co-Treasurer at tonight’s meeting because the position has been listed as open. She will be formally listed on ballot next month for the 2-year term.

1. **Announcements**
* Jodi announced that the SMPTO will be selling Spirit Gear during Rice Elementary's Parent/Teacher Conferences.
* She also stated that a lot of volunteers will be needed from now until the end of the school year.
1. **Open Floor/ Miscellaneous**
2. **Adjournment**
* The meeting adjourned at 6:40 PM. The motion to adjourn was made by Suzanne Shriner and seconded by Shelley Barrick.
* Respectfully submitted for approval at the next PTO meeting byMelissa Barnhart, SMPTO Secretary.

**Our next PTO meeting will be held on April 19, 2018 at 6pm**