



# ANNUAL GENERAL MEETING

## MEETING NOTES

**September 25, 2019 at 7:00pm**

**Multi-purpose room, Manotick Arena**

**5572 Doctor Leach Drive**

### **Welcome and introductions**

Meeting begins at 7:11pm. Thom Kearney, President welcomed all to the Annual General Meeting of the David Bartlett Park Dog Walkers Association. Our mission is to keep David Bartlett Park (DBP) off-leash, safe, clean and fun.

Thom introduced the members of the executive and their positions.

President – Thom Kearney  
Vice President, Communications – Shannon Giust  
Vice President, Membership – Vacant  
Acting Vic President, Membership – Erin Moore  
Vice President at Large – Carol Hooper  
Treasurer – Vacant  
Acting Treasurer – Thom Kearney  
Secretary – Erin Moore

Thank you to all the members for attending.

### **2018 AGM Meeting Notes**

The initial circulation of the meeting notes was completed to all members by e-mail in fall 2018. A hard copy of the meeting notes was provided to all those attending the meeting. Other members wishing for a copy of the adopted meeting notes from the 2018 AGM should send an e-mail to [dbpdogs@hotmail.com](mailto:dbpdogs@hotmail.com).

Motion - Adopt the 2018 AGM Meeting Notes. Carried.

### **Treasurers report**

The treasurers report for 2019 was presented by Acting Treasurer, Thom Kearney. This includes income from the grant reimbursement for the supplies to the build bulletin board of approximately \$1,900. There is also an income of \$800 for membership fees. There is approximately \$5,200 in the account at this time. The reserves are to be used in case there are any unexpected expenses or concerns regarding the off-leash designation of the park. We are currently in a good place financially. The position of Treasurer is open for 2020.

### **Membership report**

The membership report for 2019 was presented by Acting Vice President, Membership, Erin Moore. Our current number of active members is 87.

Erin has been sitting in the park on a monthly basis to increase the membership numbers. The executive has added a box to the bulletin board for membership forms.

The current membership period is 12 months from the time of payment. This has members renewing at any time of the year which is tricky. Suggestion that we return to the memberships being valid from October to October in order to simplify membership renewals.

There has been no thought of capping membership to the association. The use of the park is not limited to the paid members, the park is open to the public for all uses not just to enjoy with your dog(s).

The position of Vice President, Membership is open for 2020.

Motion – Membership for the David Bartlett Park Dog Walkers Association will be renewable in October for a 12 month period. - Carried.

### **Communications report**

The communications report is presented by Vice President Communications, Shannon Giust.

Newsletters are being sent out quarterly. If there is no new information to share then no newsletter will be prepared for that quarter. A hard copy of the newsletter is posted on the bulletin board and digital copies are sent out to about 200 people by e-mail. A hard copy of the newsletter can be sent by Canada Post upon request.

Over the past year our facebook page has an additional 106 followers which bring our total number of followers to over 600. The facebook page will continue to be updated with pertinent information for the park users.

### **Initiatives**

Twining with Maple Grove Dog Park – Maple Grove Dog Park is located in Winnipeg. They have a really nice off leash dog park and a fenced-in area for puppies and dogs needing a calmer environment. They also have a great website to share information. Carol Hooper is familiar with this park and will reach out to this association to see if they are interested in twinning with our park. If they are open to this idea we can help each other with issues / concerns that are common to dog parks.

Fall Cleaning in the Capital - As part of the adopt-a-park program we will be participating in the fall cleaning in the capital campaign on September 29<sup>th</sup> from 9am to 11am. We have lots of people who pick up after their dogs on a regular basis which makes the bi-annual clean up much easier. If required the rain date for this event is October 6<sup>th</sup>.

The executive received a suggestion to change the wording on the cleaning in the capital sign to say “park users” instead of “members”. We will make this change before the spring cleaning is announced.

New signs - The executive received feedback that many people do not read the bulletin board. It was suggested that an A-frame sign would be a better way to reach more park users. The executive will look into the cost of this suggestion.

Neighbouring resident concerns - Executive to meet with concerned residents along Bravar to discuss the creation of new signs along their back yards. The residents feel that appropriately worded signs would help remind park users to respect the private property bordering the park. The City of Ottawa will have to be consulted before any signs are created/installed. The executive is willing to fund this signs project.

Drainage improvements – Drainage improvements have been completed in the park over the past couple of days. This was joint project between City of Ottawa and Rideau Valley Conservation Authority which was completed with the financial support of Councillor Moffatt. The work completed includes a tile (underground pipe) and a swale to drain the pond as well as a second ditch to drain the water from the boardwalk area. There will also be a culvert installed at the point to get rid of the muddy area.

Manotick secondary water line - In 2021 the secondary water line will come into Manotick through the park. It is intended to run within the park boundaries along the Bravar backyards. It is proposed that there will be a fenced-in park area over the water main

Parking lot and Cecil Rowat Lane – A regular park user is very concerned about the condition of the entrance to the park. The pot holes are terrible and can cause damage to vehicles. She has sent pictures to the association showing the extent of the poor road conditions. The City does respond when they are notified of these concerns but the sand they use to “fix” the problem only resolves this issue for a day or two.

A regular park user is concerned about the activities that are taking place in the parking lot after dark. We cannot install surveillance cameras at this location due to privacy issues. If you see anyone in the parking lot after dusk please call the police so they can investigate.

It is also proposed that the parking lot will be extended and there will be a walking path and be through the park and over to Cecil Rowat Lane after the water main construction.

Glass in the park – There were some incidents of broken glass found in the park over the summer. The Ottawa Police and City of Ottawa parks were contacted about these incidents. The association does not believe this was done by any of the residents bordering the park.

Beryl Gaffney Park – Beryl Gaffney Park is under the concept of a development plan. It is a park beside David Bartlett Park where dogs are allowed off leash. The city has bought the lot beside the Beryl Gaffney park to make it into a fenced in, off leash dog park. There have been 2 meetings where the city proposed a plan to do a lot of work in the park including lighting, parking lot, etc. There is a Friends of Beryl Gaffney Park group who would prefer the park remains a more natural park. Thank you for coming tonight and sharing this information. We are proposing that we maintain communication between the two groups

Other – It would be nice to have a couple of walking bridges over the new swale created during the drainage improvements. Warren has offered to help with this project.

## **Elections 2019-2020**

The current (2018-2019) executive for the David Bartlett Park Dog Walker Association is:

President – Thom Kearney  
Vice President, Communications – Shannon Giust  
Vice President, Membership – Vacant  
Vice President at Large – Carol Hooper  
Treasurer – Vacant  
Secretary – Erin Moore

The 2019-2020 elections of the David Bartlett Park Dog Walker Association are now open:

President – Shannon Giust has been nominated as President. Shannon accepts the nomination. There are no other nominations for the position of President.

Past President - Thom Kearney has been acclaimed as Past President. Thom accepts the nomination.

Vice President, Communications – There are no nominations for the position of Vice President, Communications. The position of Vice President, Communications will remain vacant at this time.

Vice President, Membership – Dawn Campbell has been nominated to remain as Vice President, Membership. Dawn accepts the nomination. There are no other nominations for the position of Vice President, Membership.

Vice President at Large - Carol Hooper has been nominated to remain as Vice President as Large. Carol accepts the nomination. There are no other nominations for the position of Vice President at Large.

Treasurer – There are no nominations for the position of Treasurer. Thom Kearney will act as Acting Treasurer. Thom accepts the nomination. The position of Treasurer will remain vacant at this time.

Secretary Erin Moore has been nominated to remain as Secretary. Erin accepts the nomination. There are no other nominations for the position of Secretary.

The elected executive for the David Bartlett Park Dog Walker Association 2018-2019 is:

President – Shannon Giust  
Past President – Thom Kearney  
Vice President, Communications – Vacant  
Vice President, Membership – Dawn Campbell  
Vice President at Large – Carol Hooper  
Treasurer – Vacant  
Secretary – Erin Moore

### **Volunteers**

We are always looking for people to help with different projects around the park. If you would like to volunteer to help with project or event at the park please let a member of the executive know.

We can always use an extra set of hands. Please let us know if you have a few hours to help promote the park.

### **Other issues / Questions**

Thom thanks all for attending. We look forward to seeing everyone and their furry family members at the DBP. Meeting adjourns at 8:29pm

Please advise should there be any errors or omissions.

Erin Moore  
Secretary  
David Bartlett Park Dog Walkers Association