



National Major Trauma Nursing Group  
**Sub Group: Peri Operative competencies**  
**Terms of Reference**

**Introduction:**

In July 2015 the National Major Trauma Nursing Group (NMTNG) was convened to form a national forum for trauma nursing. A further sub group for the peri operative care of a trauma patient was created in June 2018.

**Aim:**

The aim of the sub group is to help shape the future of peri-operative care of a major trauma patient. The peri operative sub-group will provide clinical and educational expertise to develop a national competency framework and standard for all registered practitioners involved in the care of a patient during this peri-operative phase.

The peri-operative phase will be defined as any intervention during the period from initial anaesthetic/ surgical involvement whilst in the patient is admitted to the Emergency Department until the patient returns to a ward or critical care area.

Registered practitioners included in this competency framework will include Nurses and Operating Department Practitioners.

The group will report directly to the wider National Major Trauma Nursing Group

**Objectives**

The key objectives of the group are:

- a. To identify and develop competencies specifically for Operating Department Practitioners (ODPs) and Nurses with a relevant Anaesthetic qualification/ competency in caring for Major Trauma patients upon arrival in Emergency Department and transfer to Theatre.
- b. To identify and develop competencies specifically for Operating Department Practitioners and Nurses with a relevant Anaesthetic qualification/ competency in caring for Major Trauma patients upon arrival in Theatres and during their surgical intervention during the peri-operative phase.
- c. To identify and develop competencies specifically for Operating Department Practitioners and Nurses who perform the Scrub Practitioner/ Circulatory role for them to assist in providing care for Major Trauma patients during their procedures within the operating theatres.
- d. To develop standards through the development of specialist competencies in Trauma Perioperative Care which will be divided into Anaesthetic, surgical scrub, circulatory and recovery skills.
- e. The group shall collaborate with the other trauma sub groups to ensure consistency of standards for the competency development throughout the trauma patient pathway.
- f. The group shall refer to National Critical Care Networks to ensure consistency of standards for the competency development.

- g. The group shall access relevant resources both locally and nationally.
- h. The group will feedback on progress into the main National Major Trauma Nursing Group Meetings on a three monthly basis.

**Membership:**

The group shall consist of:

- a. Chair: The Group will be chaired by a nurse or ODP who is responsible for facilitating the group to achieve the objectives. The tenure shall be for 2 years where the chair position will be handed over to the Vice-Chair.
- b. Vice-Chair: The Chair shall be supported by a Vice-Chair, who must be a nurse or ODP, who can deputise and undertake all the functions of the chair in their absence. The tenure shall be for 2 years before assuming the role of Chair for a further two years.
- c. Representation from Nurses, ODPs and educators working within or specialising in ED resus providing Anaesthetic and surgical support and within operating Theatres for patients on the Major Trauma Pathway. These will be from areas that take Major Trauma Patients. Representation should include individuals from both Major Trauma Centres and Trauma Units.
- d. Secretariat: A nominated member of the group will be responsible for taking and circulating minutes from the meetings, Distributing agendas, minutes and relevant papers prior to the meeting and additional duties linked to actions and deliverables as determined by the chair
- e. Membership is sought from all Major Trauma Networks in England, Scotland, Wales, and Northern Ireland. The majority of membership shall be registered Operating Department Practitioners and Nurses. Additional members to be co-opted by the group as required

**5. Quorum:**

To be quorate the following must be present at the meeting:

- a. Chair or Vice-Chair and
- b. A minimum of 4 members (includes via teleconferencing facilities) and
- c. A minimum of 3 Major Trauma Networks represented

If a meeting is not quorate the following will apply with respect to approval of motion/items:

- a) The motion/item will be sent to the full NMTNG via e-mail by the Chair, Vice-Chair or Secretariat.
- b) b. All members will have 2 weeks to respond with amendments/edits.
- c) c. A revised motion/item will then be sent to the full NMTNG for approval within 2 weeks. Where members fail to respond it will be assumed they approve of the motion/item.
- d) d. The Chair, Vice-Chair or Secretariat will then confirm the motion/item as approved.

**6. Conduct of meetings:**

- a. Meetings will be held quarterly as part of the National Major Trauma Nursing Group
- b. Meetings to be between 1.5 to 2.5 hours in length.

**7. Agreement and review:**

Terms of reference agreed on 19/10/2018

Terms of reference to be reviewed in 12 months