



BraindropsPlayTherapy.com

Playful Emotion Family Resource Center
209 East Plum St. - 2nd Floor
Fort Collins, CO 80524
(970) 818-0882

POLICY STATEMENT - COLLABORATIVE AGREEMENT

APPOINTMENTS, CANCELLATIONS & CHARGES

- Please cancel or reschedule 24 hours in advance. Cancellations and re-scheduled session will be subject to a full charge if NOT RECEIVED AT LEAST 24 HOURS IN ADVANCE. This is necessary because a time commitment is made to you and is held exclusively for you. If you are late for a session, you may lose some of that session time.
- The standard meeting time for psychotherapy is 50 minutes. However, we may determine that a different length of time is most appropriate. A change in scheduled time, will be discussed in advance.
- The full amount will be paid at the time of services.
- A \$10.00 service charge will be charged for any checks returned for any reason for special handling.
- Should the therapist be asked to spend greater than 30 minutes in support of the child or family outside of scheduled sessions, there will be an additional charge.

FAMILY CONTACT & SUPPORT

If the client is a child, a check-in or consultation time with the family will be scheduled, outside of each paid session with the child. This will be done at a mutually agreed upon time. If a client is a minor, parents may be legally entitled to some information about therapy. Depending on the age of the client, we will discuss with the client what information is appropriate for the client's parents and which issues are more appropriately kept confidential.

Braindrops supports families through regular contact and education, this can include suggesting resources as needed. We can provide support and advocacy, on behalf of the child or family, with schools or educational institutions. However, should the therapist be asked to spend greater than 30 minutes in support of the child or family outside of scheduled sessions, there will be an additional charge.

Braindrops Play Therapy & Wellness LLC, may share information and/or recorded clips with other professionals, within the context of supervision and/or collaboration.

TELEPHONE ACCESSIBILITY

If you need to contact us between sessions, please leave a voice mail message. We are often not immediately available; however, will attempt to return your call within 24 hours. If a true emergency arises, please call 911 or any local emergency room.

SOCIAL MEDIA AND TELECOMMUNICATION

Due to the importance of your confidentiality and the importance of minimizing dual relationships, we do not accept friend or contact requests from current or former clients on any social networking site (Facebook, LinkedIn, etc.). Adding clients as friends or contacts on these sites can compromise your confidentiality and our respective privacy. It may also blur the boundaries of our therapeutic relationship. If you have questions about this, please bring them up when we meet, and we can talk more about it.

ELECTRONIC COMMUNICATION

We cannot ensure the confidentiality of any form of communication through electronic media, including text messages. However, we are willing to communicate via text messaging for issues regarding scheduling or cancellations, if you chose to communicate via email, we will try to return messages in a timely manner. We cannot guarantee immediate response and request that you do not use these methods of communication to discuss therapeutic content and/or request assistance for emergencies. It's important to understand that when using information technology in therapy services, potential risks include, but are not limited to the therapist's inability to make visual and other observations of clinically or therapeutically potentially relevant issues. Potential consequences thus include the therapist not being aware of what he or she would consider important information, that you may not recognize as significant to present verbally to the therapist.

CUSTODY & LEGAL ISSUES

Braindrops does not get involved in legal mediation, or in the legal aspects of court cases or testify in court, unless subpoenaed by a judge. We also do not make recommendations for parenting time, custody, or visitation for children in family conflict situations. In addition, we do not evaluate a child for possible sexual or physical abuse or neglect. A second mental health therapist or special advocate can be specifically hired as an evaluator to offer recommendations to an attorney or to the court.

Please note that Braindrops Play Therapy & Wellness LLC, nor any of its therapists, will communicate with an attorney nor with any court about what he/she knows about you or your child.

TERMINATION

It is important to have a termination process in order to achieve some closure. The appropriate length of the termination depends on the length and intensity of the treatment. Typically, we have 3 sessions as part of the termination process. However, if we determine that psychotherapy is not being effectively used or if there are unresolved issues with payment, we may choose to suggest termination. If therapy is terminated for any reason or you request another therapist, we will provide you with a list of qualified psychotherapists to treat you. You may also choose someone on your own or from another referral source.

Should you fail to schedule an appointment, or cancel appointments, for three consecutive weeks, unless other arrangements have been made in advance, for legal and ethical reasons, we must consider the professional relationship discontinued.

BY SIGNING THIS FORM I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD, AND AGREE TO THE ITEMS CONTAINED IN THIS DOCUMENT.

Client Printed Name

Client Signature

Date