

**IRWA Region 3 – Leadership Group Conference Call**

**Conference Call Minutes  
Taken by Carrol D. McCracken**

**November 8, 2019**



The meeting was called to order at 9:01 a.m. by Penny Rolf, Chair. Those in attendance:

Penny Rolf, Region Chair	Chapter 37: Teresa McClure
Dan Leshner, Region Vice-chair	Chapter 41: Amanda Vande Voorde
Carrol McCracken, Region Sec./Treasurer	Chapter 72: Absent
Chapter 5: Natalie Meighan	Chapter 78: Joel Walker
Chapter 20: Ben Barker	IEC: Jake Farrell

- 1) Chapter Attendance by Reg. Chair/Vice Chair
  - a) Please let Penny and Dan know about upcoming chapter meetings and events as they will try to schedule attendance by one of them at those events.
  - b) Carrol attended the recent meeting for Chapter 41.
  - c) Penny or Dan could also participate in conference calls/video calls if they cannot be there in person. Joel Walker mentioned he may be able to set up an audio/video call for their upcoming meeting on November 19th.
  - d) Jake Farrell offered to attend as well and will receive an invitation
- 2) IEC Candidates – E-mail just sent to Chapter leaders, please forward the first paragraph of it to your Chapter members.
  - a) Fred Easton is running for IEC Secretary and spoke at our Fall Forum
  - b) People can file an application or run from the floor.
- 3) Presentation submittal deadline is Nov. 15<sup>th</sup> for the 2020 Annual Conference
  - a) There may be two presentations by WSB staff on Visualization and a Minnesota right of way project.
  - b) Please let us know if there are any others who may want to do presentations, especially if they are Regional.
- 4) Nominations
  - a) POTY nominations due 12-31-19 and need to be sent to Penny's attention
    - i) They will then be shared with Dan and Carrol with judging completed by end of January.
      - (1) Chapters 5, 37, 41 and 78 don't have a recipient for the Chapter award yet, should soon
      - (2) Chapter 20 has a recipient
  - b) Other award applications are due by January 31.
  - c) Secretary/Treasurer position candidates
    - (1) 2year commitment for Secretary/Treasurer

- (2) After the 2-year term, there would be elections for Vice Chair and then Chair positions – each office is a 2 year commitment.
  - ii) Promote within their chapters for anyone interested
  - iii) The election would happen at the Spring Forum in Minneapolis – 2020.
  - iv) Jake Farrell mentioned Brett Lundgren is considering candidacy. No one else has come forward at this time.
- 5) YP Report
- a) Scholarships – Nothing new at this time, had a conflict with the last call. Waiting for notes from the last YP call.
  - b) YP Representatives from each chapter
    - i) Missing a representative from Ch. 5. Natalie will reach out at their December meeting.
    - ii) Would like to add more names from the other chapters as well
  - c) Set up a YP conference call with the Region YP representatives. Not done yet, waiting to find out who the YP's are in the other Chapters and if they would be interested in participating. It was asked that the Chapter leaders push for this information.
- 6) Spring Forum – Ben
- a) It will be at the Minneapolis Hilton, March 15-17
  - b) The course will be instructed by Fred Easton, but not sure which course it will be at this moment.
  - c) Ben hopes to have more of this arranged and a flyer sent out with the next month
  - d) The hotel is still open for reservations until sometime in February.
- 7) 2020 Conference activity for Ch. 20 –Dan
- a) Everyone is busy, pulling everything together. Met about 3 weeks ago in Minneapolis with Daniel Stekol and Jade Meador from IRWA HQ. Mindy, Michelle, and Dan spent a few days meeting with them looking at the facility and planning for the conference.
  - b) Registration link is open
  - c) Potential hotel room booking problem, but it is being resolved
  - d) The volunteer link through Sign Up Genius will be available soon. Expect to need 120-130 volunteers throughout the week.
- 8) Reg. 3- Education Report – Dan Leshner
- a) A number of chapters have responded with upcoming classes and the calendar has been updated.
  - b) Chapters 5 and 20 have held courses
  - c) There isn't much information on courses yet for 2020 from any of the Chapters.
  - d) Chapter 72 may have a couple of courses in January
  - e) He will send out an updated calendar to Education Chairs
  - f) Would like to see a 10% increase in courses in 2020
  - g) Dan is willing to have a call with PDC chairs from our Region
  - h) Jake discussed our education goals and how the organization makes money through membership and education. Education is crucial for our members.
  - i) After the education calendar is updated and sent out to Education Chairs, Dan will see about setting up PDC chair calls. Education and PDC chairs are welcome to join this call.

9) Website

- a) Please review the website to make sure your chapter info is correct and that it is up to date on upcoming events, etc.

10) Membership renewals are coming out.

- a) Everyone should have gotten this by mail or email.
- b) With this renewal, you can opt for your electronic magazine subscription as a hard copy or both. The electronic version will save money for IRWA.
- c) Jake mentioned the new electronic magazine may be more interactive with a recent software update.

11) The next call is scheduled for December 13, 2019.

12) The meeting adjourned at 9:28 a.m.