

WARD CITY COUNCIL

November 12, 2018

MINUTES

6:30 P. M.

Call to Order

Mayor Brooke called the meeting to order and asked Clerk Barclay to lead the council in prayer. He then asked Council member Bill Moon to lead the council in the Pledge to the American Flag.

Roll Call

The mayor then asked for roll call which follows: Bill Moon-present, Jim Wier-present, Jeff Shaver-present, Gary Matheny-present, Don Howard-present, Mayor Brooke-present and City Clerk Barclay-present. There was a quorum.

Minutes

Mayor Brooke asked for a motion to approve the October 8, 2018 regularly scheduled city council meeting minutes. Jim Wier motioned; Gary Matheny seconded. On voice vote all approved.

Department Reports

The mayor then asked for a motion to approve the October 8, 2018 department reports. Don Howard motioned; Bill Moon seconded. On voice vote all approved.

Commission Reports

The Planning Commission meeting was cancelled due to a lack of business.

Mayor's Report

FYI—Mayor Brooke recognized all the veterans at the meeting and thanked them for their service.

Lemons Engineering forwarded a letter as an update to the following projects currently being worked for the City of Ward. These are Wastewater Treatment Plant Upgrade, Safe Route to Schools—Phase III—and—Recreational Trails Project (Industrial Drive), Wastewater Vacuum System Retrofit and ADEQ—NPDES Permit Renewal. If you have any questions concerning these projects notify Mr. Tim Lemons.

The court system beginning last year started a process of going to Contexte. One of the requirements is to have a new checking account which will be used for training purposes. Upon completion of training and system activation this account will not be mixed with the old court system (Virtual Justice). By keeping the two systems separate bookkeeping will be kept clean and more transparent. In order to begin the training the council is asked to approve the sum of \$500.00 (Five hundred dollars) to open the new checking account. This is a checking account for the District Court. The city is on board to begin sometime in February 2019. The law requires the signature holders being the Chief Court Clerk, the District Court Judge, and the Mayor of the city. Monies for this account will have to come from the General Fund. Mayor Brooke asked for approval to enter into the program and authorize the sum of \$500.00 to be taken from the General Fund. Jim Wier motioned; Gary Matheny seconded. On voice vote all approved.

Councilmember Ron Bissett has petitioned to be removed from his position and asks the council to approve. Mayor Brooke asked for a motion to approve his resignation. Don Howard motioned; Jim Wier seconded. On voice vote all approved.

Next the mayor introduced a Letter of Retirement for City Clerk John Barclay and asked that the council approve his retirement effective December 31, 2018. Bill Moon motioned; Jim Wier seconded. On voice vote all approved.

At this point questions were raised as to the procedure for filling the councilmember and also the City Clerk vacancy. City Attorney Chris Lacy read verbatim the proper procedure spelled out in the state statutes in which to fill these positions.

Old Business

New Business

Announcements

Next City Council meeting will be held December 10, 2018 at 6:30 P.M.

Next Planning Commission meeting will be held November 26, 2018 at 7:00 P.M.

Seniors meet every Thursday at noon in the Cafeteria.

Next LWPWA meeting will be held December 4, 2018 at noon in the Cafeteria.

Chamber of Commerce meeting will be held December 4, 2018 at 7:00 P.M.

Christmas Parade December 8, 2018; Grand Marshall will be Mr. Eddie Jo Williams.

The 2018 Thanksgiving meal will be served in the cafeteria on Saturday November 17, 2018

Adjournment

Mayor Brooke asked for a motion to adjourn. Jeff Shaver motioned; Jim Wier seconded. On voice vote all approved.

APPROVED DATE: _____

MAYOR

ATTEST:

CLERK

CITY SEAL