

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Kent D. Nation, *Chairperson*
Scott A. Lauchlan, *Secretary*
William S. Clark, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*

Meeting Agenda – August 28, 2025

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JB) _____, Will Clark (WC) _____, Scott Lauchlan (SL) _____,
Kent Nation (KN) _____ and Joe Sawicki (JS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____

Action on Minutes of Previous Meeting(s)

- July 24, 2025 regular meeting

Public Comment / Presentation.

- Traditions of America #3 603, 604, 608 Reeceville Road: Final Sewer Plan Presentation

Motion:

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - b. Consider signing the DEP permit application for TOA#3

Motion:
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January – site visit to be scheduled in the fall
 - c. Planning – May / August / November / February
5. Administrator
 - a. Monthly Report.

Old Business:

1.

Motion:**Finances:**

As of July 31, 2025:

1. Mid Penn Operating - \$249,689.99
2. Mid Penn Debt Service - \$107,767.36
3. Mid Penn Capital Reserve - \$887,624.32
4. Mid Penn DSRF - \$571,378.54
5. Mid Penn Grant Funding - \$12,820.77
6. Bills paid and to be ratified (7/25/2025 to 8/28/2025) - \$131,091.75
7. Payroll for July 2025 - \$1,173.51

Motion:**Dates of Upcoming Meetings**

1. Board of Supervisors on Thursday, September 18, 2025 at 7:30 p.m.
2. Municipal Authority, on Thursday, September 25, 2025 at 7:00 p.m.

Adjournment (time: _____)