

# BY – LAWS



ADOPTED: JANUARY 1957

REVISED: February, 2018



## **BY-LAWS OF LAKESIDE GEM & MINERAL CLUB, INC.**

### **ARTICLE I NAME**

SECTION I: The name of this club shall be "LAKESIDE GEM & MINERAL CLUB, INC." and the principal place of business of this club shall be in Kennewick, WA.

### **ARTICLE II PURPOSE**

SECTION I: The purpose of this club shall be to arrange meetings, gem and mineral displays, to conduct gem and mineral shows for the education and enjoyment of the general public, and to promote such other activities as may be decided upon by the membership of the Club.

SECTION II: The Club shall further cooperate and assist the Northwest Federation of Mineralogical Societies, Inc. in its objectives and purposes.

SECTION III: The Club shall function as a non-profit, non-political organization and it shall have no capital stock.

### **ARTICLE III MEMBERSHIP**

SECTION I: Membership shall be open to any reputable person who concurs with the objectives of the Club and who shall follow the procedure outlined below.

SECTION II: Membership in the Club shall become effective upon payment of one (1) year's dues to the Membership Secretary.

SECTION III: Any person who has reached the age of 70 years and has been an active member in good standing for a minimum of 15 years may be eligible for "Life Time Membership." This membership shall be determined by the Board of Directors. Life time members will receive waiver of all dues and receive the monthly bulletin.

SECTION IV: This Club will sponsor a "Junior" group. Ages 8 to 16 years will be eligible for membership.

## **ARTICLE IV DUES**

SECTION I: Annual dues shall be recommended by the Board of Directors. Approval is required by a majority vote of members present at the general meeting where a change may be proposed.

SECTION II: A: Dues shall be payable no later than the first meeting of each calendar year. B: Membership shall be terminated due to non payment of dues, subject to confirmation by the Board of Directors. C: When membership ceases all interests remain in the Club. D: Dues will be prorated per quarter over the course of the calendar year.

SECTION III: The names of members whose dues have been paid by December 15 will be published in the annual directory of the Northwest Federation of Mineralogical Societies, Inc.

## **ARTICLE V OFFICERS**

SECTION I: The elected officers of the Club shall be: President, Vice-President, Secretary, Treasurer, and two (2) Club Directors.

SECTION II: DUTIES OF OFFICERS:

A: It shall be the duty of the President to preside at all regular meetings of the Club. The president shall, with the Secretary, sign all written contracts and obligations of the Club. The president shall appoint all standing committees with the approval of the Board of Directors. The president shall appoint, with the approval of the other elected officers, one (1) Federation Director and one (1) Bulletin Editor. The president may appoint any temporary committee, except the Nominating Committee.

B: The Vice-President shall perform all the duties of the President in the absence or disability of the President. The Vice-President shall be Chairman of the Board of Directors.

C: The Secretary shall keep an accurate record of all regular, board and special meetings. The Secretary shall keep a record of motions made and passed and date thereof, in consecutive order. The Secretary will handle all general correspondence. All minutes and pertinent correspondence is to be given to the Bulletin Editor.

D: The Treasurer shall receive all monies paid into the Club. The Treasurer shall deposit all money in the Club's bank account, sign all checks and pay all bills when authorized by the Board of Directors. The Treasurer shall keep an accurate set of books and report monthly to the Board of Directors all receipts, disbursements and balance on hand. A report shall also be provided at the Club's monthly meeting, when requested by the President. The Treasurer shall be the custodian of the club and shall maintain a listing of said property. See Page 2 of the Responsibilities-Procedures-Policies Guide for additional duties.

E: Club Directors shall attend all meetings of the Board of Directors and vote on matters pertaining to the Club.

F: Any officer who misses four (4) consecutive meetings may be replaced with another member, to be selected by the Board of Directors.

## **ARTICLE VI BOARD OF DIRECTORS**

SECTION I: The Board of Directors shall be composed of the elected officers, immediate Past President, Federation Director and Bulletin Editor, for a total of nine members.

SECTION II: The meetings of the Board of Directors shall be held: on call of the President, Chairman of the Board, or three (3) members in good standing. A quorum of five (5) shall be required to conduct the business of the Board. Any member in good standing may attend the Board meeting.

SECTION III:

A: The Board of Directors may fill any vacancy among officers of the Club by appointment of any member in good standing, who shall serve until the next regular election.

B: The Board of Directors shall have general charge of the affairs, funds, property and all other matters pertaining to the Club.

SECTION IV:

A: The Federation Director shall attend all Board meetings and vote on items pertaining to the Club, act as liaison between the Club and the Federation, attend at least one of the Annual or Mid-Year Federation meetings and report to the Club.

B: If the Director is unable to attend the Federation meetings, arrangements shall be made to find an alternate from the Club membership.

SECTION V: The Bulletin Editor may attend Board meetings and vote on items pertaining to the Club, and publish the Club's monthly bulletin.

## **ARTICLE VII ELECTION OF OFFICERS**

SECTION I:

A: Prior to the August meeting of each year, the Board of Directors shall appoint a nominating committee of three (3) members in good standing, only one (1) member shall be a member of the Board of Directors, whose duty it shall be to select nominees for officers of the Club for the following year.

B: The Nominating Committee's Report shall be presented to the Club at the August meeting. Nominations may be made from the floor. Any candidate presented by the Nominating Committee or nominated from the floor shall have signified his or her willingness to accept the nomination.

C: The slate of nominees and a facsimile absentee ballot will be published in the September bulletin. This shall serve as the notification of the annual election to be held in October. Any member in good standing shall be allowed to participate in the election of officers.

D: No person shall be eligible for the office of President or Vice-President unless he/she has been a member of the Club for at least one (1) year.

#### SECTION II:

A: The officers of the Club shall be elected for two (2) years. President, Vice-President and one (1) Director shall be elected in even number years while Secretary, Treasurer, and one (1) Director shall be elected in odd number years. Officers will be elected by majority vote at the October membership meeting.

B: Members who cannot be present at the election of officers may obtain an absentee ballot from the Secretary. This ballot must be returned to the Secretary prior to the October meeting. The chairman of the nominating committee, or his/her delegate, shall count the absentee ballots and present the results to the Secretary at the October meeting.

#### SECTION III:

A: The term of all board offices shall be two years.

B: The newly elected officers shall take charge at the November meeting. All Officers and Committee Chairmen will be furnished a copy of the current By-Laws, Responsibilities-Procedures-Policies Guide, and Membership List when elected or appointed.

### **ARTICLE VIII CLUB MEETINGS**

SECTION I: The Club shall hold regular monthly meetings, except July due to July 4 holiday, and December when a Christmas party is typically held instead of the meeting.

### **ARTICLE IX CHANGES TO CLUB BY-LAWS**

SECTION I: The Articles of Incorporation or the By-Laws may be changed or amended as follows: The proposed change or amendment shall be signed by five (5) members of the Club in good standing and submitted to the Secretary, who shall read it before the Club. It shall then be submitted to the Board of Directors for their recommendation. With the recommendation of the Board, it shall be voted upon at the next regular meeting.

SECTION II: Passage of changes or amendments shall require a majority vote of all active members present at the meeting where the motion is presented.

SECTION III: Notice of any proposed changes or amendments shall be published in the monthly bulletin prior to the meeting at which voting is to take place, or by a special mailing to all members at least 10 calendar days prior to the meeting.

## **ARTICLE X AFFILIATIONS**

SECTION I: This club may affiliate with state, regional and national clubs if passed by a majority vote of members present and voting.

SECTION II: Delegates and Representatives to any Federation, Convention, or Inter-club meeting, in which the Club shall at any time take part, shall be appointed by the President, providing such delegates signify their intention to attend such meeting or convention.

## **ARTICLE XI DISSOLUTION**

SECTION I: Upon written petition of any member in good standing and upon the approval of a majority vote of all active members in good standing at a duly constituted meeting, this Corporation (incorporated club) may be dissolved.

SECTION II: Upon dissolution of this Corporation, after payment of all just obligations, all assets shall be equally distributed to all members in good standing, who have been on the Corporation for a period of at least one (1) year prior to dissolution.

SECTION III: In the event the Corporation becomes inactive or the membership rolls include not more than nine (9) members in good standing, then by majority vote of the Board of Directors, the Corporation may be dissolved. The assets in this instance shall be distributed as provided in Section II.

**BY-LAWS OF LAKESIDE GEM & MINERAL CLUB, INC.**

**REVISED THIS DAY OF**

Chris Sorensen      signature on file 2/2018  
\_\_\_\_\_  
President              Date

Bill Hamel            signature on file 2/2018  
\_\_\_\_\_  
Vice-President      Date

Sally Lyon            signature on file 2/2018  
\_\_\_\_\_  
Secretary            Date

Duane Schock        signature on file 2/2018  
\_\_\_\_\_  
Treasurer           Date