

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
June 11, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:10 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

**Staff Present:** Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

**COVID 19 – Notice:** All attendees were asked to maintain social distancing of 6 feet.

**Approval of Meeting Agenda:** District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on June 9, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Public Hearing – 1<sup>st</sup> Amended 2020 Budget Hearing:** Chairman Moyle moved to open the public hearing. Comm. Martin seconded the motion, motion passed with a unanimous voice vote. Public hearing opened at 5:10 p.m.

- Staff Report: DA Ward reported that the notice of the hearing was published in the Idaho Statesman on June 4, 2020, and that the affidavit of publication was on file. DA Ward presented the proposed amended budget to the Board for review.
- Public Input: None

Chairman Moyle moved to close the public hearing. Comm. Murray seconded the motion, motion passed with a unanimous voice vote. Hearing closed at 4:16 p.m.

**Consider Resolution Adopting 1<sup>st</sup> Amended 2020 Budget:** Chairman Moyle moved to adopt Resolution 2020-08 Approving the 1<sup>st</sup> Amended 2020 Budget for the Payment of the Current Expenses of the Star Fire Protection District for the Fiscal year 2020. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on May 14, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Comm. Martin moved to approve the Minutes of the Regular Board Meeting held on May 14, 2020, as presented. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$596,083.28 be authorized. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)*

**Public Comment/Special Presentations: None**

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Vice Chairman of the Board:** Comm. Murray had a question about the COVID19 funds being distributed to Cities and Counties. Attorney Gigray provided information that it does not appear they are for Special Taxing Districts, so the Fire District would not qualify. Chief Timinsky and DA Ward commented that there are two other avenues for reimbursable expenses as well as project grants that could be submitted through CARES and/or FEMA. At this time, they are estimating about \$50,000 in projects that they may be submitting for approval.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**
  - Coronavirus (COVID19) – Continue to monitor and update employees on any procedural changes.
  - Maintenance Division is busy and doing well.
  - Building is getting close to completion. Hoping to be complete mid-July.
  - Vacant Firefighter Position – We now have another position to fill, Kelly Chadd will be leaving to go to Eagle. Captain Sparks has posted a lateral position to fill the vacancy and has posted a Captain's promotional exam, and an Engineer's promotional exam.
  - New Engines – waiting for final plans, should be here middle of June or first of July, everything is on track as planned.
  - Captain Jones in Middleton has put together an outstanding part time program. Together with Chief Sparks they have taken 7 applicants through the interview process, skills assessment and final interview. All 7 are outstanding and we are looking forward to being part of the new program in Star. The Star employees have been part of the process and we will be planning to integrate the same program into Star so we can utilize the same employees to supplement our full-time crews as well.
- **Prevention/Community Growth:**
  - Lots of new development, has not slowed down.
- **Training:**
  - The crews have started training together again, just between Star and Middleton.

**Deputy Chief Sparks:** As Chief discussed, recruit academy went well, everyone interviewed was a FF1 and EMT. Working on lateral position and promotional testing for the Captain's and Engineer's.

**District Administrator:** Robin Ward reported that she is working with the Budget Committees for both Districts for the 2021 upcoming budgets. All other items are on the agenda.

**Firefighters Union Representative:** Per Danny Garringer, reported that negotiations will be postponed until later in July. They are considering an appreciation breakfast for the community in place of the

annual Pheasant Hunter's breakfast fund raiser. They would like to express to the community that we all appreciate their support during the Bond process and the struggles of the COVID19 epidemic.

**Attorney Report:** Attorney Gigray provided his written report and gave a brief update on Impact Fees and he is working on Sprinkler Issues and Water Supply per the Chief's request.

**Committee Reports:**

- **2021 Budget Committee** – have scheduled a meeting for June 17<sup>th</sup> at 3:30 p.m., an agenda will be posted.
- **Impact Fee Committee:**
  - Canyon County – Meeting schedule for June 12<sup>th</sup>, Attorney is working with them on final adjustments, hope to get approved.
  - City of Eagle – Anne Wescott is working with them, hoping to make progress.
  - City of Star – they are reviewing an updated agreement.

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they continue to discuss on going changes to procedures due to COVID-19. Also looking in to grant funds available through CARES and FEMA to help with any COVID related expenses or equipment needed.
- **Impact Fees:**
  - Canyon County – Attorney is working with Canyon on final changes to the ordinance, Canyon County has a meeting scheduled for Friday the 12<sup>th</sup> at 1:30. Hopefully everything will be approved and move forward.
  - City of Eagle – Anne Wescott continues to work with them.
  - City of Star – Attorney has provided a first amended and reformed agreement, the City is currently reviewing.
  - Ada County – First Amended Agreement was presented for consideration.
  - Comm. Murray moved to adopt Resolution 2020-09 approving and Authorizing the execution of the “Ada County and Star Fire Protection District First Amended and Reformed Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements”. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.
- **New Station 1 and District HQ Remodel** –
  - Chief Report – Progress continues on the remodel. Will provide a tour after the meeting.
  - Bond Update – DA Ward reported that the current draw amount to date is \$1,750,000.
- **Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St., Star, Idaho** – Chief reported that City has executed the amended agreement and it is ready for the District to sign.

Comm. Martin moved to Authorize the Chairman to execute the “Notice of Exercise of Complete Payment Exclusive Option to Purchase City of Star Interest in Real Property” and to authorize the Chief to provide to the City of Star. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved to authorize the Chief to schedule a closing date with the City of Star for the transfer of real property and to authorize the Chairman to execute any necessary documents to implement the transaction. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved to approve and to authorize the Chairman to execute the “First Amended and Reformed Agreement for Real Property Ownership” between the Fire District and the City of Star. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Attorney Gigray was asked to prepare a quit claim deed and release to facilitate the transfer of real property to the District.

**New Business: None**

**Executive Session:** Chairman Moyle announced that there was no need for an executive session at this time.

**Announcement of the Next Meeting:** Chairman Moyle announced that the next regular meeting is scheduled for Thursday, July 9, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 6:05 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the July 9, 2020, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

**Appended to these Minutes:**

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable