

**Rockford Town Regular Council Meeting
October 5, 2016 7:00pm**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki Harnois, Bill Benson, Jim Oshanick, Public Works Director Dave Thompson, Fire Chief Gary Hill and Deputy Clerk Heidi Johnson. Several residents were also in attendance.

Mr. Stevenson made a motion to approve the amended agenda. Mr. Benson seconded the motion. Mrs. Harnois stated that on line 160, the date needed to be changed from 2015 to 2016. Motion was carried.

Mr. Benson made a motion to approve the minutes from the September 7, 2016 regular meeting. Mr. Stevenson seconded the motion. Motion was carried.

LAYNE MERRITT – JUB Engineers, Inc.

Lagoon Liner Replacement Project
Lagoon 3

Mr. Merritt submitted Change Order #2 from Wm Winkler. He explained that the change order was to relocate and rewire a leak detection pump.

Mr. Stevenson made a motion to accept Change Order #2 for \$1728.91. Mrs. Harnois seconded the motion. Motion was carried.

Lagoons 1 & 2

Mr. Merritt reported that the punch list items were almost entirely completed. He said that Wm Winkler would like to have Council accept the Substantial Completion request so they can start working on the requirements needed to get their retainage amount. There was discussion on what the punch list items were and Mr. Thompson recommended that Council accepts the Substantial Completion request.

Mr. Oshanick made a motion to accept the Substantial Completion request from Wm. Winkler for Lagoons 1 & 2 for the 2015 Lagoon Liner Replacement Project. Mr. Stevenson seconded the motion. Motion was carried.

First Street Sidewalk Project

Mr. Merritt said that there were only three items that needed to be taken care of before the project was complete. There is a ramp that needs to be fixed after some damage was done, a bus shelter area needs to be added and hydro-seeding will take place.

Well #4

It was reported that H2O dug down to 170 feet today. Hopefully, we will hear something soon.

IACC Conference

Cynthia Wall at the Department of Ecology nominated Rockford for a Waste Water Treatment Facility of the Year Award. A representative from Rockford will be in Wenatchee next week to accept the award.

51 PUBLIC COMMENT

52 None

53

54 ANNOUNCEMENTS

55 There will be two public hearings in October to discuss what project the town would like to see
56 potentially funded by the Community Development Block Grant in 2017. October 12 and October 19 at
57 7:00pm.

58

59 COMMISSION REPORTS

60 -Whitman Building Permit

61 **Mr. Benson made a motion to approve the building permit. Mr. Stevenson seconded the motion.**
62 **Mrs. Harnois asked if the pole building will be on the existing alleyway. Mr. Thompson does not**
63 **believe so but will double check. Building permit will be approved after verifying setbacks.**
64 **Motion was carried.**

65

66 Comprehensive Plan

67 Council has submitted their sections of the plan and Mrs. Harnois will start updating the new plan right
68 away.

69

70 COMMITTEE REPORTS

71 None

72

73 ORDINANCES/RESOLUTIONS

74 **Mr. Oshanick made a motion to approve Resolution 16-08 that renews the Inter-local agreement**
75 **with Association of Washington Cities (AWC). Mr. Benson seconded the motion. Motion was**
76 **carried.**

77

78 STAFF REPORTS

79 Fire Chief

- 80
 - Mr. Hill mentioned that the fire district was getting prepared to renew a contract with AMR and
 - 81 that Town Hall may receive some paperwork in regard to that.
 - 82 • Mr. Hill read off the statistic from the dispatch report for September 2016.

83

84 Public Works

- 85
 - Water log – Mr. Thompson reported that only 1,943,000 gallons were used in September.
 - 86 • Loss Prevention Inspector – Mr. Thompson met with the inspector from AWC/RMSA to discuss
 - 87 potential insurance liabilities around town. Mr. Thompson reported that the town needs to
 - 88 address the potential trip hazard that the unfinished Lion's Club bell in the park could cause. He
 - 89 also said that the stage needs to have a terrace or railing added because its more than 30
 - 90 inches tall. Mr. Thompson said that the basketball court may need resurfacing in the next couple
 - 91 of years.
 - 92 Mr. Benson said that he would discuss the issue of the Lion's Club bell at their meeting next
 - 93 week and get an estimated time of completion.
 - 94 • Missile Base Road – the project should be complete by the end of the week.

95

96 Clerk/Deputy Clerk

- 97
 - September Utility Adjustment Report
 - 98 **Mr. Stevenson made a motion to approve the September Utility Adjustment Report. Mr.**
 - 99 **Benson seconded the motion. Motion was carried.**

100

- Budget – It was discussed and decided that the two required public hearings for the 2017 budget will be on November 2nd and November 16th.
- The Past Due report was submitted.

OLD BUSINESS

The \$500.00 loss control grant is still available and Mr. Thompson said he would be purchasing safety equipment.

Council discussed account 1867 and the past due amount that was discussed at a prior meeting.

Mr. Stevenson made a motion to adjust the account by eight years to rectify his account making the balance due change from \$1890.92 to \$712.07. Mr. Benson seconded the motion. Motion was carried.

NEW BUSINESS

Open Council Position

Mrs. Harnois made a motion to appoint Tim Fricke to Council Position #1 with the term expiring in 2017. Mr. Stevenson seconded the motion. Motion was carried.

PUBLIC COMMENT

None

COUNCIL REPORTS

None

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 13567-13576 and no EFTs for \$7960.88. Mr. Benson seconded the motion. Motion was carried.

Mr. Stevenson made a motion to approve checks 13577-13599, with 13594 being voided, and 4 EFTs for \$175,911.24. Mr. Benson seconded the motion. Motion was carried.

Mr. Stevenson made a motion to adjourn the meeting. Mr. Benson seconded the motion. Motion was carried.

Meeting was adjourned 9:09pm.

Heidi Johnson, Deputy Clerk

Carrie Roecks, Mayor