**MCCPTA COMMITTEE WORKPLAN 2021-2022**

**Committee: MCCPTA Awards**

**Chair: Daria Daniel**

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**Committee Members: TBD**

The MCCPTA Awards Committee is charged with recognizing exceptional service by members of PT(S)As in Montgomery County with awards that will be presented at the annual MCCPTA’s Celebration of Excellence. To complete this task, the committee will:

* Recruit committee members by December 2021 (minimum of 3)
* The committee will then meet in January 2022 to:
* Finalize awards to offer for the 2021-2022 year
* Develop/refine awards criteria
* Create strategies for soliciting nominations
* Solicit (beginning in the fall and increase in the new year) nominations and follow-up on nominations as necessary
* Review nominations and select award winners by end of March 2022
* Notify the award winners by beginning of April 2022
* Request photographs and bios for program – edit bios as necessary
* Photos and bios should be submitted and edited by end-April 2022
* Submit lifetime achievement winner names to Free State PTA and National PTA by early April 2021
* Order/purchase trophies for all award winners except Free State and National PTA achievement awards.
* Approximately $75 per trophy – from Crown Trophy
* Obtain pins for lifetime achievement awards – at cost of $100-$150 each
* Donate $500 to the PTA of the President of the Year *if funded via sponsorship*
* Provide all award winners two complimentary tickets to the End of Year Celebration event in May 2022 if held
* Budget of $1000.00 to cover cost of trophies and Free State PTA and National PTA Lifetime Achievement Awards
* MCCPTA awards are given for the following:
* PTA President of the Year
* Free State PTA Lifetime Achievement Award (if exists)
* National PTA Life Achievement Award
* Partners for Education Award
* Principal of the Year
* Advocacy Award
* Family of the Year Award
* Teacher of the Year
* Support Staff of the Year

The Awards Committee will also represent MCCPTA on community award selections, for example the Champions for Children Award.

**Note:** The Awards Committee selected winners but did not give out the awards in 2020 and 2021 due to pandemic. Therefore, will need to order awards for 2020, 2021 as well as 2022.