

Franciscan Ministries Inc.
Board of Directors Meeting
DATE: July 22, 2024
Minutes

I = Information D=Discussion A = Action

In attendance:

Board Members – Jason Bruns, Don Evers, Elaine Ward, Guillermo Villa, Michael Barnett, Sr. Marilyn Trowbridge (Ex-Officio), Sister Ann Cecile Albers
Executive Director – Holly James
Guests - Sister Mara, Sister Giannica

Secretary: Michael Barnett

Agenda Item	Time	Item type	Comments
Welcome – Jason	6:00p	I	Welcome to Board members and Guests in attendance
Opening Prayer – Sr. Marilyn	6:05p		
Consent Agenda	6:10p	D, A	<p>Jason noted items for Board approval on the Consent Agenda and opened the floor for questions:</p> <ul style="list-style-type: none"> • April 8, 2024 minutes • Executive and Finance Committee Reports • Executive Director Report • Program Reports <p>Michael asked a question about the Tau metrics, which Holly explained. Sr. Marilyn noted a desire for a more collaborative financial arrangement with Mary Magdalene House and Haircuts, and Holly noted for future action.</p> <p>Michael moved to approve the Consent agenda, Jason seconded, and the motion passed.</p>
Financial Report	6:25p	I	<p>Don presented a summary of financial reports and activities.</p> <ul style="list-style-type: none"> • Cash position had dropped in part because no Congregation support request was submitted last quarter but recently cash position was up from recent funds received. • Most areas of the budget were underspending except for Benefits. The board discussed options for pricing benefits with different carriers but had some concerns about timing because the FM budget will be due to the Congregation in mid-September. Holly is working on this.
Board meeting schedule for balance of year	6:40p	D, A	Given the small size of the Board, members discussed and agreed on having Board members attend monthly Executive Committee (virtual) meetings through the balance of 2024. This will be re-visited at year-

			end and as the Board expands from recruitment efforts. The next scheduled Executive Meeting is August 26, 2024.
Board Recruitment	6:45p	I, D	Board discussion of recruitment needs and officers for the coming year. Holly will be sending out a needs assessment survey (both current and future). Board members are encouraged to personally recruit prospective members.
New Board member Sr. Ann Cecil Albers	6:55p	I	The board welcomed Sister Ann Cecil Albers, who has officially stepped away from her interim FM Executive Director assignment. Sister Marilyn will remain as FM liaison with Congregation leadership.
Presentation on Tamar's	7:00p	I, D	<p>Holly presented a detailed report on Tamar's with a focus on the neighborhood (Lower Price Hill), demographics (including income and employment), and crime as well as key stakeholders in the community.</p> <ul style="list-style-type: none"> • Part of the information was based on interviews and questionnaires with area residents, clients at Tamar's, and other area non-profits. A copy of the report is attached to these minutes. • Board discussion centered on (A) piloting new outreach programs for Tamar's that may cater to neighborhood unmet needs (specifically prevention services) and (B) developing a mobile option to provide Tamar's traditional service to multiple communities and using the Tamar's facility as a home base. • Sisters Mara and Giannica offered support for the continued search for the unmet needs at this location and expressed understanding that it may take time to fully develop. Holly confirmed with them that our pending budgets for next year can account for the longer planning process. • Several Board members and Sister Marilyn expressed interest in moving forward with one or more simple pilot programs while a longer-term plan is developed. Holly noted some possibilities with the Oyler School near Tamar's location.
Meeting Adjourned			