

## NOTIFICATION OF JOB VACANCY

**Posting Date:** 5-13-19  
**Department:** Environmental Services  
**Position:** Housekeeping - Glenville Office  
**Shift:** Regular Full Time

**MHHS Description:** Minnie Hamilton Health System (MHHS) is a Federally Qualified Health Center (FQHC) that owns and operates a Critical Access Hospital with 18 Acute Care/Swing Beds, 24 Long Term Care (Nursing Home) Beds, a Level IV Trauma Emergency Department, Rural Health Clinic, Primary Care practices, and a Dental practice, serving nearly 20,000 residents in central WV.

**Job Duties:**

- Maintain the Environmental Atmosphere of the Facility in a clean, sanitary, safe and attractive manner in accordance with the established policy and procedures.

**Job Requirements:**

- The ability to bend, stretch, stoop and stand for prolonged periods is necessary.
- Must be able to tolerate extreme temperatures.
- Handling of Bio-Hazardous and contaminated materials.
- Exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force to move objects. Physical Demand requirements are in excess of those for Light Work.
- Frequent walking, standing, stooping, reaching, pushing, pulling, lifting, and grasping are necessary body movements in environmental services work.
- Must have the ability to interact with co-workers in a positive and helpful manner.

**Specific Requirements:**

- A 10<sup>th</sup> grade education is appropriate as the ability to maintain logs, read and understand directions is essential.
- Prior experience in a hospital would be helpful, but is not required.
- Must have pleasant, cheerful attitude and the ability to maintain confidentiality.

**Opportunity offers the following:**

Competitive salary. Excellent benefit package including: health, dental, vision, life insurance, 401k, paid vacation, personal and sick time. MHHS is an equal opportunity provider, and employer.

Submit application/resume mailing to: Minnie Hamilton Health System  
Attn: Human Resources Department  
186 Hospital Drive  
Grantsville, WV 26147

Email to: [shelia.gherke@mhhs.healthcare](mailto:shelia.gherke@mhhs.healthcare)

Submit on-line application at: <https://www.mhhs.healthcare/employment-application.html>

**Last day to apply for position: 5/31/2019**