

Essex Township - Minutes of the Regular Monthly Meeting

February 21, 2019 @ 8:00 p.m.

Members Present:

Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathleen George, Clerk Lori Conner

Visitors:

Assessor Beth Botke, County Commissioner Kam Washburn, Nancy Snider

Call to Order:

Township Supervisor Carla Wardin called the meeting to order at 8:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

Visitor Statements:

County Commissioner Kam Washburn

- An organizational meeting was held in January 2019. Bob Showers was voted chair while Washburn was voted vice-chair.
- Dr. Porter has retired as the county's medical examiner. Dr. Paul Minnick has filled the vacancy.
- A courthouse security committee has been formed. Video recording will be updated from analog to digital.
- Joe Pulver (Managing Director of the Clinton County Road Commission) is retiring on May 16th. Applicants are being interviewed to fill this position.

Assessor Beth Botke

- Board of Review notices were distributed.
- Assessment notices will be going out on February 22, 2019.

Nancy Snider (Clinton County Road Commission)

- Snider stated that she has been the primary snowplow operator in Essex Township.
- Snider asked if the board had any questions or comments regarding the snowplowing and care of the township roads.

Minutes of December 19, 2018:

Gavenda moved to approve the meeting minutes, supported by Winsor. Motion passed and carried (MPC).

Approval of Agenda: The agenda was reviewed.

Trustee Reports:

Trustee Gavenda

- The Maple Rapids Fire Department 2018 Year End Report was distributed.
- The MRFD has generated a wish list which includes a Lucas CPR machine, thermal imaging camera and ice rescue gear.
- The Village of Maple Rapids has approved \$15,000 to purchase fire fighter gear.

Treasurer's Report:

- The general ledger for the period 12/15/18 – 2/15/19 was reviewed including checks #6147-6167.
- The general fund balance is \$111,517.29. Total income for the period 12/15/18 – 2/15/19 was \$78,594.00 while total expenses were \$12,517.36.
- Cemetery CD balance is \$8358.10. Tax checking balance is \$77,354.01.
- George has a 2012 printer that does not work well, but will be used as an emergency backup printer.
- Gavenda moved to accept the treasurer's report, supported by Winsor. MPC.

Clerk's Report:

- Year to date budget was reviewed.
- Fiscal Year 2019-2020 budget was discussed.
- A 2% cost of living salary adjustment for board positions was discussed.
- Copies of the Prohibition of Marihuana Establishments Ordinance #18 were distributed.
- George moved to accept the clerk's report, supported by Gavenda. MPC.

Supervisor's Report

- Road projects for FY2019-2020 were discussed. Wardin to get price estimates from Clinton County Road Commission.
- A fire and rescue millage was discussed and is being considered for the 2020 election year.
- A line item for emergency services is to be added to the FY2019-2020 budget.
- Wardin received one complaint regarding snow plowing in Lowe Cemetery. Phillip Glinke immediately addressed the problem and the situation was resolved.
- The CC Road Commission will be holding a county wide meeting on March 20th at 8:45 a.m.
- Wardin received a report from Doug Riley, Community Development Director.
 - o Majority of townships within Clinton County have passed the Prohibition of Marihuana Establishments Ordinance
 - o Cheese factory construction continues and the footings are complete.
 - o Residential building was down slightly in 2018

New Business:

- Board of Review pay schedule was discussed.

Old Business: None

Adjournment: The meeting was adjourned at 9:10 p.m. The next regular meeting of the Essex Township Board will be held March 20, 2019, at 7:00 p.m. at the Lowe United Methodist Church Hall.

Respectfully submitted,
Lori Conner, Essex Township Clerk