



## Chief Fire Officer 3A Human Resource Management (2014)

April 7 - 9, 2025

**Class Location:** Fire Instruction, 840 East F St., Suite B, Oakdale, CA 95361  
0900 - 1600 hours

**Student Cost:** \$450.00

**Designed for:** The Certified Company Officer advancing to the Chief Fire Officer Classification

**Description:** This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodations, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits, and developing a measurable accident and injury prevention program.

**Prerequisites:** Meet the educational requirements for Company Officer

**Certification:** Chief Fire Officer

**Instructor:** Capt. John F. Smith, MBA (Ret.)

**Registration:** Visit our website at [www.fireinstruction.org](http://www.fireinstruction.org)

For assistance, please contact our office at (209) 844-6236 or email [info@fireinstruction.org](mailto:info@fireinstruction.org)

***Fire Instruction***  
840 East F Street, Suite B, Oakdale, CA 95361  
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