

Town of Parsonsfield
Selectmen Minutes
November 21, 2017

In Attendance: Gerard Clifford

- (1) Town Clerk Report/Discuss generator needs-Middle School had a 20KW gas generator; should go to Town Meeting to get funding for a generator that will keep the Town Hall running . David donated a time clock to the Town. Selectmen approve purchase of outside camera-price estimated around \$490. Selectmen approved scanner for Town Clerk's office to replace the one the State was providing. No heat because the and coupling needs to be replace-estimated \$500.
- (2) Approval of November 21, 2017, agenda/ Selectmen reviewed/approved
- (3) Approval of November 14, 2017, minutes / Selectmen reviewed/approved/signed
- (4) Review and approve Bills to paid November 21 #11 / Selectmen reviewed/approved/signed
Review and approve Bills to paid November 28, 2017 #11PP / Selectmen reviewed/approved/signed
- (5) Review ads- None
 1. CEO Report –working on several issues-meet with Selectmen, will review every two weeks the progress on each issue.
 2. York County Sheriff Report-3rd Tuesday of each month
 3. Animal Control Officer – in court
- (7) Selectmen's' review/ signatures of approvals:
 1. Selectmen-appoint a Safety Officer -for MMA Risk Management 3/7/17 loss control visit Action Plan /Waiting for reply from MMA Risk Manager. **Continue** John Waterbury 623-8428-will be back in office 1/27/17./John called 11/27, Selectman can be the Safety Officer. The entrance/exit door- keep free of snow in case of emergency. Stated Fire Marshal would probably not approve closing that entrance/exit. He also understood the Town's funding concerns, suggested purchasing a snow blower.
 - 1a. Review/approve Rathband's revision to Robinson Mill proposal /Selectmen approved.
 - 1b. Request for winter maintenance, home is past bus/plow turnaround./ request not approved. letter to be signed by Selectmen 11/28/2017.
 - 1c. Eagle Creek Emergency Flowchart-need to send back w/signatures/ Assistant mailed back.
 2. Year end June 30, 2017, Management letter needs to be composed for audit/continue –review Draft Audit November 28 @ 2pm. **Continue** to December 5, 2017.
 3. FYI: Conservation Land Registry – need to check Levitt Plantation records.
 4. FYI: Request to honor Jan. 21-27, 2018 as Parsonsfield School Choice Week / no action taken
 5. FYI: MEMA memo in Wind Storm 2017.
 6. FYI Saco River Guide News introduction
- (8). Road Commissioner – Maya on vacation, Mark covering.
- (9). Selectmen update:

Jesse Stacey- Will check with plumber on Rt25 water pump repairs. Commercial concrete can be poured during winter months.

Sondra-Tiffany Brendt-Research town office phone system, VM is already on the phone system.

Ed Bower Jr- Letter sent to 4 Towns for review of officer coverage . PB/Selectmen will hold a public hearing, hopefully before Dec. 25th on local marijuana regulations-will have York Sheriff present.
- (10). Meeting Calendar/events- none
- (11). Workshop items:
 - (1) CMP Street light bulb replacement –Continue- see Minutes Sept 27, 2016-continue-Jeff Wright is heading this endeavor.
 - (2) Action needed on MMA Risk Management Consultant's Report/call State Fire Marshal to inquire about request to State to remove one exit. /see 7/1
 - (3) Meet with PB -on marijuana regulations at 3:30pm
 - (4) Selectmen review of Draft Audit @ 2pm November 28, 2017-moved to December 5, 2017, at 2pm.

Approved:

Debra Taber, Selectmen's Assistant

Edward I. Bower Jr., Selectman Chairman

Sondra-Tiffany Brendt, Selectman

Jesse Stacey - Selectman

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