

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday September 13, 2018 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor Rich Richardson, Trustee: Keith Jay, Bill McGuire, Tony Del Plato.

MEMBERS EXCUSED: Chris Kempf

OTHERS PRESENT: Nancy Swartwood, Clerk-Treasurer; Leon Anderson, Chief of Police.

PUBLIC PRESENT: Mike Reynolds, Linda Blossom, John Everhart, Nick Reygers, Jacob Altmann, John Nihill, Cathi Hovencamp, Jean Jay, Aneta Glover.

Mayor Rich Richardson called the meeting to order at 7:00 pm, with the Pledge of Allegiance.

APPROVAL OF MINUTES: Motion B McGuire, second by K Jay to approve the minutes of August 9, 2018, 2018, carried.

Public:

- L Blossom – Creek 96A/Mechanic any requirement for homeowners to maintain the creek that runs through their property. Mayor Richardson – doesn't think so.
- T Del Plato indicated that long term planning needs to be addressed.
- Mayor Richardson – sent many emails to agencies for help. Possibly Town and Seneca County could help the Village could not get assistance from State or Federal agencies.
- M Reynolds – The county is seeking DUNS numbers from local municipalities in order to get financial assistance. (Clerk was already in contact and gave village DUNS number)
- Mayor Richardson DOT engineers need to be involved to design appropriate 96/96A culverts. Mechanic Street culvert is up to the village. This cannot be addressed until 96/96A is upgraded.
- Mayor Richardson asked M Reynolds if the two boards could meet and discuss ways to assist each other with water issues.
- A Glover – thanks the Interlaken Fire Dept. in quick response to her automobile accident.

Library:

- Mayor Richardson read the Library Directors monthly report (copy attached at the end of minutes)

Fire:

- 18-20 Calls in August due to the flood. Five major washouts with three on Route 89: one on CR 141.
- Fire Dept was called out to Lodi to assist with camper going down creek to the lake.
- Fire Chief called Police Chief to assist with traffic control. Communication issues between two chiefs.

- Other local fire departments and a State Trooper came to assist in traffic control
- Sheldrake residents called 911. Many seniors were helpless. DeLong excavating came to assist with evacuation of these people
- Mayor Richardson – there needs to be a plan for emergencies.
- Unauthorized burn at the Band Wagon on Aug 8<sup>th</sup> at 4 am
- Unauthorized burn on Aug 25<sup>th</sup> Prospect street gas being thrown on pile of pallets and grass. State Trooper arrived, though they cannot enforce village codes – turned it over to DEC. Chief Borden would like this to be turned over to village police for investigation
- Received \$5,000.00 grant money for the rescue cutters.
- Working on getting \$6,000.00 on other items needed.
- 502 had losses at Lodi flood – Lodi going to pay the invoice.
- Risk management review done by insurance company on Sept 12<sup>th</sup>

#### Water:

##### Wes' report:

- Major flooding at well area. Backup system heavily damaged. Pipes broke along creek, conduit is broke and pump is barreling stone
- Well head got contaminated with flood water
- Lots of samples tested. One tested positive for coliform
- Flushed hydrants
- Main repair on corner of railroad and main st
- Repair to tower is done (still no leaks)
- Tankers are offline just need to be picked up
- Well pump is in just waiting for ground to dry up at well so moody can install it
- Demand pump is ready to go in at pump house should be installed asap
- We have a leak again on well line to plant (Mayor Richardson indicated that part of the grant is to replace the line from the well to the pump)
- Rebuild solenoid valves on ross valve
- Had to repair power line to well on Interlaken beach road
- Contacts are going bad on relay for well pump at water plant
- I don't believe people are conserving so we may as well go to a voluntary conserve order
- Mayor Richardson added hydrants were flushed.
- Mayor Richardson indicated we are still on a mandatory conserve water notice.

#### Sewer:

##### Wes' report:

- Extra pumping this month. The lower pit under the meter room had to be pumped out
- We had to notify DEC about over flows from flood

#### Streets:

##### Wes' report:

- Lots of flooding in village. Have met with many state agencies to assess the damage
- DEC has brought us dumpsters that will be over on Tuesday
- Grinder for brush is backed up and not sure when he will make it out here
- Still picking up debris
- State DOT inquired as to where we are with sidewalk project
- Sidewalk – B McGuire has contact information for project liaison

- B McGuire – very impressed with DPW crew, within two days all the debris is gone and kept the water going.
- DOT swept 96 and 96A a few times.

Police: Report read by Chief Anderson

- Officer Jason Marzan resigned on Sept. 7, 2018

Treasurer:

- Balances in all funds reported
- Emailed attorney's Guy Krogh (Ithaca) Jeff Graff (Clifton Springs) Jeff Smith, municipal solutions, gave us these names as possible village attorneys.
- Received an automated message from Jeff Graff, out of the office until 9/17/18.
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- 66 water sewer accounts past due
- Penalty posted and late notices mailed 8/21/18 final day to pay 8/31/18
- Water penalty \$699.42; sewer penalty \$431.08
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- Mailed out 19 shut off notices on 9/6 final day to pay 9/17/18
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- Mailed out 22 Late Notices for Taxes
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- Accounts receivable as of Aug, 31, 2018
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- Water 5,116.01
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- Sewer 3,382.47
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- Taxes 19,174.78
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- Budget Modification
- Dr A3995 50.00
- Cr A310.17 [50.00]
- Revenue from Covert Court for Code Enforcement
- Motion R Richardson, Second B McGuire, carried
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- Dr A380 89.83
- Cr A2771 [89.83]
- Additional revenue received not accounted for
- Motion R Richardson, Second B McGuire, carried
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- Dr A2770 .04
- Cr A440 [.04]
- Adjustment - fractions on relieved taxes to county
- Motion R Richardson, Second B McGuire, carried
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- Dr A511 1,462.06 (or higher amount for future work)
- CR A1620.41 [1,462.06]
- Office renovation expenses June-Aug 2018
- Motion R Richardson, Second B McGuire, carried
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- Dr A3120.1 17,812.08
- Cr A3120.14 [17,812.08]
- Move "chief" wages to "Part-time" wages

- Motion R Richardson, Second B McGuire, carried
- Dr A691 420,000.00
- Cr A3097 [420,000.00]
- Reclass deferred revenue to current revenue
- Motion R Richardson, Second B McGuire, carried
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- Dr A3097 420,000.00
- Cr A5410.5 [420,000.00]
- Record Sidewalk project
- Motion R Richardson, Second B McGuire, carried
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- Dr F3960 261,135.00
- Cr F8389.4 [261,135.00]
- Record EFC Emergency Financial Assistance
- Motion R Richardson, Second B McGuire, carried
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- Dr F1990.4 6549.56
- Cr F8320.2 [6549.56]
- Well Pump emergency repair
- Motion R Richardson, Second B McGuire, carried
- Insurance claim – Cooley Construction workers’ comp expires 2 days and main insurance does not indicate auto and must be job specific and include umbrella

Approval of bills: Motion by K Jay, second T Del Plato, carried

Old Business:

- Motion by R Richardson, second K Jay to approve Clerk/Treasurer to attend Fall Training
- Office reno – Wes to get pricing on the siding for the remainder of building
- Motion by T Del Plato to use NEXAMP on the two accounts (not demand), second R Richardson – AYE: Del Plato, Richardson, Jay. Abstain: McGuire

New Business:

- Summer Recreation report from Director Kristen Donnelly, read by Clerk
- Resolution 2018-09-10 All Hazard Mitigation Plan
  - AYE: Richardson, Del Plato, McGuire and Jay
  - NAY: none
- Motion by R Richardson, second T Del Plato to accept Water Meter Policy
- Motion by R Richardson, second T Del Plato to remove charges on Banfield water account pending testing of the meter Banfield believes was not working properly. (meter was replaced prior to any testing)
- Motion by T Del Plato, second B McGuire to accept Bond Counsel Retainer Letter for Water Project, carried
- Motion by B McGuire, second T Del Plato to accept Bond Counsel Retainer Letter for Waste Water Collection and Treatment Service Improvements, carried
- Motion by K Jay, second R Richardson to accept Bond Counsel Retainer letter for Flood Remediation Project, carried.
- Library MOU review/approval tabled until October 11, 2018 meeting.

- Motion by R Richardson, second K Jay to end Police Chief cell phone September 30, 2018 as he is now part time and will receive quarterly (\$25/month) \$75.00 starting October 1, 2018.

Motion by B McGuire, second K Jay to enter into executive session at 8:38 pm to discuss personnel matters, carried.

Motion by K Jay, second T Del Plato to end executive session at 9:29, carried.

Adjournment:

Motion by B McGuire, second K Jay to adjourn meeting at 9:31 pm, carried

Respectfully,

Nancy Swartwood  
Clerk/Treasurer

## Interlaken Librarian's Report September 2018

Summer Reading has officially wrapped and this year was as strong as last year. 34 programs and 423 attendees made this year very memorable. Fall programming has begun with Comic Book Club and Forensic Clubs meeting after school Tuesdays and Thursdays. We're very excited to see kids back in school and coming to the library, excited to have some fun!

Your library is currently working to upgrade its network systems to a new, more efficient configuration. Our new hardware will provide us with traffic shaping capabilities, statistical information about who is using our network and in what ways it's being used, along with potentially extending our wifi reach. Installation will occur this week.

I've recently taken a position as the co-chair of Seneca SHARES, the collaborative committee designed to help strengthen and unify Seneca County Libraries and the services they provide their patrons. It's my hope that by having representation from the southern portion of Seneca County, the needs of our patrons can be more effectively communicated. As always, patron participation and feedback is critical to meeting that goal. If you have suggestions, desires, ideas, etc. please do not hesitate to come in to the library and discuss them! Our request for County funding has been submitted and we are hopeful our ask will be granted.

Several new volunteers have begun contributing to the library. We offer our warmest welcome to Nancy Uyeno and Beverley Hancox, both of whom will be seen on the desk in the coming weeks. Volunteers like them keep our doors open and provide much-needed assistance with such a limited staff.

I have not yet heard back from the Village Board regarding the Memorandum of Understanding that was presented to our liaison, Keith Jay, in June. I've attached an additional copy for your reference here. We ask that you review and provide your feedback or agreement.

