

November 14, 2022
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew November 14, 2022 at 7:00pm

Mayor Scott Jerew called for attendance. Council members present: Pat Morse, Jackie Hamilton, George Showalter, Donald Ridgeway, Jackie Hamilton and George Showalter, Village Administrator and Police Chief Monte Asher, Fiscal Officer Sarah Sellers, Zoning Officer Marion Bump and Solicitor Julie Spain (virtually). Council members absent: Von Beal and Reddy Brown.

Pat Morse moved and George Showalter seconded a motion to approve the regular meeting minutes from 10/24/22. Motion passed unanimously.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the warrants dated 11/14/2022. The motion passed unanimously.

Visitors:

Legislation:

- Pat Morse moved and George Showalter seconded a motion to approve **Ordinance 10112022** to regulate low-speed vehicles, under-speed vehicles and mini-trucks. (third/final reading) Motion passed unanimously.
- George Showalter moved and Pat Morse seconded the motion to approve **Resolution 11012022** for 2023 temporary appropriations (first reading). Motion passed unanimously.
- George Showalter moved and Donald Ridgeway seconded the motion to waive the three-reading rule for Municipal Bridge Inspection Program Agreement. Motion passed unanimously.
- Pat Morse moved and Donald Ridgeway seconded the motion to pass **Resolution 11022022** Municipal Bridge Inspection Program Agreement. Motion passed unanimously.
- George Showalter moved and Donald Ridgeway seconded the motion to pass **Resolution 11032022** Ohio Edison Company General Service Installation Line Cost Agreement. (first reading). Motion passed unanimously.

Mayor's report:

- Sidewalk to the DQ is still being worked on. Corpco is working on the funding for \$34,400. We applied for a letter of intent for a Tap grant to help fund this project. Waiting to hear back.
- Haunted trail was a huge success. Mayor put over 650 people through the bus to get to the trail. Chief cooked and gave away over 480 hot dogs and ran out.
- Contacted by a food truck vendor that would like to set up one day a week in the village. This was discussed among council and decided it would be a negative impact on the local businesses at this time.
- Notice was placed on Facebook that flushable wipes are not flushable!

Street/ Utility report read by Village Administrator, Monte Asher. Bold items reported.

Police report read by Chief of Police, Monte Asher. Bold items reported.

Finance report read by Fiscal Officer, Sarah Sellers. Bold items reported.

Zoning report. Read by Zoning Officer, Marion Bump.

Old Business:

- Snow emergency signs are ready to be installed.
- Monte to call Brad at Union County Health Department regarding the antenna at Opera House.
- Police Cruiser is on order
- Small dump truck is on the list to look for, not able to find a truck for Village side as of yet.
- Car lot uptown is not open.

New Business:

George Showalter moved and Pat Morse seconded a motion to adjourn. The motion passed unanimously. Time 7:33 pm. Next meeting is Monday November 28th 2022 at 7pm.

Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – alleys, pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners, trimmed trees as needed.
- 2) **Safe Route for Food – Rt 47 sidewalk project** = We need a consultant for this project!!!! Reaching out to Brain Davidson from ODOT to possibly get the consultant from the Safe Route to School Project. We have a consultant for Safe Route for Food – he is sending over a quote for the project. Verbal quote from Safe Route for Food Project consultant is around \$35,000.00. Should be sent this week. **Approved for the TAP Grant; not sure of the dollar amount.**
- 3) **Pickens camera 120 N Clinton for the new home. Water and sewer lines are ready for lateral to be tied into.**
- 4) **Found 3 street lights out, called electric company for repair**
- 5) **Installed 10 smart points**
- 6) **Put up barricade in alley for church**
- 7) **Nick worked Halloween night for traffic and pass out candy**
- 8) **Excavated at 110 W Ottawa to repair a water shut off. Found broken valve. Repaired valve and replaced water box.**
- 9) **Putting up Christmas lights. Set up Santa house at park**
- 10) **Repaired shut off valve at 8 S Franklin. Water is off.**
- 11) **Ordered new signs for intersection at restaurant / bar / and alley**
- 12) **Installed bolt latches on swings at park to prevent tampering**
- 13) **Hamilton replaced park assist switch on backhoe**
- 14) **Replaced relay with 1 switch on wells**

Police

1. **James Kee was sworn in and has started working**
2. Off Geer attending CIT training 10/31-11/04
3. **Firearms qualification set for 12/08**

Finance Report:

- 1) Payroll (**biweekly 11/11; biweekly/monthly 11/25**)
- 2) All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- 3) **September and October bank recs**
- 4) **Completed CPR/Fiscal Integrity training; AOS training scheduled for Dec 5th; still looking for Investment training – AOS sent me to Treasurer's website, waiting to hear from them.**
- 5) **Still working with Julie on an investment policy to file with state and a resolution for saving funds for police cruisers**
- 6) **BWC audit completed today in person with Tracy Martin**
- 7) **Meeting with Burnham and Flowers for employee insurance quotes today completed**
- 8) **Updates for Walter Drane (ordinance book) sent**
- 9) **Working on 2023 budget**

CASE ACTIVITY REPORT

Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Date: NOV 14 2022

1) Pending Cases	<u>2</u>
2) Active Cases	<u>0</u>
3) Completed Cases	<u>5</u>
4) Cases on Hold	<u>0</u>
5) Zoning Applications	<u>3</u>
6) Zoning Permits	<u>3</u>
6) Demolition Application	<u> </u>
7) Demolition Permits	<u> </u>
8) Tree Permit Application	<u> </u>
9) Tree Permit	<u> </u>
10) Zoning Complaints	<u>1</u>
11) Record of Complaint	<u>1</u>
12) Cases Referred to Solicitor	<u> </u>
13) Inspections	<u>8</u>
14) Letters Sent	<u> </u>
15) Certified Letters Sent	<u>1</u>
16) Clean up Due	<u> </u>
17) Clean up Completed	<u> </u>
18) Clean up Billed	<u> </u>
19) Unlicensed Vehicles Removed	<u>2</u>

Marion Bump Zoning Enforcement Officer