

## Director of Network Contracting & Education

### Company Overview

Veterans Accountable Care Group, LLC (VACG) is a deeply experienced health services development and management organization focused on assisting governmental agencies and commercial health plans optimize care delivery programs. Our executive leadership and partners have formulated and executed clinical integration strategies for some of the country's leading health care delivery systems, federal agencies and state governments. Our core focus is the Veterans Health Administration and the DOD's Military Health System, targeting opportunities requiring technology-enabled solutions, delivering innovative approaches to care delivery and highly-effective administrative services.

- VACG offers a competitive benefits package including: health benefits, 401K, company holidays, PTO, etc.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- VACG is an equal opportunity employer.
- The VACG operations center is conveniently located in the DC Metro area with parking available on site. Also convenient to public transportation.
- Apply by submitting resume and informative cover letter to [resumes@vacgroup.org](mailto:resumes@vacgroup.org)

### Position Summary

The Director of Network Contracting and Education is responsible for developing and maintaining a program for provider education and network contracting that meets all VA CCN contractual requirements. The Director will oversee the development and deployment of educational materials, educational venues and participant feedback for the company's network providers.

### Major Responsibilities

- Coordinate the provider training curricula
- Supervise the preparation of provider education materials
- Compile and analyze the results of annual provider satisfaction surveys and implement appropriate new programs
- Provide supervision to field representatives coordinating provider education seminars, provider office visits and provider drop-in events
- Identify issues for staff training and coordinate training seminars with Human Resources
- Develop and ensure policies and procedures are followed

### Essential Skills and Experience

- Minimum five years of experience in a managed care delivery setting
- Minimum of two years of experience in a supervisory or management position
- Strong interpersonal and organizational skills
- Minimum three years experience in developing and presenting educational content to large audiences in multiple formats and venues

- Excellent verbal and written communication skills
- Ability to handle multiple tasks, manage staff and delegate responsibilities
- Must demonstrate knowledge of or ability to learn and apply to job functions those state and federal laws and regulations applicable to the operating unit
- Participate in quality improvement activities.

### **Education**

- Bachelor's degree in business or related field from an accredited college or university
- Additional related experience may be substituted on a year for year basis for the education requirement